

ILLINOIS VEHICLE CODE AND BAIL RULE

PAPERWORK

(CITATIONS, VIOLATIONS, GENERAL ORDERS, COURT CITING CALENDARS, ANOV'S)



**CHICAGO POLICE DEPARTMENT
EDUCATION AND TRAINING DIVISION**

PERSONAL ISSUE
TRAFFIC COMPLAINTS

POLICE DEPARTMENT
CITY OF CHICAGO

THIS BOOK NOT TRANSFERABLE

USE BALL POINT PEN

OFFICERS NAME _____
PLEASE PRINT

STAR NO. _____

PERSONAL ISSUE
TRAFFIC COMPLAINTS

POLICE DEPARTMENT
CITY OF CHICAGO

THIS BOOK NOT TRANSFERABLE

USE BALL POINT PEN

OFFICERS NAME _____
PLEASE PRINT

STAR NO. _____

BOND DEPOSITED

Illinois Dr. Lic. Other
Specify _____

Upon a public
highway or this
State, to wit:

Bound
No.

Address of Occurrence
Time:

Day of Week:

MO

DAY

YEAR

at

20

st

th

Judge/Date	Disposition
Thumb Print	<p>Officer must complete when no driver's license is produced.</p> <p>If the driver was not in possession of a valid driver's license, identification was verified by:</p> <p><input type="checkbox"/> Photo ID (type) _____</p> <p><input type="checkbox"/> Other (indicate) _____</p>

TRAFFIC STOP STATISTICAL STUDY COPY

COMPLAINT NO.



TJ-550-721

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS, FIRST MUNICIPAL DISTRICT
In the name and by the authority of the
□ People of the State of Illinois □ City of Chicago, a Municipal Corporation, Plaintiff, vs.

Last

First

Court Key

Other Complaints Issued

Name		Street*	Apartment No.	City	State	Zip Code	MI	Court Key							
Address		Day of Week	MO	DAY	YEAR	Time	Did then drive and	State	Var. Dl. Exp. Date	MO	DAY	YR	SEX	Height	Weight
□ Oper. License		On	20				make	Year	Color	□ Auto	□ Truck	□ Bus	□ Corn. Mfr. Veh.		
□ CDL		Up on a public					operator a certain	State	License	□ Perm.	□ Taxi	□ M/cycle	□ Placarded Hazz. Mat. Veh.		
C R A S		highway or this	Bound	No.	at	M	motor vehicle, to wit: a	Plate No.	Plate No.	□ Temp.					
G R A S		State	Dir.	Dir.	Dir.	Dir.	Dir.	Dir.	Dir.	Dir.	Dir.	Dir.	Dir.	Dir.	Dir.
C R A S		RD#													
W I T N E S S		Name of Witness													
T N E S S		Address													
C O M P L E T E A N D A C T I O N F O R M		City, State, Zip													
C O M P L E T E A N D A C T I O N F O R M		INFORMATION-PERSONAL SERVICE CITATION FORM													
C O M P L E T E A N D A C T I O N F O R M		COMPLETE AND ATTACH THIS ADDITIONAL WITNESS INFORMATION-PERSONAL SERVICE CITATION FORM													
C O M P L E T E A N D A C T I O N F O R M		Without admitting guilt, I promise to comply with the terms of this citation													
C O M P L E T E A N D A C T I O N F O R M		Signature													
C O M P L E T E A N D A C T I O N F O R M		Officer's Signature													
TRAFFIC STOP STATISTICAL COPY															

STUDY COPY

READ YELLOW DRIVER'S INSTRUCTION SHEET
□ YOU MUST MAIL RESPONSE WITHIN 7 DAYS
□ YOU MUST APPEAR IN COURT
IN ROOM CL
Concourse Level (minor room)

On _____ Day _____ of _____ Month _____, 20_____
at _____ o'clock _____ AM.
TRAFFIC COURT IS LOCATED AT THE RICHARD J.
DALEY CENTER, 50 W. WASHINGTON, CHICAGO, IL.

Place Sticker Here

TJ-550-721

COMPLAINT NO.

POLICE DEPARTMENT COPY
IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS, FIRST MUNICIPAL DISTRICT
In the name and by the authority of the
 People of the State of Illinois. City of Chicago, a Municipality. Plaintiff vs.

Name _____

LAST _____

First _____

MIDDLE INITIAL _____

Street _____

Apt. No. _____

City _____

State _____

W.D.E. _____

Date _____

MO _____

DAY _____

YEAR _____

Time _____

Dir. _____

Street _____

State _____

License _____

Plate No. _____

Temp. _____

State _____

Perm. _____

State _____

Expr. _____

Mo/Yr. _____

Name _____

LAST _____

First _____

MIDDLE INITIAL _____

Street _____

Apt. No. _____

City _____

State _____

W.D.E. _____

Date _____

MO _____

DAY _____

YEAR _____

Time _____

Dir. _____

Street _____

State _____

License _____

Plate No. _____

Temp. _____

State _____

Perm. _____

State _____

Expr. _____

Mo/Yr. _____

Name _____

LAST _____

First _____

MIDDLE INITIAL _____

Street _____

Apt. No. _____

City _____

State _____

W.D.E. _____

Date _____

MO _____

DAY _____

YEAR _____

Time _____

Dir. _____

Street _____

State _____

License _____

Plate No. _____

Temp. _____

State _____

Perm. _____

State _____

Expr. _____

Mo/Yr. _____

Name _____

LAST _____

First _____

MIDDLE INITIAL _____

Street _____

Apt. No. _____

City _____

State _____

W.D.E. _____

Date _____

MO _____

DAY _____

YEAR _____

Time _____

Dir. _____

Street _____

State _____

License _____

Plate No. _____

Temp. _____

State _____

Perm. _____

State _____

Expr. _____

Mo/Yr. _____

Name _____

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First _____

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Apt. No. _____

City _____

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W.D.E. _____

Date _____

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DAY _____

YEAR _____

Time _____

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Street _____

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Mo/Yr. _____

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YEAR _____

Time _____

Dir. _____

Street _____

State _____

License _____

Plate No. _____

Temp. _____

State _____

Perm. _____

State _____

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Apt. No. _____

City _____

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W.D.E. _____

Date _____

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Time _____

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Street _____

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License _____

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Temp. _____

State _____

Perm. _____

State _____

Expr. _____

Mo/Yr. _____

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Street _____

Apt. No. _____

City _____

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W.D.E. _____

Date _____

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DAY _____

YEAR _____

Time _____

Dir. _____

Street _____

State _____

License _____

Plate No. _____

Temp. _____

State _____

Perm. _____

State _____

Expr. _____

Mo/Yr. _____

Name _____

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Street _____

Apt. No. _____

City _____

State _____

W.D.E. _____

Date _____

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DAY _____

YEAR _____

Time _____

Dir. _____

Street _____

State _____

License _____

Plate No. _____

Temp. _____

State _____

Perm. _____

State _____

Expr. _____

Mo/Yr. _____

Name _____

LAST _____

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Street _____

Apt. No. _____

City _____

State _____

W.D.E. _____

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DAY _____

YEAR _____

Time _____

Dir. _____

Street _____

State _____

License _____

Plate No. _____

Temp. _____

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Perm. _____

State _____

Expr. _____

Mo/Yr. _____

Name _____

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First _____

MIDDLE INITIAL _____

Street _____

Apt. No. _____

City _____

State _____

W.D.E. _____

Date _____

MO _____

DAY _____

YEAR _____

Time _____

Dir. _____

Street _____

State _____

License _____

Plate No. _____

Temp. _____

State _____

Perm. _____

State _____

Expr. _____

Mo/Yr. _____

Name _____

LAST _____

First _____

MIDDLE INITIAL _____

Street _____

Apt. No. _____

City _____

State _____

W.D.E. _____

Date _____

MO _____

DAY _____

YEAR _____

Time _____

Dir. _____

Street _____

State _____

License _____

Plate No. _____

Temp. _____

State _____

Perm. _____

State _____

Expr. _____

Mo/Yr. _____

Name _____

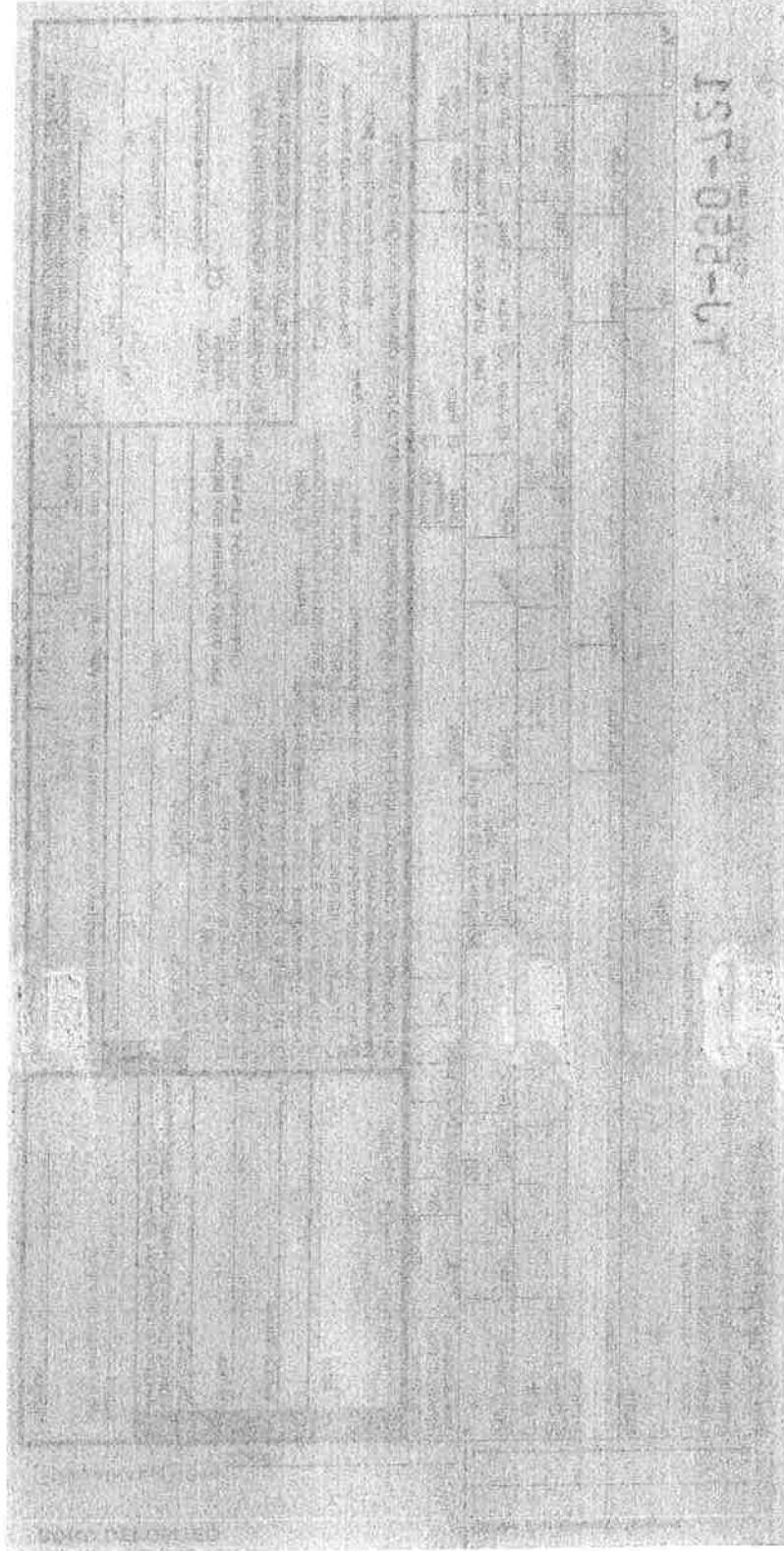
LAST _____

First _____

MIDDLE INITIAL _____

Street _____

101-200-251



DET. T-27-020-157

Traffic Court is located at the RICHARD J. DALEY CENTER,
located at 50 W. Washington Street, at the corner of Clark & Washington Streets.
(312) 603-2000

COURT LOCATION INFORMATION

Additional information available on line:
www.coocountycourt.org
www.coocountycourt.org

PLEASE USE PUBLIC TRANSPORTATION;
PARKING IS LIMITED AND VERY EXPENSIVE.

TA/RTA: phone (312) 836-7000

www.trafficicago.com

The following subway lines provide service to the Richard J. Daley Center:
Red Line: Washington stop. Walk west through concourse level
dway to the Richard J. Daley Center.
Blue Line: Washington stop. Walk west through concourse level pedway to
Richard J. Daley Center.

The following elevated lines provide service to the Richard J. Daley Center:
Brown and Orange Lines: Washington/Wells stop. Walk two blocks east
Washington to the Richard J. Daley Center.
Purple and Green Lines: Clark/Lake stop. Walk one block south on Clark
Street to the Richard J. Daley Center.

The following bus routes have stops within one block of the
Richard J. Daley Center:
1/Clark, 24/Wentworth, 62/Archer, 20/Madison,
16/LaSalle, 157/Streeterville, 29/State, 36/Broadway.

TRA: phone (312) 322-6777-Mon. thru Fri.

00 a.m. to 5:00 p.m., all other times (312) 836-7000

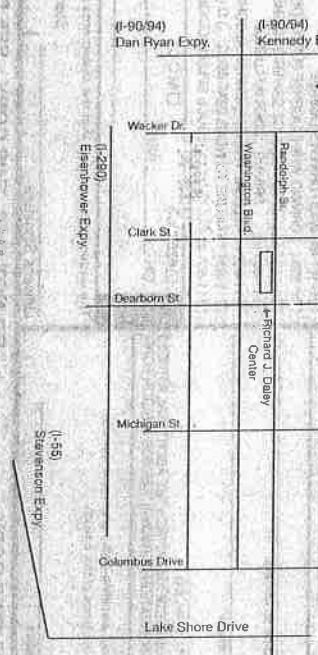
DRIVING DIRECTIONS:

From North: Lake Shore Drive to Randolph
Exit, West 3/4 Mile to the Richard J. Daley
Center.

From Northwest: (I-90-94) Kennedy
Expressway to Washington Exit, East 3/4 Mile
to the Richard J. Daley Center.

From South: (I-90-94) Dan Ryan Expressway
Exit to Dearborn Street, North 3/4 Mile to the
Richard J. Daley Center.

From Southeast: Lake Shore Drive to
Randolph Exit, West 3/4 Mile to the Richard J.
Daley Center.



- IF YOUR TICKET IS MARKED "YOU MUST APPEAR" DO NOT FILL OUT THIS FORM; YOU MUST APPEAR IN COURT ON THE DATE & TIME WRITTEN ON THE FRONT OF YOUR TICKET.

- IF YOUR TICKET IS MARKED "YOU MUST MAIL" CHOOSE ONE OF THE OPTIONS BELOW.

Read all the information in paragraphs 1-12 listed on the Driver's Instruction Sheet before making your choice.

A. Plead Guilty, Pay \$75, unless the ticket is for speeding 21-30 m.p.h. over the speed limit, then pay \$95; or failure to wear seat belt, then pay \$55. Conviction is reported to the Secretary of State for entry on your public driving record. DO NOT APPEAR IN COURT.

Sign & Mail With Payment X _____
I plead guilty.

B. Avoid a Conviction On Your Driving Record. Plead Guilty, Register for Traffic Safety School, Pay \$105 unless the ticket is for speeding 21-30 m.p.h. over the speed limit, then Pay \$125; or failure to wear seat belt, then Pay \$85. Fill out the Registration Form for Traffic Safety School. DO NOT APPEAR IN COURT.

Judges Required Vehicle Inspection
Date _____

I plead guilty and I understand that if I am not eligible for or do not complete Traffic Safety School, a conviction will be reported to the Secretary of State for entry on my public driving record. Any overpayment, less a processing charge, will be refunded.

C. Plead Not Guilty and Request a Court Hearing. Sign & Mail With Payment X _____

The clerk will mail you a court date after your Mail-in Copy is received and processed. DO NOT APPEAR IN COURT UNTIL YOU RECEIVE A COURT DATE. FAILURE TO APPEAR IN COURT MAY RESULT IN A CONVICTION AND FINE. THERE ARE NO AUTOMATIC COURT CONTINUANCES.

CDL INFORMATION - If you hold a commercial driver's license (CDL) and were driving a commercial vehicle when you received this ticket, selection of Box B may result in a conviction on your driving record. Seek legal counsel.

MAKE YOUR CHOICE - MAIL WITHIN 7 DAYS

TJ-550-721
COMPLAINT NO.

OFFICER'S COPY

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS, FIRST MUNICIPAL DISTRICT
In the name and by the authority of the
□ People of the State of Illinois □ City of Chicago, a Municipal Corporation, Plaintiff, vs.

Other Complaints Issued

BOND DEPOSITED

Illinois Dr. Lic. Other

Specify

Name		First		Last		MI		State		Zip Code		Court Key			
Street		Apt. No.		City				State							
Address								State		V. of L. B.		Date of Birth			
□ Oper. License		□ CDL		MO		DAY		YEAR		Time		Did then drive and		Make	
Day of Week		On		20								operate a certain		Year	
Upon a public		highway of this		State to wit		Address of Occurrence		No.		at		motor vehicle, to wit, a		Color	
C		R		A		S		H		B		Dir.		State	
RD#		Prop. Dam		Defendant Irl. Only		Bound		Dir.		Street		Dir.		State	
Name of Witness		W		I		T		S		License		Perm.		State	
Address		S		C		T		E		Plate No.		Temp.		Expires	
City, State, Zip		O		T		F		R		M		C		Motor	
Without admitting guilt, promise to comply with the terms of this citation		O		C		H		R		MCC		CL		Placarded Haz. Mat. Veh.	
Signature		O		C		H		R		SEC.		OFFENSE			
The undersigned certifies that the statements set forth in this instrument are true and correct.															
Star #		On		Day		of		Month		at		4th Floor (major room)		20	
TRAFFIC COURT IS LOCATED AT THE RICHARD J. DALEY CENTER, 50 W. WASHINGTON, CHICAGO, IL															
Officer's Signature															
The undersigned certifies that the statements set forth in this instrument are true and correct.															
Star #		On		Day		of		Month		at		4th Floor (major room)		20	
TRAFFIC COURT IS LOCATED AT THE RICHARD J. DALEY CENTER, 50 W. WASHINGTON, CHICAGO, IL															
Officer's Signature															

OFFICER'S COPY - TURN OVER FOR NOTES

Officer's Notes:

TRAFFIC SAFETY SCHOOL INSTRUCTIONS - Complete the reverse side only if you chose Box B.

At _____

COOK COUNTY

Rolling Meadows, Circuit Court of Cook County
Schaumburg, Radisson Hotel Schaumburg
Schaumburg, Roosevelt University

Des Plaines, Oakton Community College
Skokie, Circuit Court of Cook County

West
Metrose Park, Metrose Park Fitness Center
Metrose Park, Guy Guerine Senior Center

Chicago-West
Chicago-North
Chicago-Loop
Chicago-Near West
Chicago-South
Chicago-Southwest

Wilbur Wright College, 4300 N. Narragansett
Truman College, 1145 West Wilson
Holiday Inn & Suites, 506 West Harrison

Malcolm X College, 1900 West Van Buren
Olivia Harvey College, 10001 South Woodlawn

Daley College, 7500 South Pulaski
St. Xavier University, 3700 W. 103rd

Bridgewater, Circuit Court of Cook County
Palos Hills, Moraine Valley Community College

Chicago Heights, Prairie State College
Tinley Park, Tinley Park High School

Lisle, Lisle Hilton
Mt. Vernon, Mount Vernon High School
Normal, Lincoln College at Normal
Ooiney, Oiney Central College

Other Locations:
DuPage Co., IL
Jefferson Co., IL
McLean Co., IL
Richard Co., IL
Shelby Co., IL
Shelbyville, Shelby Electric Co-Op

CLASS SCHEDULES: Classes are offered Monday through Saturday, 8:00 am to 12:00 Noon, 1:00 pm to 5:00 pm, and 3:00 pm to 10:00 pm (evening classes do not meet on Saturday). The 4-hour class is completed in one appointment. The 8-hour class is completed during one Saturday session or on two consecutive week night evening sessions. Classes are offered in English, Spanish and Polish. Sign language interpretation is available upon request.

TO REGISTER: Complete the Registration Form on the reverse side. Mail the form no later than 7 days after receiving the complaint with your non-refundable fee. Check or money order must be made out to **CLERK OF THE CIRCUIT COURT**. Print your driver's license number, telephone number and complaint number on the front of your check or money order. **DO NOT SEND CASH.**

OUT-OF-STATE/COUNTY DEFENDANTS: To attend classes in another state or county, choose Box "B" on the MAIL-IN COPY. You must pay all fees listed next to Box "B" to the **CLERK OF THE CIRCUIT COURT OF COOK COUNTY**. Complete the Registration Form on the reverse side. Indicate the desired state or county in question on the reverse side of this form. Class availability in other states and a select number of other Illinois counties is limited. Additional fees may be required by the school offering defensive driving courses located in other states or counties not listed to the right.

TURN OVER
COMPLETE REGISTRATION FORM

TRAFFIC SAFETY SCHOOL: Your class assignment form will be mailed to you. Some class locations have limited or restricted schedules. Class locations are subject to change. Your request will be honored, if possible, or the closest possible change will be made. If you are unable to attend your scheduled class, immediately call Traffic Safety School and reschedule. To reschedule at no fee, call no later than the date stamped on your class assignment form. After that date the rescheduling fee is \$20. If you miss your class, you must reschedule a new class and pay \$20. It is your responsibility to notify the Traffic Safety School if you change your mailing address. The school is not responsible for late, lost and/or undeliverable mail.

IF YOU COMPLETE CLASS YOU WILL NOT NEED TO APPEAR IN COURT: Traffic Safety School will report to the court when you complete class. No driving conviction will be reported to the Secretary of State.

CDL INFORMATION: If you hold a commercial driver's license (CDL) and were driving a commercial vehicle when you received this complaint, selection of Box "B" may result in a conviction on your driving record. Seek legal counsel.

ONLINE COURSE: If you are 18 years or older, you may be eligible to take the 4-hour online course. An additional fee will be required. For more information call (847) 457-6820 or go to <http://server.traffic.northwestern.edu/ISS>.

8. ELIGIBILITY FOR TRAFFIC SAFETY SCHOOL: You are eligible for the 4-hour Traffic Safety School course if you have not attended or enrolled in Traffic Safety School for a violation committed within the previous 12 months. If you are found to be ineligible for the 4-hour course, you may be eligible for an 8-hour course. Traffic Safety School will contact you, and an additional \$20 fee will be required at that time. If you are found ineligible for Traffic Safety School because you have attended or were enrolled in the 4-hour or the 8-hour course within the last 12 months, a conviction will be reported to the Secretary of State. Any overpayment, less a processing charge, will be refunded.

9. Do the following:

For Box A: send the green MAIL-IN COPY with your payment.

For Box B: send the green MAIL-IN COPY, payment, and the Traffic Safety School Registration Form.

For Box C: send the green MAIL-IN COPY only. IF YOU DO NOT RECEIVE A COURT DATE NOTIFICATION WITHIN 21 DAYS OF MAILING, PLEASE CALL (312) 603-2000 FOR INFORMATION. HAVE YOUR COMPLAINT NUMBER AVAILABLE WHEN YOU CALL.

10. PAYMENT: All mail-in payments must be in the form of a check, money order, certified check, or traveler's check made payable to the Clerk of the Circuit Court. **DO NOT SEND CASH.** Print your driver's license number, complaint number and current telephone number on the FRONT of your check or money order. If a cash bond was deposited, the clerk may apply the cash bail to payment of any fines, penalties and costs.

11. When you mark Box A or B, your receipt, Driver's License or Bond Card will be mailed to you after your payment is received and processed.

12. If you need a court diversion envelope, you may obtain one by calling (312) 603-2000. An envelope will be mailed to you.

Clerk of the Circuit Court's office hours are 8:30 a.m. to 4:30 p.m. weekdays, except holidays. Richard J. Daley Center, 50 W. Washington Street, Chicago, Illinois 60602. For further information, call the Clerk's Office (312) 603-2000 Monday through Friday. Have your complaint number available when you call.

Spanish Translation: Para recibir esta informacion en espanol, llame al (312) 603-2000. Claudio olga una voz, precione el #7.

Polish Translation: Aby uzyskac te informacje w jazku polskim, prosze azkzwonic na numer (312) 603-2000. Kiedy uslyszysz Pam' poczatek nagrania, prosze nacisnac nie osiemka. Informacje i formy sa also available online.

www.browncountycourt.org

www.cookcountycourtclerk.org

DRIVER'S INSTRUCTION SHEET

READ ALL INSTRUCTIONS YOU MAY NOT NEED TO GO TO COURT FAILURE TO FOLLOW INSTRUCTIONS MAY RESULT IN A CONVICTION AND FINE

THERE ARE NO AUTOMATIC CONTINUANCES

1. If your complaint is marked **YOU MUST APPEAR**, you must appear in court on the date and time written on the front of the complaint.

2. If your complaint is marked **YOU MUST MAIL**, use attached envelope. After reading all instructions carefully, make a selection from among the three choices on the green MAIL-IN COPY. Clearly mark an X in box A, B or C to reflect your choice.

3. The green MAIL-IN COPY (and payment for choice A or B) must be mailed to the Clerk of the Circuit Court within 7 days of receiving the complaint. All checks and money orders must be made out to the "Clerk of the Circuit Court" DO NOT SEND CASH. Your drivers license number, complaint number, current address and phone number must be on all checks and money orders.

4. **FAILURE TO COMPLY:** If you fail to comply with the requirements of this ticket, a judgment of conviction may be entered against you in amount of the fine, penalty and costs. If you fail to appear on an assigned court date, your drivers license may be suspended or a judgment of conviction may be entered against you in the amount of the fine, penalty and costs. Cash bail or other security deposited will be used to pay the fine and penalty costs. If you are an Illinois driver and fail to pay the judgment in full, your drivers license will not be renewed, reissued, or reclassified until full payment is received. FOLLOW INSTRUCTIONS. THERE ARE NO AUTOMATIC COURT CONTINUANCES.

5. You may be able to **AVOID A COURT APPEARANCE AND A CONVICTION ON YOUR DRIVING RECORD** by completing a Traffic Safety School course. Read instructions

6, 7 & 8. Choose Box B and fill out the Registration Form to register for Traffic Safety School and receive court assigned supervision. NOTE: Illinois state law requires the Clerk of Court to forward records of supervision to the Secretary of State. These reports are not entered on your public driving record and will not be used by the Secretary of State to suspend your driving privileges unless you are under 21 years of age.

Drivers under 21, read instruction 6 before registering for Traffic Safety School, CDL drivers, read instruction 7 before registering for Traffic Safety School.

6. If you are **UNDER 21 YEARS OF AGE** you may not be eligible for the supervision program with Traffic Safety School. Eligibility for drivers under twenty-one is subject to conditions outlined in the Illinois Graduated Drivers Licensing Law (625 ILCS 5/6-107). It is strongly suggested that you consider seeking legal counsel. If you choose to register and are found to be ineligible for Traffic Safety School, a conviction will be reported to the Secretary of State and any overpayment, less a processing charge, will be refunded.

7. **CDL INFORMATION:** If you hold a commercial drivers license (CDL) and were driving a commercial vehicle ...an you received this complaint, selection of Box B may result in a conviction on your driving record. It is strongly suggested that you consider seeking legal counsel.

INSTRUCTIONS CONTINUE ON REVERSE SIDE



* T J 5 5 0 7 2 1 * T J - 550 - 721
COMPLAINT NO.

USE THIS ENVELOPE ONLY IF YOUR TICKET IS MARKED "YOU MUST MAIL"

Remember to:

Read all instructions.

Mark Box A, B, or C on the green Mail-In Copy and return it in this envelope within 7 days.

If you chose Box A or B include a check or money order made out to the "Clerk of the Circuit Court" and check the "Payment Enclosed" box. Additionally, if you chose Box B, complete the Traffic Safety School Registration form and return it in this envelope.

Your drivers license number, complaint number, current address & phone number must be on all checks & money orders.

Print your name and current address, including apartment number, on the label on the opposite side of this envelope. Check the "I Have Moved" box if your address is different than the address on the ticket.

PEEL OFF ADHESIVE STRIP AND
FOLD TO SEAL
→

I HAVE MOVED

PAYMENT ENCLOSED

(NAME) _____
(STREET ADDRESS) _____
(CITY) _____ (STATE) _____ (ZIP) _____
(APT) _____

PRINT RETURN ADDRESS ON LABEL



PLACE STAMP
HERE

The Post Office
will not deliver
mail without
Postage

CLERK OF THE CIRCUIT COURT
TRAFFIC COURT
RICHARD J DALEY CENTER
50 W WASHINGTON ST RM LL 01
CHICAGO IL 60602-1552

|||||

VEHICLE CODE VIOLATIONS CARD

CPD RECRUIT TRAINING RESOURCE (JULY 2014)

The statutory references listed on this card are valid as of the printing date of this card. Department members using this reference must confirm the validity of any charge before citing. Members are encouraged to update their card as laws are enacted, changed, or repealed.

- Denotes mandatory court appearance by defendant.
- † Exempt from "Promise to Comply" bail bond option.

SPECIAL INSTRUCTIONS

1. A Personal Service Citation will be used for citing a violator for a Compliance Violation only when the officer additionally arrests the offender for a felony offense, misdemeanor, non-traffic ordinance offense returnable to a branch court, misdemeanor, major traffic violation or juvenile arrest.
2. When issuing a Personal Service Citation for a Compliance Violation in conjunction with a felony, misdemeanor, or non-traffic ordinance offense returnable to a branch court, or juvenile arrest, the officer will list his traffic court key designation, courtroom and time on the Personal Service Citation. DO NOT ENTER A COURT DATE. Note: All charges will be returnable to the court hearing the most serious offense.
3. When issuing a Personal Service Citation to a violator who has committed a "Minor" traffic offense and is unable to post bond due to incapacitation because of medical treatment or hospitalization, the issuing officer will check the box marked "Other" on the citation and write "Incapacitated Driver" on the line provided. Note: A court appearance is mandatory for violators who fall into this category.

ILCS - VEHICLE CODE VIOLATIONS

625 ILCS 5/11-410	Accident - Failure to report	625 ILCS 5/12-610.2(b)	Electronic communication devices - Compose, send, or read an electronic message prohibited
●†625 ILCS 5/11-409	Accident - False reports or notices	625 ILCS 5/11-907(a)(1)	Emergency vehicles - Yield right-of-way
●†625 ILCS 5/11-404	Accident - Leave scene - Damaging unattended vehicle or other property	625 ILCS 5/11-711(b)	Expressway/Controlled access highway - Pedestrian, bicycles restricted
●†625 ILCS 5/11-402(a)	Accident - Leave scene - Damage to vehicle	625 ILCS 5/6-116	Fail to notify Sec. of State of address change (on driver's license)
●†625 ILCS 5/11-401(a)	Accident - Leave scene - Personal injury or death	625 ILCS 5/3-416	Fail to notify Sec. of State of address change (on vehicle registration)
●†625 ILCS 5/11-403	Accident - Leave scene - Duty to give identification and render aid	●†625 ILCS 5/11-204(a)	Fleeing or attempting to elude peace officer
625 ILCS 5/11-502	Alcoholic liquor in vehicle - Seal broken	●†625 ILCS 5/11-204.1(a)	Fleeing or attempting to elude a peace officer - Aggravated
●†625 ILCS 5/3-101	(a) Transport, carry, possess - Driver	625 ILCS 5/11-710	Following too closely
●625 ILCS 25/4	(b) Transport, carry, possess - Passenger	625 ILCS 5/12-610(a)	Headset receivers prohibited
625 ILCS 5/11-1301.3	Certificate of title required	625 ILCS 5/3-703	Improper use of registration or certificate of title
●†625 ILCS 5/8-115	Child restraint system required - Child under 8 years	●†625 ILCS 5/3-710	Insurance - Display of false card
●†625 ILCS 5/11-310	Disabilities parking placard/plate, unauthorized use of	●†625 ILCS 5/3-707	Insurance - Operating uninsured vehicle
625 ILCS 5/11-708(d)	Display of certificate - Proof of financial responsibility vehicle for hire/medical transport	●†625 ILCS 5/11-311	Interference with official traffic control devices, or railroad signs or signals
●†625 ILCS 5/6-303(a)	Display of unauthorized signs, signals or markings	625 ILCS 5/11-905	Merging traffic - Driver adjustment required
625 ILCS 5/6-112	Drive over median strip - Divided roadway	625 ILCS 5/11-1404(a)	Motorcycle - Special equipment - Glasses, goggles or shield required
●†625 ILCS 5/6-104	Drivers license - Driving while license suspended or revoked	625 ILCS 5/11-1403.2(a)	Motorcycle - Operating on one wheel
●†625 ILCS 5/6-101	Drivers license - Failure to produce	●†625 ILCS 5/11-203	Obedience to police officers
●†625 ILCS 5/6-113(e)	Drivers license - Proper classification required	●625 ILCS 5/11-1201	Obedience to signal indicating approach of train
625 ILCS 5/11-709(a)	Drivers license or permit required	625 ILCS 5/11-305	Obedience to traffic-control devices
625 ILCS 5/6-304	Drivers license - Violation of restrictions	625 ILCS 5/11-1407	Opening or closing vehicle doors - In traffic
●†625 ILCS 5/11-501(a)	Drive within single lane required	●†625 ILCS 5/3-708	Operating when registration suspended for noninsurance
	Driving by unauthorized person - Owner permitting	●†625 ILCS 5/3-702(a)(1)	Operation of vehicle when registration cancelled, suspended, or revoked
	Driving while under the influence:	625 ILCS 5/3-701	Operation of vehicles without evidence of registration
	(1) Alcohol concentration 0.08 or more	625 ILCS 5/11-703(a)	Overtaking vehicle on left - Shoulder
	(2) Alcohol	625 ILCS 5/11-704 (c)	Overtaking vehicle on right - Shoulder
	(3) Intoxicating compound(s)	625 ILCS 5/11-1007(c)	Pedestrians walking on highways
	(4) Drug or combination of drugs	●†625 ILCS 5/6-304.1	Permitting driver under the influence to operate a motor vehicle
	(5) Combination of alcohol, other drug(s), or intoxicating compound(s)	●†625 ILCS 5/11-503(a)	Reckless driving
	(6) Cannabis, controlled substance, intoxicating compound, or methamphetamine	625 ILCS 5/3-413(g)	Registration plate covers prohibited
		625 ILCS 5/3-413(a)	Registration plates - Front and rear attached required
		625 ILCS 5/12-603.1	Safety belts - Driver and passenger reqd. to use
		●625 ILCS 25/4b	Seatbelt or child restraint system required - Driver under 18 years and child 8 years or older but under 19 years
		●625 ILCS 25/4a	Seatbelt required - Child 8 years or older but under 16 years
		625 ILCS 5/11-1202	School bus/buses/certain trucks - Must stop at all railroad crossings
		●†625 ILCS 5/11-1414(a)	School bus - Approaching, overtaking, and passing - Passing while loading/unloading
		●†625 ILCS 5/11-1006(a)	Soliciting rides - Pedestrians
		●†625 ILCS 5/11-1006(b)	Soliciting business - Pedestrians
		625 ILCS 5/12-805	Special lighting equipment on school bus
		†625 ILCS 5/11-601	Speed restrictions - Speeding
		●†625 ILCS 5/11-601.5(a)	Speed restrictions - Driving at least 31 mph but less than 40 mph in excess of speed limit
		●†625 ILCS 5/11-601.5(b)	Speed restrictions - Driving 40 mph or more in excess of speed limit
		●†625 ILCS 5/11-605	Speed restrictions - School zone when children present
		●†625 ILCS 5/11-605.1(a)	Speed restrictions - Construction or maintenance zone
		625 ILCS 5/11-601(a)	Speed restrictions - Too fast for conditions
		●†625 ILCS 5/15-109	Spilling loads on highways prohibited
		625 ILCS 5/11-505	Squealing/Screeching from tires
		●†625 ILCS 5/11-506(a)	Street racing
		625 ILCS 5/13-111	Truck safety inspection - Operate without certificate of safety
		●†625 ILCS 5/6-301	Unlawful use of license or permit

- 625 ILCS 5/11-312 Unlawful use or damage to highways, appurtenances and structures
- 625 ILCS 5/12-604.1(a) Video devices (in view of driver)

TITLE 9 - VEHICLE CODE VIOLATIONS

BICYCLES-OPERATION

- 9-52-060 Carrying articles on bicycles - Prevents rider from keeping at least one hand on handlebars
- 9-52-080 Headlamps, reflectors and brakes
 - (a) Headlamp at nighttime - 500 ft. and rear red reflector - 200 ft. required
 - (b) Brake - Required
- 9-52-100 Parents or legal guardian's responsibility - Permit child to violate provisions applicable to bicycles
- 9-52-020 Riding bicycles on sidewalks and certain roadways
 - (a) Within a business district
 - (b) 12 or more years of age
 - (c) Lake Shore Drive or roadway where signs posted
 - (d) Reqd. use of bicycle paths - Provided adjacent to roadway
- 9-52-050 Riding in single file required - Except for exclusive use
- 9-52-090 Riding regulations
 - (a) Permanent and regular seat required
 - (b) Carry more persons than number for which it is designed and equipped
- 9-52-010 Rights and duties
 - (a) Subject to rules of the road
 - (b) Traffic code applicable to bicycles shall apply when operated upon any roadway or public sidewalk or path
 - (c) Prohibited right, left, or U-turn - Signs posted - Operator required to dismount
- 9-52-030 Speed of bicycles - Exceeds reasonable under conditions
- 9-52-110(b) Use communication device while operating bicycle
- 9-52-040 Yielding right-of-way
 - (a) Emerging from an alley, driveway, or building
 - (b) Yield to pedestrian on sidewalk
 - (c) Ride on right-hand side of roadway

COMPLIANCE VIOLATIONS

- 9-76-010 Brakes - Required
 - (a) Motor vehicles: Brakes required during operation
 - (b) Motorcycles: Brakes required during operation
 - (c) Trailer or semi-trailer (gross weight 3000 lbs. or more): Brakes required during operation
- 9-76-020 Brakes - Stopping capability - Maintenance
 - (a) Inadequate stopping capability for service brakes during operation
 - (e) Brakes required during operation in good working order
- 9-76-210 Broken or inoperable lamps; Broken or cracked glass
 - (a) Lamps broken or inoperable during operation
 - (b) Window missing/cracked beyond 6" during operation
- 9-76-110(a) Bumpers - Front and rear required
- 9-64-125 Display of wheel tax license emblem - City Sticker
 - (b) No displayed city sticker - Vehicle under or equal to 16,000 lbs.
 - (c) No displayed city sticker - Vehicle over 16,000 lbs.
- 9-40-170 Driving or moving vehicle in unsafe condition
- 9-76-140 Exhaust system
 - (a)(1) Muffler reqd. in good working order during operation
 - (a)(2) Muffler cutout, by-pass or straight pipe prohibited during operation
 - (b) Engine required to prevent excessive fumes or smoke during operation
- 9-76-040 Horns and warning devices
 - (a) Horn required during operation
 - (b) Siren, whistle, bell prohibited - Except for authorized emergency vehicle
- 9-76-190 Identification on second division vehicles - Failure to display name, address of owner or maximum weight on both sides of a second division vehicle during operation
- 9-76-080 Non-motor driven vehicles - Lighting requirements - White front lamp or red rear lamp not visible for 500 ft.

- 9-40-220 Operator's signals required during operation
- 9-76-090 Parked vehicles - Lighting regulations
 - (a) White front lamp or red rear lamp not visible for 500 ft. for vehicle parked on unlit street 1/2 hour after sunset or 1/2 hour before sunrise
 - (b) Depressed or dimmed head lamps required when parked
- 9-76-200 Projecting loads and trailer restrictions
 - (a) Motor vehicle - Load projects beyond left fender or load projects 6" beyond right fender during operation
 - (b) Commercial vehicle - Load projects 4' beyond rear of vehicle's bed or body during operation, except when a red lamp (at night) or cloth (at day) is displayed at extreme end of load
 - (c) Adequate safety chains reqd. during operation of trailer
- 9-76-130 Rear reflectors on trailers - Two red rear reflectors required
- 9-76-120 Rear view mirror reqd. - Reflect to 200 ft. during operation
- 9-76-160 Registration plates
 - (a) Both attached rear and front plates required
 - (b) Attached rear plate required for motorcycles, trailers, semi-trailers
 - (c) Attached front plate required for truck-tractors
 - (d) Horizontal positioning of plate at height of 12" required, or plate not visible or legible, or tinted screens prohibited
 - (f) Expired plates or temporary registration
- 9-76-050 Required lighting
 - (a) Motorcycle: Missing head lamp or head lamp not visible for 500 ft. during operation
 - (b) Motor vehicles: Two head lamps reqd. or head lamp not visible for 1000 ft. during operation
 - (c) Red rear lamp required or rear lamp not visible for 500 ft. during operation
 - (d) Rear plate not lit or rear plate not legible for 50 ft. during operation
 - (e) Trailer (3,000 lbs. or less): Two red rear lamps required or rear lamp not visible for 500 ft. during operation
- 9-76-180 Safety belts
 - (a) Passenger vehicle - Required for drivers and front seat passengers during operation
 - (b) School bus - Required for drivers and all passengers during operation
- 9-76-070 Side cowl, fender, running board courtesy and back-up lamps
 - (a) Not more than 2 side cowl/fender lamps, or only white/amber side cowl/fender lamps permitted
- 9-76-100(a) during operation
 - (b) One running board lamp permitted per side, or only white/amber light running board lamps permitted during operation
 - (c) Continuous lit back-up lamp during forward operation
 - (d) Only 4 lit front mounted lamps permitted during operation
- 9-76-230 Suspension system - Modified beyond 3" when in operation
- 9-76-030 Use of mobile telephones
- 9-76-030 Windshield wipers - Self-operating use, good condition required during operation
- DRIVING RULES**
 - 9-40-180 Coasting downhill prohibited
 - (a) Motor vehicle: Coasting on downgrade prohibited
 - (b) Second division veh: Coasting on downgrade prohibited
 - 9-40-070 Driving on sidewalks or parkways prohibited
 - 9-40-050 Driving over fire hose prohibited
 - 9-40-060 Driving, standing, parking on bicycle path or lane
 - 9-40-100(a) Driving to left of center of roadway
 - (1) on hill or curve
 - (2) within 100 ft. of intersection or railroad crossing
 - (3) within 100 ft. of bridge, viaduct or tunnel
 - (4) where double yellow line is marked
 - 9-40-250 Driving with view obstructed prohibited
 - (a) Windows and windshields not to be obstructed
 - (b) Obstruction of driver's view
 - (c) Excess of 3 persons in front seat - Obstructing driver's view or interfere with driver's control over mechanisms

9-40-040	(d) Persons on or protruding from vehicle roof, trunk, hood, or any window prohibited	9-64-140(b)	Common-carrier vehicle stops and stands - Park/Stand in bus, taxi, or carriage stand, except for expeditious loading or unloading of passengers
9-40-150	Following responding fire apparatus prohibited	9-64-160	Curb loading zones
9-40-240	Following too closely	(b) Park in curb loading zone	
●9-40-140	Horn/Signal device - Improper or unreasonable use of	(c) Failure to possess or display back-in permit for loading	
9-40-120	Negligent driving	9-64-030(b)	Diagonal parking zones - Park outside diagonal markings
9-40-130	Obstruction of intersection or crosswalk prohibited	9-80-095	Excessive standing of diesel powered vehicles with engine running
9-40-110	Obstruction of traffic by vehicle operator	9-64-020	Parallel parking - Obstruction of traffic
9-40-200	Operating vehicle in reverse only when safe and without interfering with other traffic		(a) Parallel park (except for motorcycles or scooters) or stand in direction of traffic and within 12" of curb
	Operator's signals		(b) Stand or park to obstruct roadway (less than 18 ft. of width on a two-way street or 10 ft. on a one-way street)
	(b) Turn signal required - At least 100 ft. before turn		(c) Motorcycle/Scooter required to park at 90° angle or diagonally to curb
	(c) Turn signal required - Lane change or start from parallel parked position	9-64-050(j)	Park in disabled zone on street, public or private lot
9-40-230	Operator's signals - Hand and arm - Turns and stops	9-80-080	Parking for certain purposes prohibited
9-40-210	Operator's signals - Stop or decrease in speed		(a) Park vehicle for sole purpose displaying for sale
9-40-160	Pedestrian in roadway - Drivers to exercise due care		(b) Park to grease or repair - Except for emergency
9-40-190	Pulling out from parked position prohibited unless/until safe		(c) Park to sell merchandise
9-40-220	Signal required during operation	9-64-130	Parking in alleys
9-40-080	Vehicle parked or standing unattended - Key in ignition with or without engine running		(a) Park in alley other than loading/unloading/pick-up/delivery

FUNERAL PROCESSIONS

9-32-010(a)	Equipment for vehicles - Headlights and card or sticker
9-32-020(a)	Regulations for vehicles - Right-of-way
9-32-030(a)	Traffic regulations - Drive through funeral procession

MISCELLANEOUS RULES

9-80-040	Metal-tired vehicles or equipment - Any wheel block stud, flange, cleat, or spike prohibited on public way
●9-80-180	Obstruction of or interference with traffic by non-motorist
9-80-090	Picking up riders - Prohibited - When soliciting rides in roadway
9-80-070	Repairs to vehicles on boulevards - Except emergency
9-80-100	Unlawful riding
	(a) Boarding or alighting from moving vehicle
	(b) Riding in non-passenger designated areas and vehicle
	(c) Obstruction to driver's view or over control of driving mechanisms by passenger

MOVEMENT OF TRAFFIC

9-20-010	One-way streets - Through traffic prohibited on certain public ways
	(b) Wrong direction - One-way street or alley - Signs posted
	●(c) Using alley as through street - Signs posted

OVERTAKING VEHICLES

9-36-030	Limitation on overtaking on the left - Only when safe
9-36-060	Overtaking at crosswalk - Stopped for pedestrian
●9-36-050(a)	Overtaking school bus - Loading or unloading with signal
9-36-020	Overtaking vehicle on right
	(a) Overtaking vehicle on right - Certain conditions
	(b) Overtaking vehicle on right - Driving off pavement

PARKING REGULATIONS

9-80-110	Abandoned vehicles	9-64-140(b)	Common-carrier vehicle stops and stands - Park/Stand in bus, taxi, or carriage stand, except for expeditious loading or unloading of passengers
	(a) Incapable of operation or not moved for 7 days and apparently deserted or no registration for 2 or more days	9-64-160	Curb loading zones
	(b) Hazardous dilapidated vehicle in public view on either public or private property	(b) Park in curb loading zone	
9-68-040	Athletic events at Wrigley Field	(c) Failure to possess or display back-in permit for loading	
	(i) Park/Stand in violation of Wrigley Field Bus Permit Zone	9-64-030(b)	Diagonal parking zones - Park outside diagonal markings
	(j) Motor of privately owned bus running in Wrigley Field Bus Permit Zone	9-80-095	Excessive standing of diesel powered vehicles with engine running
9-76-150(b)	Burglar alarms - Park vehicle with burglar alarm sounding over 4 minutes	9-64-020	Parallel parking - Obstruction of traffic
9-12-060(b)	Bus lanes - Park or stand in bus lane		(a) Parallel park (except for motorcycles or scooters) or stand in direction of traffic and within 12" of curb
9-80-130	City-owned parking facilities		(b) Stand or park to obstruct roadway (less than 18 ft. of width on a two-way street or 10 ft. on a one-way street)
	(a) Failure to pay at City lot or park outside designated space in City lot		(c) Motorcycle/Scooter required to park at 90° angle or diagonally to curb
	(b) Park in City lot after hours	9-64-050(j)	Park in disabled zone on street, public or private lot
	(c) Park in City lot at any airport more than 30 consecutive days	9-80-080	Parking for certain purposes prohibited
			(a) Park vehicle for sole purpose displaying for sale
			(b) Park to grease or repair - Except for emergency
			(c) Park to sell merchandise
9-64-130	Parking in alleys	9-64-120	Parking in parking lots
	(a) Park in alley other than loading/unloading/pick-up/delivery		(a) Not entitled to park in public lot
	(b) Park to block alley - Less than 10 ft. width or block entrance		(b) Not entitled to park in private lot
9-64-200(b)	Parking in parking lots	9-64-200(b)	Parking meters - Park outside metered space
9-64-190		9-64-190	Parking meter zones - Regulations
			(a) Meter violation: Non-central business district
			(b) Meter violation: Central business district
9-64-120	Parking on city property	9-64-120	Parking on city property
	(a) Park on City property prohibited - Signs posted		(a) Park on City property prohibited - Signs posted
	(b) Park/Stand on CHA property prohibited - Unless signs		(b) Park/Stand on CHA property prohibited - Unless signs
9-64-070	Parking on snow route: More than 2" snow	9-64-070	Parking on snow route: More than 2" snow
9-64-110	Parking prohibited - Roadways, sidewalks, bridges	9-64-110	Parking prohibited - Roadways, sidewalks, bridges
	(a) Double parking/standing		(a) Double parking/standing
	(b) Park/Stand within intersection, except "T" intersection		(b) Park/Stand within intersection, except "T" intersection
	(c) Park/Stand on crosswalk		(c) Park/Stand on crosswalk
	(d) Park/Stand on sidewalk		(d) Park/Stand on sidewalk
	(e) Park/Stand on parkway, except for emergencies		(e) Park/Stand on parkway, except for emergencies
	(f) Park/Stand on bridge, except Stockton Drive		(f) Park/Stand on bridge, except Stockton Drive
	(g) Park/Stand in viaduct, underpass		(g) Park/Stand in viaduct, underpass
	(h) Park/Stand on or within 10 ft. of railroad tracks		(h) Park/Stand on or within 10 ft. of railroad tracks
9-64-100	Parking prohibited - Fire hydrants, fire lanes	9-64-100	Parking prohibited - Fire hydrants, fire lanes
	(a) Park within 15 ft. of fire hydrant		(a) Park within 15 ft. of fire hydrant
	(b) Park in fire lane		(b) Park in fire lane
	(c) Block access to or use driveway, fire lane or alley		(c) Block access to or use of disabled curb cut
	(d) Block access to or use of disabled curb cut		(d) Block access to or use of disabled curb cut
	(e) Park under lowest portion of any fire escape		(e) Park under lowest portion of any fire escape
	(f) Park within 20 ft. of crosswalk where signs posted		(f) Park within 20 ft. of crosswalk where signs posted
	(g) Park within 30 ft. of stop sign or traffic signal		(g) Park within 30 ft. of stop sign or traffic signal
	(h) Park/Stand at theater entrance or exit		(h) Park/Stand at theater entrance or exit
9-64-150	Parking prohibited - Fire stations, railroad crossings and hazardous locations	9-64-150	Parking prohibited - Fire stations, railroad crossings and hazardous locations
	(a) Park/Stand near fire station or railroad crossing when signs posted		(a) Park/Stand near fire station or railroad crossing when signs posted
	(b) No park/stand anytime when signs posted		(b) No park/stand anytime when signs posted
9-64-080	Parking restricted on certain days or hours	9-64-080	Parking restricted on certain days or hours
	(a) Rush hour		(a) Rush hour
	(b) No stand/park time restricted		(b) No stand/park time restricted
9-64-170	Parking restrictions - Special types of vehicles	9-64-170	Parking restrictions - Special types of vehicles
	(a) Park truck, RV, bus, taxi on residential street		(a) Park truck, RV, bus, taxi on residential street
	(b) Park truck - Business street (except load or unload)		(b) Park truck - Business street (except load or unload)
	(c) No stand/park vehicle - height 6 ft. or over or within 20 ft. of crosswalk		(c) No stand/park vehicle - height 6 ft. or over or within 20 ft. of crosswalk
9-64-090(e)	Residential parking permit - Park in violation of residential permit parking	9-64-090(e)	Residential parking permit - Park in violation of residential permit parking
9-64-180(a)	Restricted parking - Park in Loop 6 a.m. to 6 p.m. Mon-Fri except holidays	9-64-180(a)	Restricted parking - Park in Loop 6 a.m. to 6 p.m. Mon-Fri except holidays
9-64-060	Snow removal - Park on snow route: 1 Dec-31 Mar; 3-7 a.m.	9-64-060	Snow removal - Park on snow route: 1 Dec-31 Mar; 3-7 a.m.

9-64-210 Television news permit parking areas - Failure to display TV news permit - Only one news vehicle permitted

9-64-041(c) Temporary signs - Park while special event signs are posted and in effect

9-64-040(b) Temporary and permanent signs - Street cleaning - Park while signs are posted and in effect

PEDESTRIANS' RIGHTS AND DUTIES

9-60-010(b) Crosswalks authorized - Crossing between intersection - Cross street within marked crosswalk

9-60-090 Soliciting rides from driver of private vehicle prohibited

9-60-020 Through streets - Required to cross roadway in crosswalk

RAILROAD AND BRIDGE CROSSINGS

9-28-020 Obedience to bridge signals

- (a) Obedience to bridge signals
- (b) No obstruction of intersection

●9-28-010 Railroad grade crossing - Obedience to signal

- (a) Obedience to railroad signals
- (b) Drive around crossing gate while closed

RIGHT OF WAY

●9-24-080(a) Authorized emergency vehicles - Failure to yield

9-24-100(b) Blind persons to have right-of-way - Failure to yield

9-24-090 Equestrians to have right-of-way - Failure to yield

9-24-040 Intersections - More than one vehicle

- (a) Failure to yield to vehicle entering intersection
- (b) Failure to yield to vehicle on right

9-24-020 Intersections - Procedure after completed stop - Failure to stop and yield to vehicles at through street

9-24-050 Pedestrians in roadway to have right-of-way - Failure to yield to pedestrian in crosswalk - No signs/signals

9-24-060 Right-of-way at sidewalks - Failure to stop when emerging from alley, driveway, building

●9-24-010(b) Stop signs - Failure to stop at stop sign

9-24-070 Yield right-of-way signs - Failure to yield - Signs posted

SIZE AND WEIGHT LIMITS

9-72-030(b) Designation of streets with size and weight limitations - Violation of posted signs

9-72-010 Load restrictions in downtown district

- (a) Drive bus or vehicle in Central Bus. District prohibited
- (b) Drive second division vehicle in Central Business District - Prohibited specific times and days

9-72-020 Operation of vehicles restricted - Second division vehicle on boulevard prohibited

9-72-060(e) Projecting load from front - 3 ft. limit

●9-72-070 Special permits - Required for oversize of second division vehicles, wheel, axle load or weight

9-72-080 Weight Limitations

- (a) Exceeding gross weight on public way
- (b) Refuse or fail to stop to weigh vehicle

TOWING DISABLED VEHICLES

9-44-020 Safe speed required - When towing or pushing vehicle

9-44-010 Towing or pushing regulations

- (a) Drawbar and chains/cables required
- (b) Pushing prohibited - Greater than 600 ft. or school zone when children are present
- (c) Towing vehicle - Flashing amber light - Required

TRAFFIC CONTROL DEVICES AND SIGNALS

9-8-010 Authorized - Compliance required

- (b) Obey traffic control device
- (c) Avoid obedience to traffic control device

9-8-030 Flashing signals

- (a) Flashing red signal - Stop
- (b) Flashing yellow signal - Proceed with caution

9-8-050 Special pedestrian - Control signals

- (a) Walk figure symbol illuminated - Pedestrian given right-of-way by vehicle operator
- (b) Don't walk figure symbol illuminated - Pedestrian

9-8-020 prohibited on roadway

Traffic-control signals

- (b)(2) Circular yellow signal/arrow - Pedestrian restricted from entering intersection
- (c)(1) Circular steady red signal - Stop
- (c)(2) Steady red arrow signal - Stop

TRAFFIC SPEED RESTRICTIONS

9-12-060(b) Bus lanes - Unauthorized vehicle in bus lane except right turn

9-12-020(b) Non-motorized traffic on controlled access highway - Disobey official controlled access highway signs

9-12-040 Play streets

- (b) Play streets - Barriers required
- (c) Play streets - Traffic restrictions

●9-12-070(a) Speed limits - Urban limit - street-30 mph, alley-15 mph

9-12-080 Too slow for conditions

9-12-050(b) Traffic lanes - Fail to keep in lane

TURNING MOVEMENTS

9-16-050(b) Disobey no turn sign

9-16-010(b) Markings and indicating devices - Disobey turn indicator

9-16-040 Limitations on turning

- (a) U-turn prohibited - 100 ft. of intersection
- (b) U-turn in designated area of Loop prohibited

9-16-020 Turning at intersections

- (a) Improper right turn
- (b) Improper left turn, two-way roadway
- (c) Improper left turn, other than two-way roadway
- (d) Yield right-of-way on left turn

9-16-030(c) Turn on red signals - Violation of signs

TYPES OF VEHICLES - REGULATIONS

9-48-050 Buses - Stopping, standing and parking

- (a) Loading and unloading - Designated areas
- (b) Stopping to load or unload - Impede movement of traffic
- (c) Driving within bus lanes

●9-48-090 Construction vehicles and equipment - Display of name of business required

9-48-070 Cruising of public passenger vehicles - Soliciting of business interfering with movement of traffic

9-48-020 Horse-drawn carriages - Areas designated for use

- (a) Restricted areas
- (b) Permit required

9-48-040 Horse-drawn carriages - Left turns - Loading and unloading passengers

- (a) Left turn prohibited
- (b) Loading and unloading passengers - Designated stand

9-48-030(a) Horse-drawn carriages - Driving prohibited on certain streets and during certain times

9-48-080 Riding on motorcycles or motor-driven cycles - Seats reqd.

9-48-060(a) Taxicabs - Stopping, standing and parking - Expeditious loading and unloading on street required

CITING NOTES:

For violations requiring a mandatory court appearance, refer to **Special Order S04-14-03** entitled "Mandatory Court Appearance."

For violations exempt from the "Promise to Comply" bond option, refer to **Special Order 06-13** "Bond Procedures."

For violations requiring a Traffic Court Major Room appearance, refer to **Special Order S04-14-02** entitled "Traffic Court Citing and Scheduling."



BOND PROCEDURES

ISSUE DATE:	09 March 2015	EFFECTIVE DATE:	09 March 2015
RESCINDS:	18 January 2013 version		
INDEX CATEGORY:	Outside Organizations		

I. PURPOSE

This directive continues the Bail Bond Manual [CPD-11.909 (Rev. 6/13)], which lists the required bond for criminal, traffic, and conservation offenses, and continues procedures for:

- A. maintaining a current list of approved bail bond certificate companies.
- B. letting to bail those persons detained for:
 1. traffic violations,
 2. nontraffic misdemeanors, petty offenses, and ordinance violations.
- C. the Bail Bond Cash Envelope [CPD-21.200 (11/12)] and the safekeeping, accounting, and transmittal of cash bail bond funds.

II. BAIL BOND CERTIFICATE COMPANIES (SURETY COMPANIES)

- A. The Records Division will:
 1. supply and maintain a current list, furnished by the Circuit Court of Cook County, of approved bail-bond-certificate-issuing companies.
 2. furnish a current listing of acceptable bail bond certificates for publication in the Daily Bulletin on the first of each month.
 3. announce additions or deletions from the list of approved bail bond certificate companies via an AMC Message, when appropriate.
- B. Desk personnel of units authorized to let arrestees to bail, police officers who issue personal service citations, and the Office of Emergency Management and Communications dispatchers will retain this list for reference.

III. PROCEDURES FOR LETTING TO BAIL IN TRAFFIC CASES

- A. No Illinois resident charged with a petty traffic offense will be required to post bond and may instead execute a promise to comply by signing the white copy of each of the individual petty offense citations. If they refuse to sign, normal bonding procedures will apply (i.e., post a valid Illinois Drivers License or or other form of bond as listed in III-D of this directive).
- B. Residents of states other than Illinois which are members of the Non-resident Violator Compact (NRVC) are eligible to execute a written promise to comply for minor offenses by signing the individual eligible citations. See the Department directive entitled "**Bond Procedures – Nonresident Violator Compact**".

NOTE:

A person cited for violation of any provision of the ILCS which requires a court appearance as specified in the Department directive "**Mandatory Court Appearance**" or the traffic violations listed in the Department directive entitled "**Bond Procedures – Nonresident Violator Compact**" will not be allowed the option of signing a Promise to Comply in lieu of bail.

C. Bail for certain non-petty offenses may be satisfied by submitting a current valid Illinois driver's license.

1. These offenses include,

625 ILCS 5/11-601.5	Speeding 26mph or more over the posted limit
625 ILCS 5/11-204	Fleeing or attempting to elude police officer
625 ILCS 5/11-503	Reckless driving
625 ILCS 5/3-707	Operating without insurance
625 ILCS 5/3-710	Display of false insurance card

2. When a motorist indicates a desire to post a current valid Illinois drivers license in lieu of other bail, the officer will receipt the license by checking the box labeled "Illinois Dr. Lic."

3. Only a valid Illinois driver's license or valid Temporary Visitor's Driver's License (TVDL) will be accepted as bail. Restricted Driving permits, monitoring device driving permits, instruction permits, probationary licenses, or temporary licenses **WILL NOT** be accepted as bail.

D. If the motorist is ineligible to sign or post an illinois drivers license, they may be eligible to post,

1. a bond certificate,
2. a CTA Memorandum Card,
3. a cash bond,
4. an Individual Bond,
5. a money order, for certain truck offenses as defined in the Bail Bond Manual, or
6. an approved credit / debit card.

E. When a motorist indicates a desire to post a bond certificate in lieu of other bail, the officer will:

1. ensure that the bond certificate is valid from an approved company and contains the same name as shown on the violator's drivers license.
2. receipt the bond certificate in the "Bond Deposited" portion of the personal service citation by checking the box labeled "Other" and recording the bail certificate number and the name of the issuing company on the adjacent line.

F. When a motorist indicates a desire or is required to post a bond, he or she will be escorted to the district facility in the district of occurrence or, when the arrest is for driving under the influence of alcohol or drugs (DUI), be transported in accordance with existing Department procedures to the appropriate district facility.

1. When it is necessary to arrest the violator because of a warrant or other offense, the arrest will be processed in the district of occurrence.
2. The arrest will be processed by district personnel in accordance with Department directives.
3. The procedures for accepting approved bail bond certificates, valid Illinois drivers license, etc., for the traffic violation at the time and place of the traffic violation will still apply.

G. Travelers checks may be accepted as bail if they equal the exact amount of bail or are supplemented with cash to equal the required amount. Change will not be made.

H. *A court appearance may be required for traffic related violations specified in the **Bail Bond Manual** and the Department directive entitled "**Mandatory Court Appearance**." Officers should not confuse bonding procedures and mandatory appearance procedures as there are differing governing laws.*

NOTE: *When a discrepancy occurs between the **Bail Bond Manual** and the Department directive entitled "**Mandatory Court Appearance**," Department members will adhere to the Department directive entitled "**Mandatory Court Appearance**."*

IV. PROCEDURES FOR NON TRAFFIC MISDEMEANOR, ORDINANCE, AND PETTY OFFENSE VIOLATIONS

A. Unless otherwise provided by statute, ordinance, or rule, the bail for any:

1. Class A or B misdemeanor shall be \$1500 (with the exception of animal abuse or animal fighting).

NOTE: *If an arrestee is charged with a Class A misdemeanor offense of animal abuse or animal fighting and refuses to relinquish possession of the involved animal(s) by signing in the appropriate box on the Animal Care and Control Inventory Form (ACC-3230-3), the district station supervisor will not allow the arrestee to post bond or be given an I-bond. The arrestee will be sent to the first court call following the arrest for the court to set the bond and the State's Attorney's Office to file a petition for forfeiture of the animal(s).*

2. Class C misdemeanor shall be \$1200.
3. Petty offense or ordinance violation shall be \$120.

B. Unless otherwise provided for in Supreme Court Rule 527, the bail for conservation offenses shall be \$120 cash. Conservation offenses are listed in the **Bail Bond Manual**.

V. PERSONS IN CUSTODY WHO ARE UNABLE TO POST BAIL FOR NON FELONY OFFENSES

A. Individual Bond

1. It is the policy of the Chicago Police Department to determine if arrestees eligible for a bond have an acceptable form of bail or the means to obtain an acceptable form of bail prior to the issuance of a bond. If not precluded by statute, ordinance, or rule, the station supervisor at the unit of detention has the final authority on bonding arrestees and will determine the appropriateness of a bond.

2. The station supervisor at the unit of detention will, as soon as reasonably possible, authorize the release of a person charged with a non felony offense, unless otherwise provided by statute, ordinance, or rule, by an I-Bond when the individual is **unable to post bond after reasonable attempts have been made or the individual has exhausted means to obtain an acceptable form of bail**.

3. An I-bond will **not** be authorized when:

- a. the identity of the individual cannot be established.
- b. the individual:

- (1) *if while undergoing the booking process* is unable or unwilling to submit to being fingerprinted.
 - (2) is in custody for misdemeanor Unlawful Use of Weapons (UUW) violation.

NOTE: *Station supervisors will not release any individuals charged with misdemeanor UUW violations on an I-Bond. "D" bonds will be issued for misdemeanor UUW violations.*

- (3) is arrested on a warrant. (See procedures provided in the Bail Bond Manual for letting persons arrested on a warrant to bail.)
- (4) can produce an acceptable form of bail relating to the regulation of traffic delineated in this directive.

NOTE: Persons in custody for traffic offenses electing not to surrender their valid Illinois driver's license as bond **will not** be released by an I-Bond.

- (5) has sufficient cash or an approved credit/debit card to post a "D" (10% of the bail set) or "C" (full amount of the bail) bond.
- (6) is a verified gang member that is charged with jailable offense, consistent with the Department directive entitled "Gang Violence Reduction Strategy."
- (7) is a parolee. Department-issued bonds (I, C, or D bonds) will not be issued to parolees arrested on misdemeanor charges.
- (8) is arrested on Class A misdemeanor crime against an animal and the owner / keeper of that animal has not relinquished ownership, the arrestee may not post bond nor be given an I-bond.
- (9) has violated the conditions of bail bond.

NOTE: A person who is on bond for a felony, Class A misdemeanor or an offense in which the victim is a family member, and commits a subsequent offense which is a felony, Class A misdemeanor or an offense in which the victim is a family member must appear before a judge to have the bail set on the new offense.

- B. The station supervisor of the district of detention will ensure that each arrestee's identity has been established by sufficient personal identification and that they are not wanted for another offense prior to completing the Individual Bond.
- C. Whenever any arrestee charged with a non felony offense is unable to post bond or is ineligible for an Individual Bond, such person will be sent, as appropriate, to either Central Bond Court (CBC) or the next regularly scheduled court in accordance with the provisions in the Department directive entitled "Court Call Schedule."

VI. PERSONS IN CUSTODY FOR FELONY OFFENSES - BONDING PROCEDURES

A. Felony Bail

Bail in felony cases will be set by a judge in:

1. Central Bond Court,
2. Preliminary Hearing Court,
3. Weekend / Holiday Court,
4. a place of detention or other location.

- B. Any judge having lawful jurisdiction within the Circuit Court of Cook County may establish bail for any offense at any place.

VII. CENTRAL DETENTION PROCEDURES

- A. All Central Detention Section arrestees will be booked and processed through the 001 District.

- B. The 001 District will serve as the booking unit for the Central Detention Section. All duties required of station supervisors and desk officers in Department detention facilities will be performed by 001 District personnel for the Central Detention Section.
- C. The Central Detention Section will serve as the lockup for all 001 District arrestees and as an auxiliary lockup for other Department units. All duties required of supervisors and lockup personnel in district detention facilities will be performed by Central Detention Section personnel for the 001 District.

VIII. CASH BOND PROCEDURES

- A. United States currency or travelers checks issued by major banks or express companies that, alone or in combination with currency, total the exact amount required for bail will be accepted for any offense for which bond has been set by a judge or court rule.
- B. Each cash transaction will be listed on the Cash Bail Transmittal formset (CPD-21.920).
- C. Cash from each transaction will be placed in a Bail Bond Cash Envelope (CPD-21.200) with the original bond form.
- D. A separate Bail Bond Cash Envelope will be used by each watch.
- E. The station supervisor will:
 1. be responsible for the safekeeping of the Bail Bond Cash Envelope; and
 2. inspect all Bail Bond Cash Envelopes in the district safe at the beginning of each tour of duty and sign the corresponding (yellow) copy of the Cash Bail Transmittal formset retained in the slotted lock post binder for receipts.
- F. the station supervisor will ensure:
 1. that a Cash Bail Transmittal formset is prepared for use during the tour of duty.
 2. that the exact amount of cash for each bond is received.
 3. that the appropriate bond information is entered in the spaces provided on the Cash Bail Transmittal formset as cash bail is accepted.
 4. that all entries on the Cash Bail Transmittal formset balance with the number, type, and cash amounts of the bonds received.
 5. that "No Bonds Received" is written across the face of the Cash Bail Transmittal if no bonds were received during the tour of duty.
 6. that the Bail Bond Cash Envelope receipt on the back flap of the envelope is completed properly and will ensure that the registration number on the receipt matches the registration number on the envelope. The receipt will be signed, dated, and given to the station supervisor by the Police Document Section driver when the envelope is picked up.
 7. that the original (white) copy of the Cash Bail Transmittal formset, bond forms, and monies is secured and sealed in the Bail Bond Cash Envelope.
 8. that the Bail Bond Cash Envelope is placed in the district safe.
 9. that the carbon (yellow) copy of the Cash Bail Transmittal formset is placed in the slotted lock section post binder used for transmittal receipts.
- G. The station supervisor on duty at 0600 hours will:
 1. ensure that all Bail Bond Cash Envelopes on hand are ready for pickup by the Police Document Section by 0600 hours, excluding weekends and holidays.
 2. ensure that the Police Document Section driver sign and date the receipt on the flap of the Bail Bond Cash Envelope.
 3. attach the dated and signed Bail Bond Cash Envelope receipt to the appropriate Cash Bail Transmittal formset copy in the slotted lock section post binder.

- H. The station supervisor will also:
 - 1. be held responsible for the final audit.
 - 2. personally count the bond monies and indicate approval of the correctness of the number, type, amounts, and actual cash received by affixing his or her signature in the space provided on the Cash Bail Transmittal formset.
 - 3. ensure that the Bail Bond Cash Envelope is sealed in his or her presence.
- I. The Administration Section, Bureau of Patrol, will act as a liaison between the bank and the Department and ensure that corrective action is taken to resolve any irregularities relative to bail bonds.

IX. CREDIT/DEBIT CARD BOND PAYMENT

Specific member responsibilities and procedures for bonds posted with an approved credit/debit card are outlined in the Department directive entitled "**Bond Procedures – Credit/Debit Card Bond Payment**".

X. ACCUSED PERSONS FROM ANOTHER STATE

Illinois law provides:

- A. for judicial process of persons charged with a crime in another state but present in Illinois (725 ILCS 230/1 et seq.).
- B. that no bail bondsman from another state may seize or transport unwillingly any person found in Illinois who is allegedly in violation of a bail bond posted in some other state (725 ILCS 5/103-9).
- C. that the return of any person charged with a crime in another state may be accomplished only as provided by Illinois law.

(Items indicated by *italics*/**double underline** have been added or revised)

Authenticated by: KC

Garry F. McCarthy
Superintendent of Police

12-087 CMW

ADDENDA:

- 1. S06-13-01 - Bond Procedures – Nonresident Violator Compact
- 2. S06-13-02 - Special Conditions – Release of Person on Bail Bond
- 3. S06-13-03 - Bond Procedures - Credit / Debit Card Bond Payment



Chicago Police Department

Special Order S06-13-01

BOND PROCEDURES – NONRESIDENT VIOLATOR COMPACT

ISSUE DATE:	09 March 2015	EFFECTIVE DATE:	09 March 2015
RESCINDS:	07 March 2008 version		
INDEX CATEGORY:	Processing Persons		

I. THE FOLLOWING JURISDICTIONS ARE MEMBERS OF THE NONRESIDENT VIOLATOR COMPACT (NRVC) AS OF MARCH 2015:

Alabama	Nebraska
Arizona	Nevada
Arkansas	New Hampshire
Colorado	New Jersey
Connecticut	New Mexico
Delaware	New York
District of Columbia	North Carolina
Florida	North Dakota
Georgia	Ohio
Hawaii	Oklahoma
Idaho	Pennsylvania
Illinois	Rhode Island
Indiana	South Carolina
Iowa	South Dakota
Kansas	Tennessee
Kentucky	Texas
Louisiana	Utah
Maine	Vermont
Maryland	Virginia
Massachusetts	Washington
Minnesota	West Virginia
Mississippi	Wyoming
Missouri	

II. PROMISE TO COMPLY

A. The following persons will have the option of signing the "Promise to Comply" section of the Personal Service Citation in lieu of bail for minor traffic violations as specified in 625 ILCS 5/6-306.4:

1. Licensed motorists residing in the above listed jurisdictions, other than residents of Illinois. For residents of Illinois refer to Section III of the Department Directive entitled, "Bond Procedures."

Department of State Drivers License.

B. A licensed motorist residing in Alaska, California, Michigan, Montana, Oregon, and Wisconsin will be required to post bail as provided in current Department directives.

III. VIOLATIONS EXCLUDED FROM PROMISE TO COMPLY IN LIEU OF BAIL

A non-resident issued a Personal Service Citation for violating provisions of the Illinois Vehicle Code will not be allowed the option of signing a Promise to Comply in lieu of bail for the following state provisions, or similar local ordinances, as specified in 625 ILCS 5/6-306.4:

SECTION - DESCRIPTION OF VIOLATION

- A. 625 ILCS 5/3-101 - Certification of title required
- B. 625 ILCS 5/3-702 - Operating a vehicle when registration suspended or canceled
- C. 625 ILCS 5/3-707 - Operation of uninsured motor vehicle
- D. 625 ILCS 5/3-708 - Operation of motor vehicle when registration suspended for noninsurance
- E. 625 ILCS 5/3-710 - Display of false insurance card
- F. 625 ILCS 5/6-101 - Drivers must have license or permit
- G. 625 ILCS 5/6-104 - Drivers license-proper classification, motorcycle etc.
- H. 625 ILCS 5/6-113 - Drivers license-violation of restrictions
- I. 625 ILCS 5/6-301 - Unlawful use of a license or permit
- J. 625 ILCS 5/6-303 - Driving while license suspended or revoked
- K. 625 ILCS 5/8-115 - Display certificate of financial responsibility vehicle for hire/medical transport
- L. 625 ILCS 5/11-204 - Flee or eluding police
- M. 625 ILCS 5/11-310 - Display unauthorized signs, signals or markings
- N. 625 ILCS 5/11-311 - Interference with a traffic control device
- O. 625 ILCS 5/11-312 - Unlawful use or damage to highways, appurtenances and structures
- P. 625 ILCS 5/11-401 - Motor vehicle accident involving death or injury
- Q. 625 ILCS 5/11-402 - Motor vehicle accident involving property damage to vehicle
- R. 625 ILCS 5/11-403 - Duty to give information and render aid
- S. 625 ILCS 5/11-404 - Duty upon damaging unattended vehicle or property

- T. 625 ILCS 5/11-409 - False motor vehicle accident report or notice
- U. 625 ILCS 5/11-501 - Driving under influence of alcohol or drugs
- V. 625 ILCS 5/11-503 - Reckless driving
- W. 625 ILCS 5/11-506 - Street racing
- X. 625 ILCS 5/11-601 (b) - Speeding -more than 30 MPH over posted limit
- Y. 625 ILCS 5/11-1006 - Pedestrian soliciting rides or business on roadway
- Z. 625 ILCS 5/11-1414 - Approaching, overtaking, and passing school bus
- AA. 625 ILCS 5/15-102 - Width of vehicles
- AB. 625 ILCS 5/15-103 - Height of vehicles
- AC. 625 ILCS 5/15-107 - Length of vehicles
- AD. 625 ILCS 5/15-111 - Wheel and axle loads
- AE. 625 ILCS 5/15-112(f) - Permits for excess size and weight
- AF. 625 ILCS 5/15-301(j) - Violation of size, weight, or load permits
- AG. Any subsection of Section 4, Anti-Theft Laws and Abandoned Vehicles, and Section 5, Dealers, Transporters, Wreckers and Rebuilders.

Authenticated by: KC

Garry F. McCarthy
Superintendent of Police

12-087 CMW



Chicago Police Department

Special Order S0**TRAFFIC COURT CITING AND SCHEDULING**

ISSUE DATE:	03 September 2015	EFFECTIVE DATE:	03 September 2015
RESCINDS:	09 March 2015 version		
INDEX CATEGORY:	Preliminary Investigations		

I. PURPOSE

This directive:

- A. explains the Traffic Court Key Letter Group System.
- B. explains procedures for issuing a Personal Service Citation.
- C. changes the requirements for posting bond for petty traffic offenses.
- D. updates procedures for mandatory court appearances for multiple minor traffic offenses.
- E. provides procedures for witnesses to Personal Service Citations.
- F. explains procedures for mail in options, mandatory appearances, and court info upon the issuance of Personal Service Citations alone or in combination with other charges.
- G. explains traffic court call dates.
- H. provides procedures for requests for "nonsuits" of Personal Service Citations.
- I. describes procedures for making corrections to court appearance date errors.
- J. continues responsibilities of the Information Services Division (ISD).
- K. discontinues the use of Administrative Notice of Violation (ANOV) to cite MCC 9-76-230, Use of Mobile Telephones. Department members are directed to use a Personal Service Citation to cite violations of MCC 9-76-230.

II. TRAFFIC COURT KEY LETTER GROUP SYSTEM

The Traffic Court Key Letter Group System consists of court-key letter designations based on the twenty-six letters of the alphabet, Major, Alternate Major, and Minor Courtrooms and their respective court call-times.

- A. The Court Citing Date Card will be prepared each year by the Traffic Court Unit in conjunction with the Research and Development Division. The Court Citing Date Cards will normally be distributed to all sworn members prior to 1 November of each year.

B. All sworn members will be assigned a Traffic Court key letter group to be used when issuing Personal Service Citations and scheduling traffic violators for Traffic Court.

C. All sworn members assigned a Traffic Court key letter group will be responsible for knowing their assigned court-key letter designation, courtroom numbers, and court call times. This information may be entered in the spaces provided on the reverse side of their Court Citing Date Card - Traffic.

NOTE: Members will verify their key letter designations, courtroom numbers and court call times via the CLEAR Court Key application.

D. When sworn members not assigned to a Traffic Court key letter group issue a Personal Service Citation, they will:

1. use the Traffic Court key letter designation "A."

2. select a court date as provided in Item VI-B of this directive from the Court Citing Date Card-Traffic for the:

a. 0900 hours court call in Room 404 for offenses returnable to a Major courtroom.

b. 1100 hours court-call in Room CL07 for offenses returnable to a Minor courtroom.

3. contact the Traffic Court Unit for a court key assignment.

E. The Traffic Court Unit will initially assign personnel to the twenty-six Traffic Court key letter groups, as well as reassign personnel within the key letter groups in order to maintain a balance in court caseloads and personnel distribution.

F. Requests for changes to a sworn member's Traffic Court key letter group will be addressed to the Commanding Officer, Traffic Court Unit, by the sworn member's commanding officer via a To-From-Subject report.

G. Sworn members will retain their Traffic Court key letter group assignments when promoted, transferred, or detailed to another unit.

H. Sworn members assigned to only one minor courtroom call who issue Personal Service Citations to more than thirty-five individuals (including traffic violators that qualify for the Court Diversion Program) for the same court key date will immediately notify the Traffic Court Unit for a court-call caseload evaluation.

I. Sworn members having multiple court-call times in any one courtroom will assign no more than thirty-five traffic violators receiving Personal Service Citations (including traffic violators that qualify for the Court Diversion Program) to the first court-call time and the next thirty-five traffic violators (including traffic violators that qualify for the Court Diversion Program) to the next consecutive court-call time and so on.

enforcement duties, the Commanding Officer, Traffic Section, will contact the Traffic Court Unit in order to obtain a new Minor Courtroom assignment.

K. The assigned Traffic Court key letter group of each sworn member will be identified and taken into consideration by responsible supervisory personnel when:

1. determining dates of suspension (other than immediate suspension) or disciplinary action under summary punishment.
2. approving requests for compensatory time, personal days, and baby furlough days.
3. preparing schedules and assignments to special events and details other than those of an immediate, emergency nature.
4. scheduling regularly offered training or classes.
5. taking any other action that might cause the sworn member to be absent from Traffic Court on his or her regularly assigned court date.

III. ISSUING PERSONAL SERVICE CITATIONS

A. After safely stopping a motorist for committing a traffic offense, the sworn member will:

1. take all necessary precautions not to impede or obstruct vehicular traffic.
2. exit the police vehicle and approach the motorist in a cautious, safety-minded manner.
3. present a professional image and avoid unnecessary conversation, such as personal affairs, politics, penalties, etc., other than the subject violation, bond option, or court diversion procedures.
4. politely inform the driver of:
 - a. the member's rank and name, and
 - b. the reason and purpose of the vehicle stop.
5. inform the driver of the requirement to produce his or her driver's license or permit and proof of insurance upon demand.
6. accept the driver's license and proof of insurance and address the driver by using the driver's last name and the appropriate title (Mr or Ms).

NOTE: Sworn members should examine the back of the driver's license for the presence of a renewal sticker.

7. if the driver is not in possession of a valid driver's license, issue the appropriate citation and complete the required information in the shaded portion on the back of the "Court Copy of Complaint" copy of the Personal Service Citation and indicate the form of independent identification used to verify the identity of the driver.
- B. When preparing a Personal Service Citation for any violation of the Illinois Vehicle Code or Title 9 of the Chicago Municipal Code, the sworn member will check the appropriate offense box or enter the numeric reference and the description of the offense as it appears on the Vehicle Code Violation Card on all copies of the Personal Service Citation, following the examples listed below.

NOTE: Do not check more than one offense box on the Personal Service Citation. **Only one charge per citation.**

1. **State Offense:**
625 ILCS 5/11-503 Reckless Driving
2. **Municipal Offense:**
9-20-010(b) Wrong direction, one-way street / alley signs posted.
- C. When preparing a Personal Service Citation, sworn members will ensure all:
 1. required information is printed **clearly and legibly**.
 2. citations issued to traffic violators are turned in to their unit of assignment or detail **before the end of their tour of duty**.
- D. After preparing a Personal Service Citation, the sworn member will advise the traffic violator of the following bond options:
 1. Executing a written promise to comply for petty offenses by signing each individual ticket.
 - a. This option is only available to residents of Illinois, or to licensees from states in the Nonresident Violator Compact. See Special Order S06-13-01 "Bond Procedures -- Nonresident Violator Compact".
 - b. If the traffic violator refuses to sign, then normal bonding procedures will apply. See Special Order S06-13 "Bond Procedures".
 - c. Citations for overloaded trucks in violation of 625 ILCS 5/15-111 are not eligible.
 2. Posting a valid Illinois Drivers License for the non-petty offenses listed in Special Order S06-13, "Bond Procedures".
 3. Executing a bond at a district station.

NOTE: Other than the assigned desk personnel, Department members will not discuss the amount of the cash bond with traffic violators.

E. The "Booked At" box of the Personal Service Citation will be completed only when the traffic violator is brought to a booking district/unit as a traffic violator bonding (TVB) or to be processed for an arrest.

1. When the issuing sworn member is assigned or detailed to the booking district, the "Police Department Copy" and the "Traffic Stop Statistical Study Copy" will be turned in and processed at the booking district by the unit citation clerk.
2. When the issuing sworn member is assigned or detailed to a unit other than the booking district, he or she will retain the "Police Department Copy" and the "Traffic Stop Statistical Study Copy" of the citation and turn it in to their unit of assignment or detail for processing by the unit citation clerk.

F. In rare instances, a sworn member may encounter a person who has committed a "minor" traffic offense and is unable to present any form of a bond due to incapacitation because of medical treatment or hospitalization. In such cases the sworn member will:

1. follow the procedures for conducting a name check as outlined in the Department directive entitled "Traffic Violators, Name Checks, and Bonding."
2. issue a Personal Service Citation and, instead of the usual bonding procedure, check the "Other" box on the citation and write "incapacitated driver" on the line provided.

NOTE: A court appearance is mandatory for violators who fall into this category. Follow procedures in Item V-B of this directive.

G. A sworn member who has accepted a valid bail-security document will:

1. insert face-up and from left to right the bail-security document into the plastic bail-security document pouch.
2. ensure that the bail-security document is visible and readable through the clear plastic, from left to right.
3. fold the longer flap from left to right, closing the pouch, insuring that the bail-security document will not slip out.
4. staple the pouch where indicated to the lower left-hand corner of the "Court Copy of Complaint" of the Personal Service Citation.
5. ensure that the bail-security document pouch is secured to the citation(s).

IV. WITNESSES

A. Sworn members issuing Personal Service Citations will provide all witnesses with the:

1. defendant's name,
2. Personal Service Citation number(s),
3. court appearance information, if an appearance is required. The officer will complete a Court Appearance Information Form (CPD-11.552) to give to the complainant and/or witness.

NOTE: If the defendant is eligible for the Court Diversion Program, the complaining witnesses will be advised to telephone the Clerk of the Circuit Court of Cook County for any further information regarding a future court appearance date.

4. Records Division (RD) Number of the Traffic Crash Report, if any.

B. In cases when a person is listed as a witness on a Personal Service Citation, the issuing sworn member will:

1. complete the witness information on an "Additional Witness Information – Personal Service Citation" form (CPD-22.114).

NOTE: The witness' phone numbers **will not** be placed on the citation itself.

2. attach the "Additional Witness Information – Personal Service Citation" form to the Personal Service Citation.

C. The unit citation clerk on a daily basis will:

1. remove any Additional Witness Information forms from their corresponding Personal Service Citations and forward these forms via the Police Document Section to the Traffic Court Unit (148).

2. return all Personal Service Citations **without the required Additional Witness Information – Personal Service Citation** form to the appropriate station supervisor for corrective action.

V. COURT INFORMATION FOR PERSONAL SERVICE CITATIONS

A. Single Minor Traffic Offense Not Requiring a Court Appearance

1. When issuing a single Personal Service Citation not requiring an appearance in court as specified in the Department directive entitled "Mandatory Court Appearances" the issuing sworn member will be responsible for placing an "X" in the "**YOU MUST MAIL**" box of the Personal Service Citation.

"Mail-In Copy" of the Personal Service Citation along with the Court Diversion Program Documents and Envelope, all of which contain instructions and describe various diversion options available to the driver instead of a Traffic Court appearance date.

3. When it is determined that a violator will be additionally charged with an outstanding warrant(s) and is unable to post bond, the issuing sworn member will enter his or her **Traffic Court key letter designation**, appropriate courtroom number, and time on the Personal Service Citation, **AND WILL NOT ENTER A COURT DATE**.

NOTE: This is in addition to placing an "X" in the "You Must Mail" box of the Personal Service Citation.

B. Single Minor Traffic Offense(s) - Requiring a Court Appearance

1. When issuing Personal Service Citations to a traffic violator for minor traffic offense(s) requiring an appearance in court as specified in the Department directive entitled "Mandatory Court Appearance," the Personal Service Citation(s) will be returnable to the issuing sworn member's Minor Courtroom in Traffic Court.

NOTE: "Minor" traffic offenses are non-jailable offenses. "Minor" traffic offenses specifically exclude those offenses returnable to Major or Alternate Major Courtrooms.

2. Issuing sworn members will place an "X" in the "YOU MUST APPEAR IN ROOM NUMBER" box and enter their **Minor Courtroom number, court key date, and time**.
3. The procedures relating to providing Court Diversion Program documents to a violator **will not apply**.

C. Multiple Minor Traffic Charges

1. The policy of the Department is to eliminate the needless placing of multiple charges against traffic violators unless the violation falls within the **exceptions to the most serious charge provision** as outlined in Item V-C-2 of this directive.
2. Exceptions to the most serious charge provision include:
 - a. Reckless Homicide, aggravated offenses relating to motor vehicles, and/or other vehicle felonies along with any other offense(s).
 - b. Driver's license offenses, vehicle registration offenses, and compliance violations, along with any other offense(s).
 - c. "Driving while under the influence of alcohol, other drug or drugs, intoxicating compound or compounds, or any combination thereof," along with any other offense(s) which called the attention of the officer to the violator.

- d. Mandatory insurance offenses, along with any other offense(s).
- e. Seat safety-belt offenses, along with any other offense(s).

3. *In accordance with Illinois Supreme Court Rule 503, offenses arising from multiple charges require a mandatory court appearance. Issuing sworn members will place an "X" in the "YOU MUST APPEAR IN ROOM NUMBER" box and enter their Minor Courtroom number, court key date, and time. The motorist will be required to attend the issued court date EXCEPT:*

- a. *when court appearances are not otherwise required for each of the individual charges and the motorist elects to post a separate cash bond on each charge in which the total amount does not exceed \$500, or*
- b. *when court appearances are not otherwise required for each of the individual charges and the motorist elects to post a valid and approved bond certificate for all charges in which the total amount does not exceed \$500.*

4. *A motorist who elects to post bond may choose to attend the assigned court date provided on the citation. If the motorist elects not to attend the assigned court date provided on the citation, the motorist will have consented to ex parte judgement for each charge.*

5. *When a motorist elects to post a cash bond (which includes approved debit/credit cards), the motorist will be immediately escorted to the district facility in the district of occurrence in accordance with the Department directive entitled "Bond Procedures." Proper field bonding procedures, such as a promise to comply signature on each citation, will take place before a motorist is escorted to a district facility to post a cash bond.*

NOTE: *Sworn members are reminded that bond for each petty offense is \$120. Bonding for citations under Rule 503 will not exceed four total citations.*

6. When multiple Personal Service Citations are issued to one person, the same officer will issue all Personal Service Citations with the same court date, courtroom, and court call based on the most serious offense cited.

D. Alternate Major Court Room

1. Misdemeanor Traffic Offenses, 625 ILCS 5/6-303 (Driving while driver's license, permit or privilege to operate a motor vehicle is suspended or revoked), or 625 ILCS 5/6-507(b) (Driving a commercial motor vehicle while such person's driving privilege, license or permit is suspended, revoked, canceled, subject to disqualification or subject to or in violation of an "Out-of-Service" Order) are returnable to the Alternate Major Courtroom.
2. When 625 ILCS 5/6-303 or 625 ILCS 5/6-507(b) is the ONLY misdemeanor traffic offense, the Personal Service Citation issued for that offense and any other accompanying Personal Service Citations issued for "minor" traffic offenses and/or

Alternate Major Courtroom in Traffic Court on the member's court key date and assigned MINOR Courtroom Time.

3. Issuing sworn members will place an "X" in the "YOU MUST APPEAR IN ROOM NUMBER" box and enter their Alternate Major Courtroom number, court key date, and assigned MINOR Courtroom Time.
4. The procedures relating to providing Court Diversion Program documents to a violator will not apply.
5. Issuing sworn members will not appear in their Alternate Major Courtroom unless notified by the Traffic Court Unit or by subpoena.

E. Misdemeanor Traffic Offenses – Returnable to a Major Courtroom

1. All jailable Class A, B, and C misdemeanor traffic offenses of the Illinois Vehicle Code, other than traffic offenses assigned to the Alternate Major Courtroom, will be returnable to the Major Courtroom. Examples include:

- a. 625 ILCS 5/6-301 - Unlawful use of license or permit
- b. 625 ILCS 5/11-204 - Eluding or fleeing police*
- c. 625 ILCS 5/11-501 - Driving under the influence of alcohol/drugs*
- d. 625 ILCS 5/11-503 - Reckless Driving*
- e. 625 ILCS 5/11-506 - Street racing
- f. 625 ILCS 5/11-601.5 - Speeding 26 miles or more over posted limit
- g. 625 ILCS 5/11-402 - leaving the scene of accident - property damage
- h. 625 ILCS 5/11-403 - leaving the scene of accident - injury or death
- i. 625 ILCS 5/11-404 - leaving the scene of accident - unattended vehicle

* Contact Felony Review and follow procedures in the Department directive entitled "Felony Review By Cook County State's Attorney" when upgrading to felony charges.

2. All persons charged with the following will be scheduled to appear in the issuing sworn member's Major Courtroom in Traffic Court:
 - a. a misdemeanor traffic offense or;
 - b. a combination of a misdemeanor traffic offense(s) and either:

1. non-traffic misdemeanor or ordinance offense(s), or
2. minor traffic offense(s), or
3. compliance violation(s) (See the directive entitled "Parking and Compliance Violations.")

EXCEPTION: When the only misdemeanor traffic offense is 625 ILCS 5/6-303 or 625 ILCS 5/6-507(b) and there is no accompanying non-traffic misdemeanor / ordinance offense(s), the case will be scheduled to the Alternate Major Courtroom, as outlined in Item V-D of this directive.

3. Issuing sworn members will place an "X" in the "YOU MUST APPEAR IN ROOM NUMBER" box and enter their **Major Courtroom number and court key date and time**.
4. The procedures relating to providing Court Diversion Program documents to a violator **will not apply**.

F. Issuing Personal Service Citations in conjunction with a felony, misdemeanor, jailable non-traffic ordinance offense, or juvenile arrest.

1. When issuing a Personal Service Citation for a traffic offense in conjunction with a felony, misdemeanor, or jailable non-traffic ordinance offense returnable to a felony, misdemeanor, or ordinance branch court or a juvenile arrest returnable to Juvenile Court, the issuing sworn member will enter his or her **Traffic Court key letter designation, appropriate courtroom number, and time** on the Personal Service Citation, **AND WILL NOT ENTER A COURT DATE**.
2. All complaints, citations, and other court documents will be sent to the appropriate branch court hearing the most serious offense in accordance with the Department directive entitled "Court Call Schedule."
3. When an arrestee is charged with 720 ILCS 5/9-3 "Reckless Homicide," aggravated offenses relating to motor vehicles, and/or other vehicle felonies, a felony complaint will be used in lieu of a Personal Service Citation and the applicable provisions of the Department directives entitled "Processing Persons Under Department Control," "Felony Review by Cook County State's Attorney," and "Court Call Schedule" will be followed.

VI. TRAFFIC COURT CALL DATES

A. Traffic Court calls are established for each sworn member by the Traffic Court Unit in conjunction with the Circuit Court of Cook County.

B. Court dates for defendants receiving traffic citations, including 625 ILCS 5/11-501(a) DUI, will be scheduled for court not less than 14 days but within 60 days from the date of issuance. If an officer's court key or selected furlough places the court date outside the required 14 to 60 day court date time frame, officers will:

1. when feasible, request their partner issue the citations to allow placement of the court date within the date restriction.

2. when a partner is unable to issue the citation(s):

a. select an alternate court date other than their court key date that conforms to the affected time period.

NOTE: The issuing officer will use only **one** non-court-key date for all traffic citations outside the affected time period.

b. notify the Traffic Court Unit prior to the assigned out-of-key court date for citations issued outside of their designated court key.

VII. REQUEST FOR "NONSUIT" OF A PERSONAL SERVICE CITATION

A. Request for nonsuit of a Personal Service Citation can be made only when an error was made in preparing the original Personal Service Citation and a **subsequent** Personal Service Citation is issued. In all other circumstances, a Personal Service Citation must be adjudicated in Traffic Court.

B. At no time will a sworn member issue a subsequent Personal Service Citation unless the violator's copies ("Driver's Copy" and "Mail-In Copy") of the original inaccurate Personal Service Citation can be retrieved and the violator is served with the violator's copies of the subsequent Personal Service Citation.

C. The Request For Non-suit of Personal Service Citation (CPD-11.442) form will be used in all instances when a Personal Service Citation is requested to be nonsuited. Under no circumstances will a Personal Service Citation be defaced by marking it "CANCELLED," "NONSUIT," "SPOILED," or "VOID." Correction fluid (white-out) will not be used to make corrections or changes on the Personal Service Citation.

D. When an error is made on a Personal Service Citation and the issuing sworn member is unable to issue a subsequent Personal Service Citation, the issuing sworn member will:

1. prepare a To-From-Subject report explaining the error and request the Personal Service Citation containing the error be processed as is. The To-From-Subject report and the Personal Service Citation will be submitted for approval through the chain of command to the first-level exempt commanding officer of the issuing sworn member's unit.

2. The To-From-Subject report, approved by the exempt commanding officer, will be attached to the "Court Copy of Complaint" of the Personal Service Citation and then processed consistent with the established procedures.

E. When it is necessary to request a "Nonsuit" judgment of a Personal Service Citation, the sworn member will:

1. issue a subsequent Personal Service Citation to replace the Personal Service Citation containing the error. This Personal Service Citation will be processed in the normal manner.
2. complete a Request For Nonsuit of Personal Service Citation form for **each** Personal Service Citation to be nonsuited.
3. attach all copies except the "Officer's Copy" of the Personal Service Citation containing the error to the Request For Nonsuit of Personal Service Citation form. **The violator's copies MUST be included.**
4. submit the Personal Service Citation (containing the error) and the completed Request For Nonsuit of Personal Service Citation form to the station supervisor or unit commanding officer of the issuing unit, who will forward the request to the first-level exempt commanding officer within their respective chain of command for approval.

F. The exempt commanding officer will determine the validity of the reason for the nonsuit request and will return to the issuing sworn member any nonsuit requests for which the reason is unacceptable. In addition, the commanding officer will ensure that the nonsuit request is reviewed for accuracy and completeness. The commanding officer will indicate approval by signing the formset and forwarding it to the issuing unit's citation clerk for processing.

G. The issuing unit's citation clerk will:

1. make the entry of "Nonsuit" on the appropriate line of the corresponding Citation Control Sheet in the "Remarks For CO" column and staple the Originating Unit Copy (pink) of the Request For Nonsuit of Personal Service Citation form to the back of the Citation Control Sheet.
2. list the Personal Service Citation containing the error on a separate Transfer Listing For Personal Service Citations (CPD-22.802). More than one such Personal Service Citation can be listed on this transfer listing.
3. forward the white and yellow copies of the Transfer Listing, the Court Copy (white), and the Traffic Court Unit Copy (canary) of the Request For Nonsuit of Personal Service Citation form and the Personal Service Citation containing the error to the Commanding Officer, Traffic Court Unit (148), via the Police Document Section.

H. The Commanding Officer, Traffic Court Unit, will ensure that the "Nonsuit" requests are presented to the court for adjudication.

VIII. CORRECTIONS IN COURT APPEARANCE INFORMATION

A. The initial processing clerks assigned to the Traffic Court Unit will notify their supervising sergeant when errors in court appearance dates on Personal Service Citations are noted.

B. When correcting court-appearance date errors on Personal Service Citations, supervising sergeants assigned to the Traffic Court Unit will be responsible for:

1. affixing a label indicating the correct court date to the "Court Copy of Complaint" over the section containing the incorrect court date.
2. mailing a Notification of Rescheduled Court Date letter (CPD-22.908) indicating the correct court date to the traffic violator.
3. attaching a copy of the notification of rescheduled court date letter that was sent to the traffic violator to the "Court Copy of Complaint."

IX. INFORMATION SERVICES DIVISION (ISD)

ISD will:

- A. make accessible to the Traffic Court Unit the following reports:
 1. Sequential Star Listing.
 2. Sworn and Civilian Personnel Roster.
 3. Star Listing of Sworn Personnel.
- B. On a daily basis, provide the Data Processing Section of the Clerk of the Circuit Court of Cook County, Illinois, with an electronic transmission of the Chicago Police Department Officers' Star Listing.

(Items indicated by *italic/double underline* were added or revised)

Authenticated by: KC

Garry F. McCarthy
Superintendent of Police

15-142 RCL

PHONE BOOK:

1. **Circuit Court of Cook County, Clerk**
312-603-5030

2017 COURT CITING DATE CARD - TRAFFIC

CHICAGO POLICE DEPARTMENT

KEY	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
JAN			3	4	5	6	9	10	11	12	13	17	18	19	20	30	31									
FEB	15	16	17	21	22	23	24	27	28									1	2	3	6	7	8	9	10	14
MAR	27	28	29	30	31				1	2	3	7	8	9	10	13	14	15	16	17	20	21	22	23	24	
APR					3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28		
MAY	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	30	31				1	
JUN	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30				1	2	5	6	7	
JUL	17	18	19	20	21	24	25	26	27	28	31						3	5	6	7	10	11	12	13	14	
AUG	22	23	24	25	28	29	30	31			1	2	3	4		8	9	10	11	14	15	16	17	18	21	
SEP	28	29					1	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27		
OCT		2	3	4	5	6	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				
NOV	6	7	8	9	13	14	15	16	17	20	21	22	27	28	29	30							1	2	3	
DEC	15	18	19	20	21	22	26	27	28	29						1	4	5	6	7	8	11	12	13	14	

CPD-22.911

NOTE: DEFENDANT/VIOLATOR MUST KNOW CORRECT COURT DATE (14-60 days from issuance/arrest to court date.)

INSTRUCTIONS: EACH MEMBER ASSIGNED TO A KEY LETTER GROUP WILL INSERT THE MEMBER'S KEY LETTER DESIGNATION, ASSIGNED COURTRoom NUMBERS AND COURT CALL TIMES IN THE SPACES PROVIDED. WHENEVER OFFICERS ASSIGNED TO ONLY ONE MINOR COURTRoom CALL ISSUE PERSONAL SERVICE CITATIONS TO MORE THAN THIRTY-FIVE INDIVIDUAL TRAFFIC VIOLATORS (INCLUDING TRAFFIC VIOLATORS THAT QUALIFY FOR THE COURT DIVERSION PROGRAM) FOR THE SAME COURT KEY DATE, THOSE OFFICERS WILL IMMEDIATELY NOTIFY THE TRAFFIC COURT UNIT FOR A COURT-CALL CASE-LOAD EVALUATION. OFFICERS WITH CASES IN OTHER BRANCH COURTS ARE NOT TO CONTINUE THOSE CASES ON THEIR SCHEDULED TRAFFIC COURT DATES.																		KEY LETTER DESIGNATION			
MAJOR COURTRoom CITING PROCEDURES										ALTERNATE MAJOR COURTRoom ASSIGNMENTS & CITING PROCEDURES											
ALL JAILABLE CLASS A, B, & C MISDEMEANOR OFFENSES OF THE ILLINOIS VEHICLE CODE AS WELL AS THE BELOW LISTED MISDEMEANOR TRAFFIC OFFENSES WILL BE RETURNABLE TO THE MAJOR COURTRoom.										When 625 ILCS 5/6 - 303 or 625 ILCS 5/6 - 507(b) is the ONLY misdemeanor traffic offense, the Personal Service Citation issued for that offense and any other accompanying Personal Service Citations issued for "minor" traffic offenses and/or compliance violations will be returnable to the issuing sworn member's assigned Alternate Major Courtroom in Traffic Court on the member's court key date and assigned Minor Courtroom Time. Members can determine their Alternate Major Courtroom by utilizing the CLEAR Court Key application.											
625 ILCS 5/6 - 301 Unlawful use of license or permit **625 ILCS 5/6 - 303 Driving while license or permit is suspended or revoked **625 ILCS 5/6 - 507(b) Driving commercial vehicle while license suspended, revoked, canceled or out of service *625 ILCS 5/11 - 204 Eluding or fleeing police *625 ILCS 5/11 - 501 Driving under influence of alcohol, drugs, intoxicating compounds *625 ILCS 5/11 - 503 Reckless driving 625 ILCS 5/11 - 506 Street racing 625 ILCS 5/11 - 601.5 Speeding 26 miles or more over posted limit 625 ILCS 5/11 - 402 Leaving the scene of accident- property damage 625 ILCS 5/11 - 403 Leaving the scene of accident- injury or death 625 ILCS 5/11 - 404 Leaving the scene of accident- unattended vehicle										COURTRoom NUMBER TIME TIME TIME											
* Contact Felony Review when upgrading to felony charges. ** See Alternate Major Courtroom Assignments & Citing Procedures.										MINOR COURTRoom CITING PROCEDURES											
Personal Service Citation(s) will be returnable to the issuing sworn member's Minor Courtroom in Traffic Court when issuing a traffic violator: (1) a single Personal Service Citation for one minor traffic offense requiring an appearance in court as mandated by Rule 551 of the Illinois Supreme Court, or (2) Personal Service Citations for multiple "minor" offenses, other than a compliance violation, per Rule 503 of the Illinois Supreme Court.										COURTRoom NUMBER TIME TIME TIME											
COURTRoom NUMBER TIME TIME										COURTRoom NUMBER TIME TIME TIME											

2017 COURT CITING DATE CARD - FOR THE CASE ASSIGNMENT CATEGORY ENTITLED "MISDEMEANOR & CITY ORDINANCES"

CHICAGO POLICE DEPARTMENT

KEY	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z		
JAN	12	13	17	18	19	20	30	31											3	4	5	6	9	10	11			
FEB									1	2	3	6	7	8	9	10	14	15	16	17	21	22	23	24	27	28		
MAR	1	2	3	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31						
APR	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28							3	4	5	6		
MAY	15	16	17	18	19	22	23	24	25	26	30	31					1	2	3	4	5	8	9	10	11	12		
JUN	21	22	23	26	27	28	29	30			1	2	5	6	7	8	9	12	13	14	15	16	19	20				
JUL	28	31					3	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27				
AUG		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24		28	29	30	31				
SEP	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						1			
OCT	12	13	16	17	18	19	20	23	24	25	26	27		31						2	3	4	5	6	10	11		
NOV	20	21	22	27	28	29	30						1	2	3	6	7	8	9	13	14	15	16	17				
DEC	29						1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	26	27	28			

CPD-11.562 NOTE: DEFENDANT/RESPONDENT MUST KNOW CORRECT COURT DATE (21-49 days from arrest or 28-65 days from ANOV issuance to court date.)

**COURT CASE PRIORITY LISTING MATRICES**

ISSUE DATE:	05 June 2015	EFFECTIVE DATE:	05 June 2015
RESCINDS:	04 March 2014 version		
INDEX CATEGORY:	Processing Persons		

I. PURPOSE

This directive provides Court Case Priority Listing Matrices Department members will use to schedule court cases.

II. COURT CASE PRIORITY LISTING - NORTH AREA MATRIX

COURT CASE PRIORITY LISTING	NORTH AREA DISTRICTS			
	011	014	015	016
Homicide/Sex Related Felonies & Others ¹	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.			
Fugitive Warrants and Warrants Issued in Other Illinois Counties or Other Cook County Municipal Districts that Require a Hearing	CITY WIDE SCHEDULE TO BRANCH 98 - 1130 hours 2600 S. CALIFORNIA AVE.			
Felony Sex Offender Registration Offenses	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.			
Felony Domestic Violence (excluding Homicide/Sex Offenses)	CITY WIDE SCHEDULE TO BRANCH 64-4 - 1330 hours 555 W. HARRISON ST.			
All Other Felony Offenses (Non-Traffic) - Including Felony Narcotics, Dangerous Drugs, and Cannabis Offenses	44-2	50-5	50-2	50-2
Felony Traffic Offenses ²	CITY WIDE SCHEDULE TO BRANCH 2 - 0900 hours 2600 S. CALIFORNIA AVE. - OFFICER TO BE NOTIFIED			
Misdemeanor Sex Offenses 720 ILCS 5/11-1.50 & 5/11-6	CITY WIDE SCHEDULE TO BRANCH 46-2 - 0900 hours 555 W. HARRISON ST., Room 303			
Misdemeanor Domestic Violence Offenses Requiring a Bond Hearing	CITY WIDE SCHEDULE TO BRANCH 64-2 - 1000 hours 555 W. HARRISON ST.			
Misdemeanor Domestic Violence	60-2	60-5	63-2	62-5
<u>Misdemeanor Prostitution Related Offenses</u> 720 ILCS 5/11-14 625 ILCS 5/11-1006 A & B	AREA NORTH SCHEDULE TO BRANCH 46-4 <u>1300 hours Mondays,</u> <u>555 W. HARRISON ST., Room 303</u>			
Misdemeanor Traffic Offenses ³ Returnable to Major Court Room	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911			
Other Misdemeanors & City Ordinances	43-2	23-5	23-2	23-2
Other Traffic Offenses	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911			

¹ Includes all Felony Child Sexual Assault Cases, Felony Sexual Abuse Cases, Attempt Murder of Police Officer Cases, and all juveniles charged as adults with a felony offense (except narcotics).

² Felony 625 ILCS 5/6-303, Felony 625 ILCS 5/11-401, Felony 625 ILCS 5/11-501.

³ Unlawful Use of License or Permit; Driving While License or Permit is Suspended or Revoked; Eluding or Fleeing Police; Driving Under the Influence of Alcohol/Drugs; Reckless Driving; Street Racing; Driving Commercial Vehicle While License Suspended, Revoked, Canceled, or Out of Service; and Speeding 31 miles per hour or more over the posted limit.

III. COURT CASE PRIORITY LISTING - NORTH AREA MATRIX (CONTINUED)

COURT CASE PRIORITY LISTING	NORTH AREA DISTRICTS (Continued)				
	017	019	020	024	025
Homicide/Sex Related Felonies & Others ¹	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.				
Fugitive Warrants and Warrants Issued in Other Illinois Counties or Other Cook County Municipal Districts that Require a Hearing	CITY WIDE SCHEDULE TO BRANCH 98 - 1130 hours 2600 S. CALIFORNIA AVE.				
Felony Sex Offender Registration Offenses	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.				
Felony Domestic Violence (excluding Homicide/Sex Offenses)	CITY WIDE SCHEDULE TO BRANCH 64-4 - 1330 hours 555 W. HARRISON ST.				
All Other Felony Offenses (Non-Traffic) - Including Felony Narcotics, Dangerous Drugs, and Cannabis Offenses	50-2	42-2	42-4	42-4	50-4
Felony Traffic Offenses ²	CITY WIDE SCHEDULE TO BRANCH 2 - 0900 hours 2600 S. CALIFORNIA AVE. - OFFICER TO BE NOTIFIED				
Misdemeanor Sex Offenses 720 ILCS 5/11-1.50 & 5/11-6	CITY WIDE SCHEDULE TO BRANCH 46-2 - 0900 hours 555 W. HARRISON ST., Room 303				
Misdemeanor Domestic Violence Offenses Requiring a Bond Hearing	CITY WIDE SCHEDULE TO BRANCH 64-2 - 1000 hours 555 W. HARRISON ST.				
Misdemeanor Domestic Violence	61-5	63-4	63-5	61-2	63-2
<u>Misdemeanor Prostitution Related Offenses</u> 720 ILCS 5/11-14 625 ILCS 5/11-1006 A & B	AREA NORTH SCHEDULE TO BRANCH 46-4 <u>1300 hours Mondays,</u> 555 W. HARRISON ST., Room 303				
Misdemeanor Traffic Offenses ³ Returnable to Major Court Room	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911				
Other Misdemeanors & City Ordinances	23-2	29-2	29-4	29-4	23-4
Other Traffic Offenses	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911				

¹ Includes all Felony Child Sexual Assault Cases, Felony Sexual Abuse Cases, Attempt Murder of Police Officer Cases, and all juveniles charged as adults with a felony offense (except narcotics).

² Felony 625 ILCS 5/6-303, Felony 625 ILCS 5/11-401, Felony 625 ILCS 5/11-501.

³ Unlawful Use of License or Permit; Driving While License or Permit is Suspended or Revoked; Eluding or Fleeing Police; Driving Under the Influence of Alcohol/Drugs; Reckless Driving; Street Racing; Driving Commercial Vehicle While License Suspended, Revoked, Canceled, or Out of Service; and Speeding 31 miles per hour or more over the posted limit.

IV. COURT CASE PRIORITY LISTING - CENTRAL AREA MATRIX

COURT CASE PRIORITY LISTING	CENTRAL AREA DISTRICTS			
	001	002	003	008
Homicide/Sex Related Felonies & Others ¹	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.			
Fugitive Warrants and Warrants Issued in Other Illinois Counties or Other Cook County Municipal Districts that Require a Hearing	CITY WIDE SCHEDULE TO BRANCH 98 - 1130 hours 2600 S. CALIFORNIA AVE.			
Felony Sex Offender Registration Offenses	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.			
Felony Domestic Violence (excluding Homicide/Sex Offenses)	CITY WIDE SCHEDULE TO BRANCH 64-4 - 1330 hours 555 W. HARRISON ST.			
All Other Felony Offenses (Non-Traffic) - Including Felony Narcotics, Dangerous Drugs, and Cannabis Offenses	42-5	48-5	38-2	48-4
Felony Traffic Offenses ²	CITY WIDE SCHEDULE TO BRANCH 2 - 0900 hours 2600 S. CALIFORNIA AVE. - OFFICER TO BE NOTIFIED			
Misdemeanor Sex Offenses 720 ILCS 5/11-1.50 & 5/11-6	CITY WIDE SCHEDULE TO BRANCH 46-2 - 0900 hours 555 W. HARRISON ST., Room 303			
Misdemeanor Domestic Violence Offenses Requiring a Bond Hearing	CITY WIDE SCHEDULE TO BRANCH 64-2 - 1000 hours 555 W. HARRISON ST.			
Misdemeanor Domestic Violence	60-2	60-4	63-2	60-2
<u>Misdemeanor Prostitution Related Offenses</u> 720 ILCS 5/11-14 625 ILCS 5/11-1006 A & B	<u>AREA CENTRAL</u> <u>SCHEDULE TO BRANCH 46-4</u> <u>1300 hours Wednesdays,</u> <u>555 W. HARRISON ST., Room 303</u>			
Misdemeanor Traffic Offenses ³ Returnable to Major Court Room	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911			
Other Misdemeanors & City Ordinances	29-5	34-5	35-2	34-4
Other Traffic Offenses	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911			

¹ Includes all Felony Child Sexual Assault Cases, Felony Sexual Abuse Cases, Attempt Murder of Police Officer Cases, and all juveniles charged as adults with a felony offense (except narcotics).

² Felony 625 ILCS 5/6-303, Felony 625 ILCS 5/11-401, Felony 625 ILCS 5/11-501.

³ Unlawful Use of License or Permit; Driving While License or Permit is Suspended or Revoked; Eluding or Fleeing Police; Driving Under the Influence of Alcohol/Drugs; Reckless Driving; Street Racing; Driving Commercial Vehicle While License Suspended, Revoked, Canceled, or Out of Service; and Speeding 31 miles per hour or more over the posted limit.

V. COURT CASE PRIORITY LISTING - CENTRAL AREA MATRIX (CONTINUED)

COURT CASE PRIORITY LISTING	CENTRAL AREA DISTRICTS (Continued)			
	009	010	012	018
Homicide/Sex Related Felonies & Others ¹	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.			
Fugitive Warrants and Warrants Issued in Other Illinois Counties or Other Cook County Municipal Districts that Require a Hearing	CITY WIDE SCHEDULE TO BRANCH 98 - 1130 hours 2600 S. CALIFORNIA AVE.			
Felony Sex Offender Registration Offenses	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.			
Felony Domestic Violence (excluding Homicide/Sex Offenses)	CITY WIDE SCHEDULE TO BRANCH 64-4 - 1330 hours 555 W. HARRISON ST.			
All Other Felony Offenses (Non-Traffic) - Including Felony Narcotics, Dangerous Drugs, and Cannabis Offenses	48-2	44-4	44-5	42-2
Felony Traffic Offenses ²	CITY WIDE SCHEDULE TO BRANCH 2 - 0900 hours 2600 S. CALIFORNIA AVE. - OFFICER TO BE NOTIFIED			
Misdemeanor Sex Offenses 720 ILCS 5/11-1.50 & 5/11-6	CITY WIDE SCHEDULE TO BRANCH 46-2 - 0900 hours 555 W. HARRISON ST., Room 303			
Misdemeanor Domestic Violence Offenses Requiring a Bond Hearing	CITY WIDE SCHEDULE TO BRANCH 64-2 - 1000 hours 555 W. HARRISON ST.			
Misdemeanor Domestic Violence	62-4	62-2	61-4	63-4
<u>Misdemeanor Prostitution Related Offenses</u> 720 ILCS 5/11-14 625 ILCS 5/11-1006 A & B	AREA CENTRAL SCHEDULE TO BRANCH 46-4 <u>1300 hours Wednesdays,</u> 555 W. HARRISON ST., Room 303			
Misdemeanor Traffic Offenses ³ Returnable to Major Court Room	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911			
Other Misdemeanors & City Ordinances	34-2	43-4	43-5	29-2
Other Traffic Offenses	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911			

¹ Includes all Felony Child Sexual Assault Cases, Felony Sexual Abuse Cases, Attempt Murder of Police Officer Cases, and all juveniles charged as adults with a felony offense (except narcotics).

² Felony 625 ILCS 5/6-303, Felony 625 ILCS 5/11-401, Felony 625 ILCS 5/11-501.

³ Unlawful Use of License or Permit; Driving While License or Permit is Suspended or Revoked; Eluding or Fleeing Police; Driving Under the Influence of Alcohol/Drugs; Reckless Driving; Street Racing; Driving Commercial Vehicle While License Suspended, Revoked, Canceled, or Out of Service; and Speeding 31 miles per hour or more over the posted limit.

VI. COURT CASE PRIORITY LISTING - SOUTH AREA MATRIX

COURT CASE PRIORITY LISTING	SOUTH AREA DISTRICTS				
	004	005	006	007	022
Homicide/Sex Related Felonies & Others ¹	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.				
Fugitive Warrants and Warrants Issued in Other Illinois Counties or Other Cook County Municipal Districts that Require a Hearing	CITY WIDE SCHEDULE TO BRANCH 98 - 1130 hours 2600 S. CALIFORNIA AVE.				
Felony Sex Offender Registration Offenses	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.				
Felony Domestic Violence (excluding Homicide/Sex Offenses)	CITY WIDE SCHEDULE TO BRANCH 64-4 - 1330 hours 555 W. HARRISON ST.				
All Other Felony Offenses (Non-Traffic) - Including Felony Narcotics, Dangerous Drugs, and Cannabis Offenses	38-2	38-2	38-4	48-2	38-5
Felony Traffic Offenses ²	CITY WIDE SCHEDULE TO BRANCH 2 - 0900 hours 2600 S. CALIFORNIA AVE. - OFFICER TO BE NOTIFIED				
Misdemeanor Sex Offenses 720 ILCS 5/11-1.50 & 5/11-6	CITY WIDE SCHEDULE TO BRANCH 46-2 - 0900 hours 555 W. HARRISON ST., Room 303				
Misdemeanor Domestic Violence Offenses Requiring a Bond Hearing	CITY WIDE SCHEDULE TO BRANCH 64-2 - 1000 hours 555 W. HARRISON ST.				
Misdemeanor Domestic Violence	62-2	60-4	61-4	61-2	61-2
<u>Misdemeanor Prostitution Related Offenses</u> 720 ILCS 5/11-14 625 ILCS 5/11-1006 A & B	AREA SOUTH SCHEDULE TO BRANCH 46-4 1300 hours Wednesdays, 555 W. HARRISON ST., Room 303				
Misdemeanor Traffic Offenses ³ Returnable to Major Court Room	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911				
Other Misdemeanors & City Ordinances	35-2	35-2	35-4	34-2	35-5
Other Traffic Offenses	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911				

¹ Includes all Felony Child Sexual Assault Cases, Felony Sexual Abuse Cases, Attempt Murder of Police Officer Cases, and all juveniles charged as adults with a felony offense (except narcotics).

² Felony 625 ILCS 5/6-303, Felony 625 ILCS 5/11-401, Felony 625 ILCS 5/11-501.

³ Unlawful Use of License or Permit; Driving While License or Permit is Suspended or Revoked; Eluding or Fleeing Police; Driving Under the Influence of Alcohol/Drugs; Reckless Driving; Street Racing; Driving Commercial Vehicle While License Suspended, Revoked, Canceled, or Out of Service; and Speeding 31 miles per hour or more over the posted limit.

VII. COURT CASE PRIORITY LISTING - BUREAU OF DETECTIVES MATRIX

COURT CASE PRIORITY LISTING	BUREAU OF DETECTIVES			
	610	620	630	603
Homicide/Sex Related Felonies & Others ¹	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.			
Fugitive Warrants and Warrants Issued in Other Illinois Counties or Other Cook County Municipal Districts that Require a Hearing	CITY WIDE SCHEDULE TO BRANCH 98 - 1130 hours 2600 S. CALIFORNIA AVE.			
Felony Sex Offender Registration Offenses	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.			
Felony Domestic Violence (excluding Homicide/Sex Offenses)	CITY WIDE SCHEDULE TO BRANCH 64-4 - 1330 hours 55 W. HARRISON ST.			
All Other Felony Offenses (Non-Traffic) - Including Felony Narcotics, Dangerous Drugs, and Cannabis Offenses	48-2	38-2	42-2	44-2
Felony Traffic Offenses ²	CITY WIDE SCHEDULE TO BRANCH 2 - 0900 hours 2600 S. CALIFORNIA AVE. - OFFICER TO BE NOTIFIED			
Misdemeanor Sex Offenses 720 ILCS 5/11-1.50 & 5/11-6	CITY WIDE SCHEDULE TO BRANCH 46-2 - 0900 hours 555 W. HARRISON ST., Room 303			
Misdemeanor Domestic Violence Offenses Requiring a Bond Hearing	CITY WIDE SCHEDULE TO BRANCH 64-2 - 1000 hours 555 W. HARRISON ST.			
Misdemeanor Domestic Violence	SCHEDULE BY DISTRICT OF ARREST			
<u>Misdemeanor Prostitution Related Offenses</u> 720 ILCS 5/11-14 625 ILCS 5/11-1006 A & B	CITY WIDE SCHEDULE TO BRANCH 46-4 1300 hours <u>Mondays or Wednesdays, BASED ON DISTRICT OF ARREST,</u> <u>555 W. HARRISON ST., Room 303</u>			
Misdemeanor Traffic Offenses ³ Returnable to Major Court Room	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911			
Other Misdemeanors & City Ordinances	34-2	35-2	29-2	43-2
Other Traffic Offenses	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911			

¹ Includes all Felony Child Sexual Assault Cases, Felony Sexual Abuse Cases, Attempt Murder of Police Officer Cases, and all juveniles charged as adults with a felony offense (except narcotics).

² Felony 625 ILCS 5/6-303, Felony 625 ILCS 5/11-401, Felony 625 ILCS 5/11-501.

³ Unlawful Use of License or Permit; Driving While License or Permit is Suspended or Revoked; Eluding or Fleeing Police; Driving Under the Influence of Alcohol/Drugs; Reckless Driving; Street Racing; Driving Commercial Vehicle While License Suspended, Revoked, Canceled, or Out of Service; and Speeding 31 miles per hour or more over the posted limit.

VIII. COURT CASE PRIORITY LISTING - SPECIALIZED UNITS MATRIX

COURT CASE PRIORITY LISTING	SPECIALIZED UNITS				
	059	188	189	192	701
Homicide/Sex Related Felonies & Others ¹	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.				
Fugitive Warrants and Warrants Issued in Other Illinois Counties or Other Cook County Municipal Districts that Require a Hearing	CITY WIDE SCHEDULE TO BRANCH 98 - 1130 hours 2600 S. CALIFORNIA AVE.				
Felony Sex Offender Registration Offenses	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.				
Felony Domestic Violence (excluding Homicide/Sex Offenses)	CITY WIDE SCHEDULE TO BRANCH 64-4 - 1330 hours 55 W. HARRISON ST.				
All Other Felony Offenses (Non-Traffic) - Including Felony Narcotics, Dangerous Drugs, and Cannabis Offenses	42-2	44-2	44-2	44-2	42-2
Felony Traffic Offenses ²	CITY WIDE SCHEDULE TO BRANCH 2 - 0900 hours 2600 S. CALIFORNIA AVE. - OFFICER TO BE NOTIFIED				
Misdemeanor Sex Offenses 720 ILCS 5/11-1.50 & 5/11-6	CITY WIDE SCHEDULE TO BRANCH 46-2 - 0900 hours 555 W. HARRISON ST., Room 303				
Misdemeanor Domestic Violence Offenses Requiring a Bond Hearing	CITY WIDE SCHEDULE TO BRANCH 64-2 - 1000 hours 555 W. HARRISON ST.				
Misdemeanor Domestic Violence	SCHEDULE BY DISTRICT OF ARREST				
<u>Misdemeanor Prostitution Related Offenses</u> 720 ILCS 5/11-14 625 ILCS 5/11-1006 A & B	CITY WIDE <u>SCHEDULE TO BRANCH 46-4 1300 hours</u> <u>Mondays or Wednesdays, BASED ON DISTRICT</u> <u>OF ARREST</u> <u>555 W. HARRISON ST., Room 303</u>				
Misdemeanor Traffic Offenses ³ Returnable to Major Court Room	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911				
Other Misdemeanors & City Ordinances	29-2	BY DISTRICT OF ARREST	43-2	29-2	
Other Traffic Offenses	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911				

¹ Includes all Felony Child Sexual Assault Cases, Felony Sexual Abuse Cases, Attempt Murder of Police Officer Cases, and all juveniles charged as adults with a felony offense (except narcotics).

² Felony 625 ILCS 5/6-303, Felony 625 ILCS 5/11-401, Felony 625 ILCS 5/11-501.

³ Unlawful Use of License or Permit; Driving While License or Permit is Suspended or Revoked; Eluding or Fleeing Police; Driving Under the Influence of Alcohol/Drugs; Reckless Driving; Street Racing; Driving Commercial Vehicle While License Suspended, Revoked, Canceled, or Out of Service; and Speeding 31 miles per hour or more over the posted limit.

IX. COURT CASE PRIORITY LISTING - AREA TEAMS MATRIX

COURT CASE PRIORITY LISTING	AREA TEAMS		
	211/311	212/312	213/313
Homicide/Sex Related Felonies & Others ¹	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.		
Fugitive Warrants and Warrants Issued in Other Illinois Counties or Other Cook County Municipal Districts that Require a Hearing	CITY WIDE SCHEDULE TO BRANCH 98 - 1130 hours 2600 S. CALIFORNIA AVE.		
Felony Sex Offender Registration Offenses	CITY WIDE SCHEDULE TO BRANCH 66 - 1200 hours 2600 S. CALIFORNIA AVE.		
Felony Domestic Violence (excluding Homicide/Sex Offenses)	CITY WIDE SCHEDULE TO BRANCH 64-4 - 1330 hours 555 W. HARRISON ST.		
All Other Felony Offenses (Non-Traffic) - Including Felony Narcotics, Dangerous Drugs, and Cannabis Offenses	48-2	38-2	50-2
Felony Traffic Offenses ²	CITY WIDE SCHEDULE TO BRANCH 2 - 0900 hours 2600 S. CALIFORNIA AVE. - OFFICER TO BE NOTIFIED		
Misdemeanor Sex Offenses 720 ILCS 5/11-1.50 & 5/11-6	CITY WIDE SCHEDULE TO BRANCH 46-2 - 0900 hours 555 W. HARRISON ST., Room 303		
Misdemeanor Domestic Violence Offenses Requiring a Bond Hearing	CITY WIDE SCHEDULE TO BRANCH 64-2 - 1000 hours 555 W. HARRISON ST.		
Misdemeanor Domestic Violence	SCHEDULE BY DISTRICT OF ARREST		
<u>Misdemeanor Prostitution Related Offenses</u> 720 ILCS 5/11-14 625 ILCS 5/11-1006 A & B	CITY WIDE <u>SCHEDULE TO BRANCH 46-4 1300 hours</u> <u>Mondays or Wednesdays, BASED ON DISTRICT</u> <u>OF ARREST</u> <u>555 W. HARRISON ST., Room 303</u>		
Misdemeanor Traffic Offenses ³ Returnable to Major Court Room	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911		
Other Misdemeanors & City Ordinances	34-2	35-2	23-2
Other Traffic Offenses	CITY WIDE SCHEDULE TO TRAFFIC COURT USE COURT CITING CARD - CPD-22.911		

¹ Includes all Felony Child Sexual Assault Cases, Felony Sexual Abuse Cases, Attempt Murder of Police Officer Cases, and all juveniles charged as adults with a felony offense (except narcotics).

² Felony 625 ILCS 5/6-303, Felony 625 ILCS 5/11-401, Felony 625 ILCS 5/11-501.

³ Unlawful Use of License or Permit; Driving While License or Permit is Suspended or Revoked; Eluding or Fleeing Police; Driving Under the Influence of Alcohol/Drugs; Reckless Driving; Street Racing; Driving Commercial Vehicle While License Suspended, Revoked, Canceled, or Out of Service; and Speeding 31 miles per hour or more over the posted limit.

Authenticated by: KC

Garry F. McCarthy
Superintendent of Police

15-050 MWK/TSS



DUTY JUDGE PROCEDURES

ISSUE DATE:	20 November 2014	EFFECTIVE DATE:	20 November 2014
RESCINDS:	29 February 2012 Version		
INDEX CATEGORY:	Processing Persons		

I. PURPOSE

This directive establishes the Duty Judge hearing criteria and procedures.

II. DUTY JUDGE HEARING CRITERIA

- A. The Duty Judge procedures outlined in this directive are limited to situations where:
 1. the arrestee has been charged with an offense that is not eligible for bond, and
 2. the station supervisor has approved final charges.
- B. The Duty Judge procedures will only be used for a charged arrestee who:
 1. will not be able to appear before a regularly scheduled court call for which the case is normally returnable within **48 hours** of the time of arrest; or
 2. is seeking medical attention for a physical or mental condition and a mittimus can not be secured within **48 hours** from the time of arrest.
- C. The appropriate area deputy chief, Bureau of Patrol or, in cases involving detectives, the area commander, Bureau of Detectives, is responsible for contacting the Circuit Court of Cook County Duty Judge Coordinator and will have the final authority in determining if the arrestee meets the criteria for presentation before the Duty Judge.

NOTE: *This procedure shall also apply to charged arrestees who have missed a transport to court or who have been refused at court and returned to the custody of the Department.*

III. DUTY JUDGE PROCEDURES

- A. A Duty Judge is available to the Department to conduct hearings for a judicial determination of probable cause to detain for a warrantless arrest:
 1. during the regular Central Bond Court Call:
 - a. Weekdays from 0830 hours to 1700 hours, and
 - b. Weekends and Court Holidays from 1000 hours to 1400 hours.
 2. on-call everyday from 2000 hours to 0200 hours.
- NOTE:** For situations which are not investigated by the Bureau of Detectives, the Duty Judge will only be utilized during the regular Central Bond Court Call.
- B. For cases meeting the Duty Judge hearing criteria, the Duty Judge procedures will begin:
 1. **as soon as a charged arrestee is not transported to court by the first regularly scheduled court transport, and**

2. **it is determined that the arrestee will not appear before a court within 48 hours from the time of arrest.**

C. **Duty Judge Procedures For Cases In Which The Bureau of Detectives Has Investigative Authority**

1. The station supervisor of the detention facility will contact the appropriate Bureau of Detectives investigating member to determine whether either:
 - a. the arrestee should be **released without charging**, or
 - b. the matter involving the arrestee should be **presented before the Duty Judge**.
2. If the Bureau of Detectives investigating member determines that:
 - a. the arrestee should be **released without charging**, the investigating member will make this request to the station supervisor of the detention facility.
 - b. the matter should be **presented before the Duty Judge**, the investigating member will:
 - (1) inform the station supervisor of the detention facility, and
 - (2) contact the appropriate commander, Bureau of Detectives, for approval.
3. If the commander, Bureau of Detectives, determines that:
 - a. the arrestee should be **released without charging**, the commander will make this request to the station supervisor of the detention facility.
 - b. the matter should be **presented before the Duty Judge**, the commander will:
 - (1) contact the Duty Judge Coordinator and seek to have the matter presented before the appropriate court **within 48 hours** of the arrest, and
 - (2) inform the station supervisor of the detention facility of the outcome of the hearing.

D. **Duty Judge Procedures For Cases In Which The Bureau of Detectives Does Not Have Investigative Authority**

1. The station supervisor of the detention facility will contact the appropriate area deputy chief, Bureau of Patrol to initiate the Duty Judge procedures.

NOTE: For situations which are not investigated by the Bureau of Detectives, the Duty Judge will only be utilized during the regular Central Bond Court Call.

2. If the area deputy chief, Bureau of Patrol, determines that:
 - a. the arrestee should be **released without charging**, the area deputy chief, Bureau of Patrol, will make this request to the station supervisor of the detention facility.
 - b. the matter involving the arrestee should be **presented before the Duty Judge**, the area deputy chief, Bureau of Patrol, will:
 - (1) contact the Duty Judge Coordinator and seek to have the matter presented before the appropriate court **within 48 hours** of the arrest; and
 - (2) inform the station supervisor of the detention facility of the designated Duty Judge.

E. If the presentation of the case before the Duty Judge is approved, the appropriate station supervisor and/or the commander, Bureau of Detectives, will ensure:

1. the cooperation of Department personnel in presenting the matter at such hearing, including having one or more members, as appropriate, attend the hearing.

2. there is a hearing with the Duty Judge and the required supporting documentation is presented, to the designated Duty Judge, in place of the arrestee physically appearing before the court, within 48 hours of the arrest.

NOTE: The Duty Judge will be available for hearings concerning arrestees seeking medical treatment only during the regular Central Bond Court Call.

3. the investigating member completes a Probable Cause Statement for Judicial Determination for presentation to the Duty Judge.

NOTE: If the arrestee is seeking medical treatment, the Probable Cause Statement for Judicial Determination will indicate the location where and the reason why the arrestee is seeking medical treatment.

4. a member is assigned to present the matter before the designated Duty Judge.

F. The member assigned to present the matter before the Duty Judge will:

1. present the approved sworn Arrest Report, a sworn Probable Cause Statement for Judicial Determination, and a sworn court complaint to the designated Duty Judge, in place of the arrestee physically appearing before the court, within 48 hours of the arrest.
2. inform the Duty Judge if the arrestee is seeking medical treatment.

G. If the Duty Judge determines that there was sufficient probable cause to support the arrest,

1. the member assigned to present the matter before the Duty Judge will ensure:
 - a. an MCI case number is assigned and all documentation related to the arrestee reflect the MCI case number.
 - b. the documentation supporting the arrest is returned to the station supervisor of the detention facility.
 - c. the station supervisor is informed of the Duty Judge's determination.

2. the station supervisor of the detention facility will ensure:

- a. the Arrest Report and other supporting documentation indicates the Duty Judge's determination.
- b. that the arrestee is brought to the next regularly scheduled court call for which the case is normally returnable.

NOTE: The Department will not delay the arrestee from appearing at the next regularly scheduled court call for which the case is normally returnable or the securing of the mittimus.

c. for arrestees seeking medical treatment:

- (1) if the arrestee is treated and released by hospital personnel, that the arrestee is brought to the next regularly scheduled court call for which the case is normally returnable, or
- (2) if the arrestee is admitted into the hospital, a mittimus is secured.

H. If the Duty Judge determines that there was not sufficient probable cause to justify the arrest:

1. the member assigned to present the matter before the Duty Judge will:

a. advise the station supervisor of the determination of the Duty Judge.

- b. return the documentation supporting the arrest to the station supervisor of the detention facility.
2. the station supervisor of the detention facility will ensure:
 - a. the Arrest Report and other supporting documentation indicates the Duty Judge's determination and is processed according to established procedures
 - b. the arrestee is promptly released without charging.

IV. DOCUMENTATION

- A. The station supervisor of the detention facility will ensure the utilization of the Duty Judge procedures are documented in the appropriate sections of the Arrest Report. The appropriate supervisor comments section must include, when applicable:
 1. any notifications made to the area deputy chief, Bureau of Patrol, or Bureau of Detectives personnel, pursuant to the Duty Judge procedures.
 2. the name of the Duty Judge Coordinator contacted and the time notified.
 3. the date, time, and the judicial outcome of the Duty Judge hearing.
- B. The appropriate commander, Bureau of Detectives, will ensure that:
 1. all actions taken with respect to the detention of the arrestee and the Duty Judge procedures, including the name of the Duty Judge Coordinator contacted and the time notified, are documented in the corresponding case and/or supplementary reports prepared by assigned Bureau of Detectives personnel; and
 2. a copy of any motion or supporting documentation related to the use of the Duty Judge procedures are included and retained in the appropriate file.

(Items indicated by italic/double underline were added or revised)

Authenticated by: JKH

Garry F. McCarthy
Superintendent of Police

13-059 MWK

VIOLATION NOTICE



CITY OF CHICAGO

Attention

When issuing a ticket to a vehicle bearing a Truck B-Plate, be sure to:

1. Write the plate number in the License Plate Number field.
2. Fill the TRK bubble in the Plate Type section.



B-Plate Example #1

For example #1 shown above the plate is written:

000000B

The 'B' that appears in small print on the right side of the license plate is included as part of the license plate number.



B-Plate Example #2

For example #2 shown above the plate is written:

JASONBB

Please note: improperly written tickets will not be processed.

Tickets must include a vehicle make.

**PLEASE USE BALL POINT PEN
FOR LEGIBLE RESULTS**

**THIS BOOK IS NOT
TRANSFERRABLE**

VERSION 8.0 - FEBRUARY 2014

**PLEASE FILL IN CIRCLES
WHERE APPROPRIATE TO ENSURE
VIOLATION IS PROPERLY PROCESSED**

What's Changed in Version 8.0:

- Fine amounts for 9-64-040(b), 9-64-100(a), 9-64-170(a), 9-64-080(a), (b) and 9-64-050(i) have been updated
- 9-64-170(a) is effective in all wards
- Updated plate type list
- Updated make list

COMPLIANCE VIOLATIONS

Please use brief **bold-face description** when issuing Compliance Violations.

*Compliance violations that may be issued to parked vehicles.

9-40-170 Operation of vehicle in **Unsafe Condition**
9-40-220 **Signal Required** during operation
9-64-125 (b)* **Failure to Display City Sticker for vehicles under or equal to 16,000 lbs.** on the public way, on City property, in a Public Garage as defined by in Chapter 4-232, or any Parking Lot open to Pedestrian traffic
-125 (c)* **Failure to Display City Sticker for vehicles over 16,000 lbs.** on the public way, on City property, in a Public Garage as defined by in Chapter 4-232, or any Parking Lot open to Pedestrian traffic
-125 (d)* **Improper Display of City Sticker** on the public way, on City property, in a Public Garage as defined by in Chapter 4-232, or any Parking Lot open to Pedestrian traffic
9-76-010 (a) **Motor vehicles: Brakes Required** during operation
-010 (b) **Motorcycles: Brakes Required** during operation
-010 (c) **Trailer or semi-trailer (gross weight 3,000 lbs. or more): Brakes Required** during operation
9-76-020 (a) **Inadequate stopping capability for Service Brakes** during operation
-020 (b) **Inadequate stopping capability for Hand Brakes** during operation
-020 (c) **Inadequate stopping capability for Service Brakes** during operation of an antique vehicle
-020 (e) **Brakes Required** during operation in **Good Working Order**
9-76-030 **Self-operating Windshield Wipers Required** during operation
9-76-040 (a) **Horn required** during operation
-040 (b) **Siren, Whistle, Bell Prohibited**, except for emergency vehicle
9-76-050 (a) **Motorcycle: Missing Head Lamp, or Head Lamp Not Visible** for 500 feet during operation
-050 (b) **Motor vehicles: Two Head Lamps Required or Head Lamp Not Visible** for 1000 feet during operation
-050 (c) **Red Rear Lamp Required, or Rear Lamp Not Visible** for 500 feet during operation
-050 (d) **Rear Plate Not Lit, or Rear Plate Not Legible** for 50 feet during operation
-050 (e) **Trailer (3000 lbs. or less): Two Red Rear Lamps Required, or Rear Lamp Not Visible** for 500 feet during operation
9-76-060 (a) **More than One Spot Lamp, or Spot Lamp Improperly Directed** during operation
-060 (b) **More than Three Auxiliary Driving Lamps, or Auxiliary Driving Lamps Improperly Mounted** during operation
9-76-070 (a) **Less than Two Side Cowl/Fender Lamps Required, or Only White/Amber Side Cowl/Fender Lamps Permitted** during operation
-070 (b) **One Running Board Lamp Permitted per side, or Only White/Amber Light Running Board Lamps Permitted** during operation
-070 (c) **Continuously Lit Back-up Lamp** during forward operation
-070 (d) **Only Four Lit Front Mounted Lamps Permitted** during operation
9-76-080 **White Front Lamp or Red Rear Lamp Not Visible** for 500 feet during operation
9-76-090 (b)* **White Front Lamp or Red Rear Lamp Not Visible** for 500 feet for vehicle parked on unlit street, 1/2 hour after sunset or 1/2 hour before sunrise
-090 (c)* **Depressed or Dimmed Head Lamps Required** when parked
9-76-100 (a) **Suspension Modified beyond 3 inches** (body lifted from the chassis or variation in the horizontal line) when in operation, except motorcycles, motor-driven cycles, off-highway racing vehicles, or antique vehicles
9-76-110 (a) **Front or Rear Bumper Required or Bumper Modified beyond 3 inches** when in operation, except motorcycles, motor-driven cycles, off-highway racing vehicles, or antique vehicles
9-76-120 **Rear View Mirror Required** and located so as to reflect up to 200 feet during operation
9-76-130 **Trailer: Two Red Rear Reflectors Required**, located 12 inches lower left and right hand corners and visible from 300 feet during operation
9-76-140 (a)(1) **Muffler Required or Muffler Not in Good Working Order** during operation
-140 (a)(2) **Muffler Cutout, By-pass, or Straight Pipe Prohibited** during operation
-140 (a)(3) **Exhaust System/Component not labeled per code of Federal Regulations** during operation
-140 (b) **Engine required to prevent Excessive Fumes or Smoke** during operation
9-76-160 (a)* **Both attached Rear and Front Plates Required**
-160 (b)* **Attached Rear Plate Required** for motorcycles, trailers, semi-trailers
-160 (c)* **Attached Front Plate Required** for truck-tractors
-160 (d)* **Horizontal Positioning of Plate at height of 12 inches required, or Plate Not Visible or Legible, or Tinted Screens Prohibited**
-160 (f)* **Current Temporary Registration Required**
9-76-180 (a) **Seat Safety Belts Required** in passenger vehicle for drivers and front seat passengers during operation
-180 (b) **Seat Safety Belts Required** in school bus for drivers and all passengers during operation
9-76-190 **Failure to Display Name, Address of Owner or Maximum Weight** on both sides of a commercial or industrial enterprise vehicle during operation
9-76-200 (a) **Load Projects Beyond Left Fender or Load Projects 6 feet Beyond Right Fender** during operation
-200 (b) **Load Projects 4 feet Beyond Rear of commercial vehicle's bed or body** during operation, except when a red lamp (at night) or cloth (at day) is displayed at extreme end of the load
-200 (c) **Adequate Safety Chains Required** during operation of a trailer
9-76-210 (a) **Lamps broken or Inoperable** during operation
-210 (b) **Window Missing or Cracked** beyond 6 inches during operation

PARKING AND STANDING VIOLATIONS

Please use brief **bold-face** description when issuing Parking Violations.

9-12-060 Park/Stand in Bus Lane
9-40-060 Park/Stand on Bicycle Path
9-40-080 Vehicle Parked/Standing Unattended with Engine Running or with
Key In Ignition
9-64-020 (a) Parallel park, except for Motorcycles or Scooters, or stand in Wrong Direction
-020 (b) Stand or park to **Obstruct Roadway** (less than 18 feet of width on a two-way street or 10 feet on a one-way)
-020 (c) Motorcycle/Scooter required to Park at 90 degree angle or diagonally to curb.
9-64-030 (b) Park Outside Diagonal Markings
9-64-040 (b) Park while Street Cleaning signs are posted and in effect
9-64-041 (b) Park while Special Event signs are posted and in effect
9-64-050 (j) Park in **Disabled Parking Zone** on street, public lot, or private lot
9-64-060 Park in Snow Route: 3-7 a.m.
9-64-070 Park in Snow Route: More than 2 inches of snow
9-64-080 (a) Park or Stand during Rush Hour
-080 (b) **No Stand/Park Time Restricted**
9-64-090 (e) Park in violation of Residential Permit Parking (RPP) or LV/LV-2 Zone
Note: Any permit purchased before July 1st for the annual period to begin July 1st, will be considered valid as soon as it is purchased and displayed.
9-64-091 Park in Industrial Permit Parking Zone
9-64-100 (a) Park within 15 feet of Fire Hydrant
-100 (b) Park in Fire Lane
-100 (c) Block access to or use of Driveway, Fire Lane, or alley
-100 (d) Block access to or use of Disabled Curb Cut
-100 (e) Park Under lowest portion of any Fire Escape
-100 (f) Park Within 20 feet of Crosswalk where official signs are posted
-100 (g) Park Within 30 feet of Stop Sign
-100 (h) Park/Stand at Theater Entrance, Exit
9-64-110 (a) **Double Parking/Standing**
-110 (b) Park/Stand within Intersection, except for "T" intersection
-110 (c) Park/Stand on Crosswalk
-110 (d) Park/Stand on Sidewalk
-110 (e) Park/Stand on Parkway, except for emergencies
-110 (f) Park/Stand on Bridge, except Stockton Drive
-110 (g) Park/Stand in Viaduct, Underpass
-110 (h) Park/Stand on or within 10 feet of Railroad Tracks
9-64-120 (a) Park on City Property
-120 (b) Park/Stand on CHA Property, except where permitted by signs
9-64-130 (a) Park in Alley
-130 (b) Block Alley
9-64-140 (b) Park/Stand In Bus, Taxi, or Carriage Stand, except for expeditious loading or unloading of passengers
9-64-150 (a) Park/Stand Near Fire Station or Railroad Crossing when signs posted
-150 (b) Park/Stand Prohibited Anytime when signs posted
9-64-160 (b) Park in Curb Loading Zone
-160 (c) Failure to possess or display **Back-in Permit** for loading
9-64-170 (a) Park Truck, Tractor, Semi-Trailer, Trailer, RV more than 22 feet in length, **Self-contained Motor Home, Bus, Taxi or Livery Vehicle on Residential Street**.
Note: This shall not apply to pick up trucks and vans if the appropriate permit is displayed.
Note 2: Taxicabs are exempted in Wards 5, 7, 8, 10, 15, 23, 25, 35, 46 and 50 if the appropriate permit is displayed.
-170 (b) Park truck, motor home, or bus on any business street for a longer period than is necessary for the reasonably expeditious loading or unloading of such vehicle; or
Park Taxicab on any business street more than 2 hours between 2AM - 7AM, except for streets in the 23rd, 46th and 49th Wards, and the 50th Ward on Devon Ave. and Western Ave.
-170 (c) Park Vehicle 6 feet high or greater within 20 feet of **Crosswalk**
-170 (d) Park Commercial Truck, Truck Tractor, Semitrailer, or Trailer on any **Business Street or Residential Way** except for expeditious loading or unloading.
9-64-180 (a) Park in Loop 6 a.m. to 6 p.m., Monday through Friday, except holidays
9-64-190 (a) Non-Central Business District: **Expired Meter, Overstay Meter Period, Display of Stolen / Altered / Counterfeit Pay & Display Receipt, or for Motorcycles, display of Pay & Display receipt / sticker on the head lamp bearing different License Plate Number.**
-190 (b) Central Business District: **Expired Meter, Overstay Meter Period, Display of Stolen / Altered / Counterfeit Pay & Display Receipt, or for Motorcycles, display of Pay & Display receipt / sticker on the head lamp bearing different License Plate Number.** (see Map for Boundaries)
9-64-200 (b) Park Outside Metered Space
9-64-210 Failure to Display a TV News Permit, only One News Vehicle
Permitted in Permit Area
9-68-040 (j) Park/Stand in violation of **Wrigley Field Bus Permit Zone**
-040 (j) Motor of privately owned bus Running in Wrigley Field Bus Permit Zone
9-76-150 (b) Park vehicle with **Burglar Alarm Sounding Over Four Minutes**
9-80-080 (a) Park vehicle for sole purpose of Displaying for Sale
-080 (b) Park to **Grease or Repair**, except for emergency
-080 (c) Park to **Sell Merchandise**
9-80-095 Excessive standing of Diesel Powered Vehicles with the Engine Running
9-80-110 (a) **Abandoned Vehicle: Not moved for 7 Days and apparently deserted or Incapable of Operation**
9-80-110 (b) **Hazardous Dilapidated Vehicle** in public view on either public or private property
9-80-120 (a) Not entitled to park in **Public Lot**
-120 (b) Not entitled to park in **Private Lot**
9-80-130 (a) Failure to Pay at City Lot or Park Outside designated Space in City Lot
-130 (b) Park in City Lot After Hours
-130 (c) Park in City Lot over 30 Days

PLATE TYPE CODES

PLATE TYPES (GENERAL)

America Remembers	ARM	Municipal for Person with Disability	MVD
Antique Motorcycle	ANM	Retired IL Supreme Court	RSC
Antique Vehicle	ANV	Retired State Representative	RRP
Apportioned	APP	Retired State Senator	RSS
Bike	BKE	Retired US Congress	RCG
Ceremonial/Parade	CER	State Motorcycle	STM
Charitable Vehicle	CHV	State Officials	GVT
Chicago Bears	BRS	State Representative (House)	REP
Chicago Black Hawks	CBK	State Senator	STS
Chicago Bulls	BUL	State Vehicle	STE
Chicago Cubs	CUB	US Congress	CNG
Chicago White Sox	SOX	US Senate	USS
Collegiate	COL		
Driver Education	DRV		
Education	EDU		
Electric Vehicle	ELE		
Environmental	ENV		
Expanded Use Antique	EUA		
Firefighters Memorial	FFM		
Funeral Home	FHM		
HAM Radio	HAM		
Hearing Impaired	HIM		
Illinois Michigan Canal	IMC		
Illinois Pan Hellenic	IPH		
Illinois Route 66	IRT		
In Transit Vehicle	INT		
Low Speed Vehicle	LSV		
Mammograms Save Lives	MAM		
Master Mason	MSM		
Motorcycle	MCY		
Organ Donor	ORG		
Park District Youth Program	YPG		
Passenger	PAS*		
Permanent Fleet Registration	PFR		
Person with Disability (Symbol)	HCP*		
Pet Friendly	PET		
Police Memorial	PML		
Prevent Violence	DOM		
Recreational Vehicle (Motorized)	RVM		
Recreational Vehicle (Trailer)	RVT		
Share the Road	STR		
Sporting Series	SPM		
Temporary Plate	TMP*		
Tinted Windows	TNT		
University of Illinois Chicago	UIC		
Vehicle Exempted from Registration	EXP		
Wildlife Prairie Park (Peoria)	WPP		

DEALERSHIPS AND VEHICLE TRANSPORTERS

Dealer (Car or Truck)	DLC
Dealer (Motorcycle)	DLM
Dealer (Trailer)	DLT
Manufacturer of Vehicles	MFR
Repossessor	RPO
Vehicle Transporter	TRN

TAXI, LIVERY, AND BUSES

Company Commuter Van	VAN
Livery Vehicle	LIV
Public or Municipal Bus	BUS
Public Transportation (Green Lettered Plate)	PTR
School Bus	SCH
Taxi Cab	TXI*

GOVERNMENT VEHICLES

Honorary Consular/Foreign Organization	HCS
IL Supreme Court	SCT
Mayor/Village President	MVP
Municipal	MUN

* Plate type indicated on the violation

POLICE, FIRE, AND EMERGENCY VEHICLES

Ambulance	AMB
Conservation Police	CON
City of Chicago Police	POL
Fire Chief	FCH
Illinois Chicago Police Memorial	
Foundation	CPM
Illinois Commerce Commission	ICC
Illinois Firefighters	IFF
Secretary of State Police	SOS
Sheriff (Red Letter Plate)	SHF
State Police Vehicle	SPV
State Police Motorcycle	SPC

SPECIAL MILITARY DESIGNATIONS

Armed Forces Reserves	AFR
Bronze Star	BRZ
Congressional Medal of Honor	CMH
Disabled Veteran	VET
Distinguished Flying Cross	DFC
Ex-Prisoner of War	POW
Gold Star	GLD
Illinois National Guard	GRD
Illinois Remembers (POW/MIA)	REM
Korean War Veteran	KOR
Pearl Harbor Survivor	PHS
Purple Heart	PUR
Retired Armed Forces	RET
Silver Star	SST
US Marine Corp	USM
Universal Veteran	UVT
Vietnam Veteran	VVT
West Point Bicentennial	WPB
World War II	WWT

TRUCKS, TRAILERS, AND TRUCK-TRACTORS

Medical Carrier (Green Lettered Plate)	TRK
Permanently Mounted Equipment (Green Lettered Plate)	PRM
Trailer (Red Lettered Plate)	TRL
Trailer (Green Lettered Plate)	TRS
Tow Truck (Blue Lettered Plate)	TOW
Truck (Red-Lettered Plate)	TRK*
Truck Over 8,000 lbs. (Green Lettered Plate)	TRK*
Truck-Tractor (Green Lettered Plate)	TRT

FARM VEHICLES

Farm Machinery (Blue Lettered Plate)	FRM
Farm Trailer (Green Lettered Plate)	FRM
Farm Trailer (Blue Lettered Plate)	FRM
Farm Truck (Green Lettered Plate)	FRM
Farm Truck Tractor (Green Lettered Plate)	FRM
Self-Propelled Fertilizer Spreader (Green Lettered Plate)	FER

STATE CODES

Alabama	AL	Massachusetts	MA	Tennessee	TN
Alaska	AK	Michigan	MI	Texas	TX
Arizona	AZ	Minnesota	MN	Utah	UT
Arkansas	AR	Mississippi	MS	Vermont	VT
California	CA	Missouri	MO	Virginia	VA
Colorado	CO	Montana	MT	Washington	WA
Connecticut	CT	Nebraska	NE	West Virginia	WV
Delaware	DE	Nevada	NV	Wisconsin	WI
Dist. of Columbia....	DC	New Hampshire....	NH	Wyoming	WY
Florida	FL	New Jersey	NJ		
Georgia	GA	New Mexico	NM		
Hawaii	HI	New York	NY		
Idaho	ID	North Carolina	NC		
Illinois	IL	North Dakota	ND		
Indiana	IN	Ohio	OH		
Iowa	IA	Oklahoma	OK		
Kansas	KS	Oregon	OR		
Kentucky	KY	Pennsylvania	PA		
Louisiana	LA	Rhode Island	RI		
Maine	ME	South Carolina	SC		
Maryland	MD	South Dakota	SD		

CANADIAN PROVINCES

Alberta	AB
British Columbia	BC
Manitoba	MB
New Brunswick	NB
Newfoundland	NF
Nova Scotia	NS
Ontario	ON
Prince Edward Island	PE
Quebec	QU

City of Chicago Violation Notice

To: Registered Owner or Lessee of Vehicle Described Below:

LICENSE PLATE NUMBER

8.0 - 02/14

0064977131
13

PLATE TYPE	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	OTHER (ENTER CODE)
PAS or	TRK	TXI	TMP	<input checked="" type="checkbox"/>	
STATE	<input type="radio"/> IA	<input type="radio"/> IN	<input type="radio"/> TX	OTHER	PLATE EXPIRATION
IL or	<input type="radio"/> MI	<input type="radio"/> OH	<input type="radio"/> WI	MO	YR
VEHICLE MAKE	<input type="radio"/> CHEV	<input type="radio"/> DODG	<input type="radio"/> FORD	<input type="radio"/> HOND	OTHER
	<input type="radio"/> JEEP	<input type="radio"/> NISS	<input type="radio"/> PONT	<input type="radio"/> TOYT	

VEHICLE IDENTIFICATION NUMBER

ISSUE DATE	MO	DAY	TIME OF VIOLATION	<input type="radio"/> AM
		20		<input checked="" type="checkbox"/>
				<input type="radio"/> PM

ST: STREET NO.	DIR.	STREET NAME
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INIT/DISTRICT	STAR/BADGE NO.
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Officer/Issuing Agent on oath states that the vehicle was in violation of the following section of the Municipal Code of Chicago: 8.0 - 02/14

ISSUED BY

X

SIGNATURE:

Violation Codes

<input type="radio"/> PARK/STAND IN BUS LANE 9-12-060 \$90.00	<input type="radio"/> PARK/STAND ON CROSSWALK 9-64-110 (c) \$60.00
<input type="radio"/> STREET CLEANING 9-64-040 (b) \$60.00	<input type="radio"/> NO DISPLAYED CITY STICKER VEHICLE UNDER OR EQUAL TO 16,000 LBS. 9-64-125 (b) \$200.00
<input type="radio"/> DISABLED PARKING 9-64-050 (j) \$250.00	<input type="radio"/> NO DISPLAYED CITY STICKER VEHICLE OVER 16,000 LBS. 9-64-125 (c) \$500.00
<input type="radio"/> 1.5 HOUR 9-64-080 (a) \$100.00	<input type="radio"/> PARK IN ALLEY 9-64-130 (a) \$150.00
<input type="radio"/> NO STAND/PARK TIME RESTRICTED 9-64-080 (b) \$100.00	<input type="radio"/> PARK/STAND BUS, TAXI, CARRIAGE STAND 9-64-140 (b) \$100.00
<input type="radio"/> RESIDENTIAL PERMIT PARKING 9-64-190 (e) \$75.00	<input type="radio"/> PARK/STAND PROHIBITED ANYTIME 9-64-150 (b) \$75.00
<input type="radio"/> WITHIN 15' FIRE HYDRANT 9-64-100 (a) \$150.00	<input type="radio"/> PARK TRUCK RV BUS TAXI ON RESIDENTIAL ST 9-64-170 (a) \$75.00
<input type="radio"/> BLOCK DRIVEWAY OR FIRE LANE 9-64-100 (c) \$150.00	<input type="radio"/> MISSING REAR OR FRONT PLATE 9-75-160 (a) \$60.00
<input type="radio"/> DOUBLE PARKING/STANDING 9-64-110 (a) \$100.00	<input type="radio"/> EXPIRED PLATES OR TEMPORARY REGISTRATION 9-75-160 (j) \$60.00

METER VIOLATION

<input type="radio"/> NON CENTRAL BUSINESS DISTRICT 9-64-190 (a) \$50.00	METER NUMBER
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<input type="radio"/> CENTRAL BUSINESS DISTRICT 9-64-190 (b) \$65.00	
---	--

OTHER

DESCRIPTION

9- -

Other Violation Codes

9-40-060.....	\$150	9-64-110 (d),(e).....	\$60	9-78-020*.....	\$25	9-76-200*.....	\$25
9-40-080.....	\$75	9-64-110 (h).....	\$100	9-78-030*.....	\$25	9-76-210*.....	\$25
9-40-170*.....	\$25	9-64-120.....	\$50	9-78-040*.....	\$25	9-80-080.....	\$100
9-40-220*.....	\$25	9-64-125 (d)*.....	\$30	9-78-050*.....	\$25	9-80-095.....	\$250
9-64-020 (a), (c).....	\$25	9-64-130 (b).....	\$150	9-78-060*.....	\$25	9-80-110.....	\$75
9-64-020 (b).....	\$75	9-64-140.....	\$100	9-78-070*.....	\$25	9-80-120 (a).....	\$25
9-64-030.....	\$50	9-64-150 (a).....	\$100	9-78-080*.....	\$25	9-80-120 (b).....	\$25
9-64-041.....	\$60	9-64-150 (c).....	\$60	9-78-090*.....	\$25	9-80-130.....	\$60
9-64-050 (c).....	\$150	9-64-160.....	\$60	9-78-100*.....	\$25		
9-64-060.....	\$60	9-64-170 (b).....	\$25	9-78-110*.....	\$25		
9-64-070.....	\$60	9-64-170 (c).....	\$60	9-78-120*.....	\$25		
9-64-091.....	\$50	9-64-170 (d).....	\$125	9-78-130*.....	\$25		
9-64-100 (b),(c).....	\$150	9-64-180.....	\$60	9-78-140*.....	\$100		
9-64-100 (d).....	\$75	9-64-200 (b).....	\$50	9-78-150 (b).....	\$50		
9-64-100 (e),(h).....	\$100	9-64-210.....	\$50	9-78-160*.....	\$60		
9-64-100 (f),(g).....	\$60	9-68-040.....	\$100	9-78-180*.....	\$25		
9-64-110 (b),(f),(g).....	\$75	9-76-010*.....	\$25	9-78-190*.....	\$25		

*You received this Violation Notice because your vehicle did not comply with the equipment or license requirements established by the Chicago Municipal Code.

REMOVE TAPE AND SEAL ENVELOPE

REMOVE TAPE AND SEAL ENVELOPE

MOVE TAPE AND SEAL ENVELOPE

City of Chicago Violation Notice

To: Registered Owner or Lessee of Vehicle Described Below:

8.0 - 02/14

LICENSE PLATE NUMBER

0064977131
13

PLATE TYPE	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	OTHER (ENTER CODE)
PAS or	TRK	TXI	TMP		
STATE	<input type="radio"/> IA	<input type="radio"/> IN	<input type="radio"/> TX	OTHER	PLATE EXPIRATION
IL or	<input type="radio"/> MI	<input type="radio"/> OH	<input type="radio"/> WI	MO	YR
VEHICLE MAKE					OTHER
<input type="radio"/> CHEV	<input type="radio"/> DODG	<input type="radio"/> FORD	<input type="radio"/> HOND		
<input type="radio"/> JEEP	<input type="radio"/> NISS	<input type="radio"/> PONT	<input type="radio"/> TOYT		

VEHICLE IDENTIFICATION NUMBER

ISSUE DATE MO	DAY	TIME OF VIOLATION 20	<input type="radio"/> AM
		<input type="radio"/> PM	

AT: STREET NO.	DIR.	STREET NAME
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JNIT/DISTRICT	STAR/BADGE NO.
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*Officer/Issuing Agent on oath states that the vehicle was in violation of the following section of the Municipal Code of Chicago: 8.0 - 02/14

ISSUED BY
SIGNATURE:

Violation Codes

<input type="radio"/> PARK/STAND IN BUS LANE 9-12-060 \$90.00	<input type="radio"/> PARK/STAND ON CROSSWALK 9-64-110 (c) \$60.00
<input type="radio"/> STREET CLEANING 9-64-040 (b) \$60.00	<input type="radio"/> NO DISPLAYED CITY STICKER VEHICLE UNDER OR EQUAL TO 16,000 LBS. 9-64-125 (b)* \$200.00
<input type="radio"/> DISABLED PARKING 9-64-050 (j) \$250.00	<input type="radio"/> NO DISPLAYED CITY STICKER VEHICLE OVER 16,000 LBS. 9-64-125 (c)* \$500.00
<input type="radio"/> RUSH HOUR 9-64-080 (a) \$100.00	<input type="radio"/> PARK IN ALLEY 9-64-130 (a) \$150.00
<input type="radio"/> NO STAND/PARK TIME RESTRICTED 9-64-080 (b) \$100.00	<input type="radio"/> PARK/STAND BUS, TAXI, CARRIAGE STAND 9-64-140 (b) \$100.00
<input type="radio"/> RESIDENTIAL PERMIT PARKING 9-64-090 (e) \$75.00	<input type="radio"/> PARK/STAND PROHIBITED ANYTIME 9-64-150 (b) \$75.00
<input type="radio"/> WITHIN 15' FIRE HYDRANT 9-64-100 (a) \$150.00	<input type="radio"/> PARK TRUCK RV BUS TAXI ON RESIDENTIAL ST 9-64-170 (a) \$75.00
<input type="radio"/> BLOCK DRIVEWAY OR FIRE LANE 9-64-100 (c) \$150.00	<input type="radio"/> MISSING REAR OR FRONT PLATE 9-76-160 (a)* \$60.00
<input type="radio"/> DOUBLE PARKING/STANDING 9-64-110 (a) \$100.00	<input type="radio"/> EXPIRED PLATES OR TEMPORARY REGISTRATION 9-76-160 (j)* \$60.00

METER VIOLATION	METER NUMBER
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<input type="radio"/> NON CENTRAL BUSINESS DISTRICT 9-64-190 (a) \$50.00	
<input type="radio"/> CENTRAL BUSINESS DISTRICT 9-64-190 (b) \$65.00	

OTHER	DESCRIPTION
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Other Violation Codes

9-40-060.....\$150	9-64-110 (d), (e).....\$80	9-76-020*.....\$25	9-76-200*.....\$25
9-40-080.....\$75	9-64-110 (i).....\$100	9-76-030*.....\$25	9-76-210*.....\$100
9-40-170*.....\$25	9-64-120.....\$50	9-76-040*.....\$25	9-80-080.....\$100
9-40-220*.....\$25	9-64-125 (d).....\$30	9-76-050*.....\$25	9-80-095.....\$250
9-64-020 (a), (c).....\$25	9-64-130 (b).....\$150	9-76-060*.....\$25	9-80-110.....\$75
9-64-020 (b).....\$75	9-64-140.....\$100	9-76-070*.....\$25	9-80-120 (a).....\$50
9-64-030.....\$50	9-64-150 (a).....\$100	9-76-080*.....\$25	9-80-120 (b).....\$25
9-64-041.....\$60	9-64-150 (c).....\$60	9-76-090*.....\$25	9-80-130.....\$50
9-64-050 (c).....\$150	9-64-160.....\$60	9-76-100*.....\$25	
9-64-060.....\$80	9-64-170 (b).....\$25	9-76-110*.....\$25	
9-64-070.....\$60	9-64-170 (c).....\$60	9-76-120*.....\$25	
9-64-091.....\$50	9-64-170 (d).....\$125	9-76-130*.....\$25	
9-64-100 (b), (c).....\$150	9-64-180.....\$60	9-76-140*.....\$100	
9-64-100 (d).....\$75	9-64-200 (b).....\$50	9-76-150 (b).....\$50	
9-64-100 (e), (h).....\$100	9-64-210.....\$50	9-76-160*.....\$50	
9-64-100 (f), (g).....\$60	9-68-040.....\$100	9-76-180*.....\$25	
9-64-110 (b), (f), (g).....\$75	9-76-010*.....\$25	9-76-190*.....\$25	

*You received this Violation Notice because your vehicle did not comply with the equipment or license requirements established by the Chicago Municipal Code.

REMOVE TAPE AND SEAL ENVELOPE

REMOVE TAPE AND SEAL ENVELOPE

To pay online, visit www.cityofchicago.org/finance. To pay in person, or drop off the orange Violation Notice envelope, visit:

City Hall: Southwest: South: North: Central Hearing Facility
121 N. LaSalle 4770 S. Kostol 200 S. LaSalle St. 2550 W. Addison
Room 107 Payments & Inquiries: Payments & Inquiries:
Payments & Inquiries: Payments & Inquiries:
8AM-5PM (M-F) 8AM-5PM (M-F) 8AM-4:30PM (M-F)
8AM-5PM (M-F) 8AM-4:30PM (M-F) 8AM-4:30PM (SAT)
NO HEARINGS NO HEARINGS HEARING HOURS:
8AM-4PM (M-F) 8AM-4PM (M-F) 8AM-4PM (M-F)
8AM-4PM (M-F) 8AM-4PM (M-F) 8AM-3:30PM (SAT)
8AM-3:30PM (M-F) 8AM-3:30PM (M-F) 8AM-3:30PM (SAT)

0064977131

Please keep this stub for your records.

AL ENVELOPE REMOVE TAPE AND SEAL ENVELOPE

City of Chicago Violation Notice

To: Registered Owner or Lessee of Vehicle Described Below:

LICENSE PLATE NUMBER

8.0 - 02/14

PLATE TYPE	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	OTHER (ENTER CODE)
PAS or	TRK	TXI	TMP		
STATE	<input type="radio"/> IA	<input type="radio"/> IN	<input type="radio"/> TX	OTHER	PLATE EXPIRATION
IL or	<input type="radio"/> MI	<input type="radio"/> OH	<input type="radio"/> WI	MO	YR
VEHICLE MAKE	<input type="radio"/> CHEV	<input type="radio"/> DODG	<input type="radio"/> FORD	<input type="radio"/> HOND	OTHER
	<input type="radio"/> JEEP	<input type="radio"/> NISS	<input type="radio"/> PONT	<input type="radio"/> TOYT	
VEHICLE IDENTIFICATION NUMBER					
ISSUE DATE	MO	DAY	TIME OF VIOLATION	<input type="radio"/> AM <input type="radio"/> PM	
AT: STREET NO.	DIR.	STREET NAME			
UNIT/DISTRICT		STAR/BADGE NO.			

Officer/Issuing Agent on oath states that the vehicle was in violation of the following section of the Municipal Code of Chicago: 8.0 - 02/14

ISSUED BY	
SIGNATURE:	X
Violation Codes	
<input type="radio"/> PARK/STAND IN BUS LANE 9-12-060 \$90.00	<input type="radio"/> PARK/STAND ON CROSSWALK 9-64-110 (c) \$60.00
<input type="radio"/> STREET CLEANING 9-64-040 (b) \$60.00	<input type="radio"/> NO DISPLAYED CITY STICKER VEHICLE UNDER OR EQUAL TO 16,000 LBS. 9-64-125 (b) \$200.00
<input type="radio"/> DISABLED PARKING 9-64-050 (j) \$250.00	<input type="radio"/> NO DISPLAYED CITY STICKER VEHICLE OVER 16,000 LBS. 9-64-125 (c) \$500.00
<input type="radio"/> RUSH HOUR 9-64-080 (a) \$100.00	<input type="radio"/> PARK IN ALLEY 9-64-130 (a) \$150.00
<input type="radio"/> NO STAND/PARK TIME RESTRICTED 9-64-080 (b) \$100.00	<input type="radio"/> PARK/STAND BUS, TAXI, CARRIAGE STAND 9-64-140 (b) \$100.00
<input type="radio"/> RESIDENTIAL PERMIT PARKING 9-64-090 (e) \$75.00	<input type="radio"/> PARK/STAND PROHIBITED ANYTIME 9-64-150 (b) \$75.00
<input type="radio"/> WITHIN 15' FIRE HYDRANT 9-64-100 (a) \$150.00	<input type="radio"/> PARK TRUCK RV UPS TAXI ON RESIDENTIAL ST 9-64-170 (a) \$75.00
<input type="radio"/> BLOCK DRIVEWAY OR FIRE LANE 9-64-100 (c) \$150.00	<input type="radio"/> MISSING REAR OR FRONT PLATE 9-76-160 (a) \$60.00
<input type="radio"/> DOUBLE PARKING/STANDING 9-64-110 (a) \$100.00	<input type="radio"/> EXPIRED PLATES OR TEMPORARY REGISTRATION 9-76-160 (j) \$60.00
METER VIOLATION	
<input type="radio"/> NON CENTRAL BUSINESS DISTRICT 9-64-190 (a) \$50.00	METER NUMBER
<input type="radio"/> CENTRAL BUSINESS DISTRICT 9-64-190 (b) \$65.00	
OTHER	DESCRIPTION
9-	

Other Violation Codes

9-40-060.....	\$150	9-64-110 (d) (e).....	\$60	9-76-020*.....	\$25	9-76-200*.....	\$25
9-40-080.....	\$75	9-64-110 (h).....	\$100	9-76-030*.....	\$25	9-76-210*.....	\$25
9-40-170*.....	\$25	9-64-120.....	\$50	9-76-040*.....	\$25	9-80-060.....	\$100
9-40-220*.....	\$25	9-64-125 (d).....	\$30	9-76-050*.....	\$25	9-80-095.....	\$250
9-64-020 (a), (c).....	\$25	9-64-130 (b).....	\$150	9-76-060*.....	\$25	9-80-110.....	\$75
9-64-020 (b).....	\$75	9-64-140.....	\$100	9-76-070*.....	\$25	9-80-120 (a).....	\$50
9-64-030.....	\$50	9-64-150 (a).....	\$100	9-76-080*.....	\$25	9-80-120 (b).....	\$25
9-64-041.....	\$60	9-64-150 (c).....	\$60	9-76-090*.....	\$25	9-80-130.....	\$50
9-64-050 (c).....	\$150	9-64-160.....	\$60	9-76-100*.....	\$25		
9-64-060.....	\$60	9-64-170 (b).....	\$25	9-76-110*.....	\$25		
9-64-070.....	\$60	9-64-170 (c).....	\$60	9-76-120*.....	\$25		
9-64-091.....	\$50	9-64-170 (d).....	\$125	9-76-130*.....	\$25		
9-64-100 (b), (c).....	\$150	9-64-180.....	\$60	9-76-140*.....	\$100		
9-64-100 (d).....	\$75	9-64-200 (b).....	\$50	9-76-150 (b).....	\$50		
9-64-100 (e), (f), (h).....	\$100	9-64-210.....	\$50	9-76-160*.....	\$60		
9-64-100 (f), (g).....	\$60	9-64-040.....	\$100	9-76-180*.....	\$25		
9-64-110 (b), (f), (g).....	\$75	9-76-010*.....	\$25	9-76-190*.....	\$25		

*You received this Violation Notice because your vehicle did not comply with the equipment or license requirements established by the Chicago Municipal Code.

REMOVE TAPE AND SEAL ENVELOPE

REMOVE TAPE AND SEAL ENVELOPE

To pay online, visit www.cityofchicago.org/finance. To pay in person, or drop off the orange Violation Notice envelope, visit:

City Hall	Southwest	South	North	Central Hearing Facility
121 N. LaSalle	4770 S. Kedzie	2400 S. 56th St.	2550 W. Addison	400 W. Superior, 1st Floor
Room 107	Payments & Inquiries:	Payments & Inquiries:	Payments & Inquiries:	Payments & Inquiries:
Payments & Inquiries: 8AM-6:30PM (M-F)	8AM-6:30PM (M-F)	8AM-6:30PM (M-F)	8AM-6:30PM (M-F)	8AM-6:30PM (M-F)
8AM-8PM (M-F)	8AM-8PM (M-F)	8AM-8PM (M-F)	8AM-8PM (M-F)	8AM-8PM (M-F)
NO HEARINGS	HEARING HOURS:	HEARING HOURS:	HEARING HOURS:	HEARING HOURS:
	8AM-4PM (M-F)	8AM-4PM (M-F)	8AM-4PM (M-F)	8AM-4PM (M-F)

0064977131

Please keep this stub for your records.

REMOVE TAPE AND SEAL ENVELOPE

REMOVE TAPE AND SEAL ENVELOPE

City of Chicago Violation Notice

To: Registered Owner or Lessee of Vehicle Described Below:

LICENSE PLATE NUMBER

8.0 - 02/14

0064977131 13

PLATE TYPE				<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	OTHER (ENTER CODE)
PAS or		TRK	TXI	TMP				
STATE IL or		<input type="radio"/> IA	<input type="radio"/> IN	<input type="radio"/> TX	OTHER		PLATE EXPIRATION	
		<input type="radio"/> MI	<input type="radio"/> OH	<input type="radio"/> WI			MO	YR
VEHICLE MAKE							OTHER	
<input type="radio"/> CHEV		<input type="radio"/> DODG	<input type="radio"/> FORD	<input type="radio"/> HOND				
<input type="radio"/> JEEP		<input type="radio"/> NISS	<input type="radio"/> PONT	<input type="radio"/> TOYT				

VEHICLE IDENTIFICATION NUMBER

ISSUE DATE MO	DAY	20	TIME OF VIOLATION :	<input type="radio"/> AM <input type="radio"/> PM
AT: STREET NO.	DIR.	STREET NAME		

Witnessing Agent on oath states that the vehicle was in violation of the following section of the Municipal Code of Chicago: 8.0 - 02/14

ISSUED BY **X**
SIGNATURE:

Violation Codes

<input checked="" type="checkbox"/> PARK/STAND IN BUS LANE 9-12-060 \$90.00	<input type="checkbox"/> PARK/STAND ON CROSSWALK 9-64-110 (c) \$60.00
<input checked="" type="checkbox"/> STREET CLEANING 9-64-040 (b) \$60.00	<input type="checkbox"/> NO DISPLAYED CITY STICKER VEHICLE UNDER OR EQUAL TO 16,000 LBS. 9-64-125 (b)* \$200.00
<input checked="" type="checkbox"/> DISABLED PARKING 9-64-050 (j) \$250.00	<input type="checkbox"/> NO DISPLAYED CITY STICKER VEHICLE OVER 16,000 LBS. 9-64-125 (c)* \$500.00
<input checked="" type="checkbox"/> RUSH HOUR 9-64-080 (a) \$100.00	<input type="checkbox"/> PARK IN ALLEY 9-64-130 (a) \$150.00
<input checked="" type="checkbox"/> NO STAND/PARK TIME RESTRICTED 9-64-080 (j) \$100.00	<input type="checkbox"/> PARK/STAND BUS, TAXI, CARRIAGE STAND 9-64-140 (b) \$100.00
<input checked="" type="checkbox"/> RESIDENTIAL PERMIT PARKING 9-64-090 (b) \$75.00	<input type="checkbox"/> PARK/STAND PROHIBITED ANYTIME 9-64-150 (b) \$75.00
<input checked="" type="checkbox"/> WITHIN 14' FIRE HYDRANT 9-64-100 (a) \$150.00	<input type="checkbox"/> PARK TRUCK RV BUS TAXI ON RESIDENTIAL ST 9-64-170 (a) \$75.00
<input checked="" type="checkbox"/> BLOCK DRIVEWAY OR FIRE LANE 9-64-100 (a) \$150.00	<input type="checkbox"/> MISSING REAR OR FRONT PLATE 9-76-160 (a)* \$60.00
<input checked="" type="checkbox"/> DOUBLE PARKING/STANDING 9-64-110 (a) \$100.00	<input type="checkbox"/> EXPIRED PLATES OR TEMPORARY REGISTRATION 9-76-160 (f)* \$60.00

METER VIOLATION	METER NUMBER
<input checked="" type="checkbox"/> NON CENTRAL BUSINESS DISTRICT	
9-64-190 (a) \$50.00	
<input checked="" type="checkbox"/> CENTRAL BUSINESS DISTRICT	
9-64-100 (b) \$65.00	

OTHER	DESCRIPTION
9-	—

Other Violation Codes

Other Workers							
9-40-060.....	\$150	9-64-110 (d),(e).....	\$60	9-76-020*.....	\$25	9-76-200*.....	\$25
9-40-080.....	\$75	9-64-110 (h).....	\$100	9-76-030*.....	\$25	9-76-210*.....	\$25
9-40-170*.....	\$25	9-64-120.....	\$50	9-76-040*.....	\$25	9-80-080.....	\$100
9-40-220*.....	\$25	9-64-125 (d)*.....	\$30	9-76-050*.....	\$25	9-80-095.....	\$250
9-64-020 [a], (c).....	\$25	9-64-130 (b).....	\$150	9-76-060*.....	\$25	9-80-110.....	\$75
9-64-020 [b], (d).....	\$75	9-64-140.....	\$100	9-76-070*.....	\$25	9-80-120 (e).....	\$50
9-64-030.....	\$50	9-64-150 (a).....	\$100	9-76-080*.....	\$25	9-80-120 (b).....	\$25
9-64-041.....	\$60	9-64-150 (c).....	\$60	9-76-090*.....	\$25	9-80-130*.....	\$50
9-64-050 (c).....	\$150	9-64-160.....	\$60	9-76-100*.....	\$25		
9-64-060.....	\$60	9-64-170 (b).....	\$25	9-76-110*.....	\$25		
9-64-070.....	\$60	9-64-170 (c).....	\$60	9-76-120*.....	\$25		
9-64-091.....	\$50	9-64-170 (d).....	\$125	9-76-130*.....	\$25		
9-64-100 (b),(c).....	\$150	9-64-180.....	\$60	9-76-140*.....	\$100		
9-64-100 (d).....	\$75	9-64-200 (b).....	\$50	9-76-150 (b).....	\$50		
9-64-100 (e),(f).....	\$100	9-64-210.....	\$50	9-76-160*.....	\$60		
9-64-100 (f),(g).....	\$60	9-65-040.....	\$100	9-76-180*.....	\$25		
9-64-110 (b),(f).....	\$75	9-76-010*.....	\$25	9-76-190*.....	\$25		

* You received this Violation Notice because your vehicle did not comply with the equipment or license requirements established by the Chicago Municipal Code.

Chicago Municipal Code

REMOVABLE TAPE AND SEAL ENVELOPE

REMOVE TAPE AND SEAL ENVELOPE

REMOVE TAPE AND SEAL ENVELOPE

To pay online, visit www.cityofchicago.org/finance. To pay in person, or drop off the orange Violation Notice envelope, visit

City Hall Southwest 2000 E. 85th St. **South** 2000 E. 85th St. **North** 2550 W. Addison **Central Hearing Facility** 400 W. Superior, 1st Floor

121 N LaSalle
Room 107

Please keep this stub for your records.

City of Chicago Violation Notice

To: Registered Owner or Lessee of Vehicle Described Below:

LICENSE PLATE NUMBER

8.0 - 02/14

0064977131 13

PLATE TYPE	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	OTHER (ENTER CODE)
PAS or	TRK	TXI	TMP		
STATE	<input type="radio"/> IA	<input type="radio"/> IN	<input type="radio"/> TX	OTHER	PLATE EXPIRATION
IL or	<input type="radio"/> MI	<input type="radio"/> OH	<input type="radio"/> WI	MO	YR
VEHICLE MAKE	<input type="radio"/> CHEV	<input type="radio"/> DODG	<input type="radio"/> FORD	<input type="radio"/> HOND	OTHER
	<input type="radio"/> JEEP	<input type="radio"/> NISS	<input type="radio"/> PONT	<input type="radio"/> TOYT	
VEHICLE IDENTIFICATION NUMBER					
ISSUE DATE	MO	DAY	TIME OF VIOLATION	<input type="radio"/> AM <input type="radio"/> PM	
AT: STREET NO.	DIR.	STREET NAME			
INIT/DISTRICT	STAR/BADGE NO.				

Issuer/Issuing Agent on oath states that the vehicle was in violation of the following section of the Municipal Code of Chicago: 8.0 - 02/14

ISSUED BY	
Violation Codes	
<input type="radio"/> PARK/STAND IN BUS LANE	<input type="radio"/> PARK/STAND ON CROSSWALK
9-12-060 \$90.00	9-64-110 (c) \$60.00
<input type="radio"/> STREET CLEANING	<input type="radio"/> NO DISPLAYED CITY STICKER VEHICLE UNDER OR EQUAL TO 16,000 LBS.
9-64-040 (b) \$60.00	9-64-125 (b) \$200.00
<input type="radio"/> DISABLED PARKING	<input type="radio"/> NO DISPLAYED CITY STICKER VEHICLE OVER 16,000 LBS.
9-64-050 (l) \$250.00	9-64-125 (c) \$500.00
<input type="radio"/> RUSH HOUR	<input type="radio"/> PARK IN ALLEY
9-64-080 (a) \$100.00	9-64-130 (a) \$150.00
<input type="radio"/> NO STAND/PARK TIME RESTRICTED	<input type="radio"/> PARK/STAND BUS, TAXI, CARRIAGE STAND
9-64-080 (b) \$100.00	9-64-140 (b) \$100.00
<input type="radio"/> RESIDENTIAL PERMIT PARKING	<input type="radio"/> PARK/STAND PROHIBITED ANYTIME
9-64-090 (e) \$75.00	9-64-150 (b) \$75.00
<input type="radio"/> WITHIN 15' FIRE HYDRANT	<input type="radio"/> PARK TRUCK RV BUS TAXI ON RESIDENTIAL ST
9-64-100 (a) \$150.00	9-64-170 (a) \$75.00
<input type="radio"/> BLOCK DRIVEWAY OR FIRE LANE	<input type="radio"/> MISSING REAR OR FRONT PLATE
9-64-100 (c) \$150.00	9-76-160 (a) \$60.00
<input type="radio"/> DOUBLE PARKING/STANDING	<input type="radio"/> EXPIRED PLATES OR TEMPORARY REGISTRATION
9-64-110 (a) \$100.00	9-76-160 (f) \$60.00
METER VIOLATION	
<input type="radio"/> NON CENTRAL BUSINESS DISTRICT	METER NUMBER
9-64-190 (a) \$50.00	
<input type="radio"/> CENTRAL BUSINESS DISTRICT	
9-64-190 (b) \$65.00	
OTHER	DESCRIPTION
9-	

Other Violation Codes

9-40-060.....	\$150	9-64-110 (d), (e).....	\$60	9-76-020*.....	\$25	9-76-200*.....	\$25
9-40-080.....	\$75	9-64-110 (h).....	\$100	9-76-030*.....	\$25	9-76-210*.....	\$25
9-40-170*.....	\$25	9-64-120.....	\$50	9-76-040*.....	\$25	9-80-080.....	\$100
9-40-220*.....	\$25	9-64-125 (d).....	\$30	9-76-050*.....	\$25	9-80-095.....	\$250
9-64-020 (a), (c).....	\$25	9-64-130 (b).....	\$150	9-76-060*.....	\$25	9-80-110.....	\$50
9-64-020 (b).....	\$75	9-64-140.....	\$100	9-76-070*.....	\$25	9-80-120 (a).....	\$25
9-64-030.....	\$50	9-64-150 (a).....	\$100	9-76-080*.....	\$25	9-80-120 (b).....	\$25
9-64-041.....	\$60	9-64-150 (c).....	\$60	9-76-090*.....	\$25	9-80-130.....	\$50
9-64-050 (c).....	\$150	9-64-160.....	\$60	9-76-100*.....	\$25		
9-64-060.....	\$60	9-64-170 (b).....	\$25	9-76-110*.....	\$25		
9-64-070.....	\$60	9-64-170 (c).....	\$60	9-76-120*.....	\$25		
9-64-091.....	\$50	9-64-170 (d).....	\$125	9-76-130*.....	\$25		
9-64-100 (b), (c).....	\$150	9-64-180.....	\$60	9-76-140*.....	\$100		
9-64-100 (d).....	\$75	9-64-200 (b).....	\$50	9-76-150 (b).....	\$50		
9-64-100 (e), (h).....	\$100	9-64-210.....	\$50	9-76-160*.....	\$60		
9-64-100 (f), (g).....	\$60	9-68-040.....	\$100	9-76-180*.....	\$25		
9-64-110 (b), (f), (g).....	\$75	9-76-010*.....	\$25	9-76-190*.....	\$25		

*You received this Violation Notice because your vehicle did not comply with the equipment or license requirements established by the Chicago Municipal Code.

MOVE TAPE AND SEAL ENVELOPE REMOVE TAPE AND SEAL ENVELOPE MOVE TAPE AND SEAL ENVELOPE REMOVE TAPE AND SEAL ENVELOPE

To pay online, visit www.cityofchicago.org/finance. To pay in person, or drop off the orange Violation Notice envelope, visit:

City Hall Southwest 4770 S. Kedzie Street
Room 107 Payments & Inquiries: 2006 E. 95th St.
Payments & Inquiries: 8AM-6:30PM (M-F)
8AM-5PM (M-F)
NO HEARINGS NO HEARINGS

North 2550 W. Addison
Payments & Inquiries: 8AM-6:30PM (M-F)
8AM-5PM (M-F)
HEARING HOURS: 8AM-4PM (M-F)
8AM-4PM (M-F)
HEARING HOURS: 8AM-4PM (M-F)
8AM-4PM (M-F)
HEARING HOURS: 9AM-3PM (SAT)

Please keep this stub for your records.

MOVE TAPE AND SEAL ENVELOPE REMOVE TAPE AND SEAL ENVELOPE

0064977131

PLATE TYPE – Indicate the correct plate type.

Passenger →	Leave Blank NEVER CIRCLE	Truck →	● TRK
Dealer →	OTHER DLC	Temporary →	● TMP
NEVER X OR ✓ BUBBLES.			
The above applies for all types with bubbles (TXI & )			

STATE – REQUIRED FOR OUT OF STATE PLATES ONLY.

Illinois →	Leave Blank NEVER CIRCLE	Indiana →	● IN
Hawaii →	OTHER HI	Iowa →	● IA
NEVER X OR ✓ BUBBLES.			
The above applies for all states with bubbles (TX, MI, OH, & WI)			

MAKE CODE – REQUIRED. Indicate the correct make code listed on the reverse side or these common make codes.

 →	● FORD	 →	● CHEV
 →	OTHER MERC	 →	OTHER GMC
 →	OTHER PLYM	 →	● DODG
 →	● PONT	 →	OTHER CHRY
 →	OTHER OLDS	 →	OTHER BUIC
 →	● TOYT	 →	OTHER LNDR
 →	OTHER ACUR	 →	● HOND
 →	OTHER INTL	 →	OTHER FLNR
 →	● JEEP	 →	● NISS

DATE – Indicate the correct date of the violation.

YES 

January 1, 2013 MO DAY ■
0 | 1 | 0 | 1 | 20 | 1 | 3

NO 

January 1, 2013 MO DAY ■
1 | 1 | 1 | 20 | | |

October 31, 2013 MO DAY ■
1 | 0 | 3 | 1 | 20 | 1 | 3

October 31, 2013 MO DAY ■
3 | 1 | 1 | 0 | 20 | 1 | 3

TIME – Indicate the correct time of violation in either military or standard time. USE DOUBLE ZEROS "00". NEVER X OR ✓ BUBBLES.

Example 1	Standard Time →	1:00	● AM	BUT NOT →	1:00	⊗ AM
			OPM			OPM
	Military Time →	01:00	OAM	BUT NOT →	1:00	OAM
			OPM			OPM
Example 2	Standard Time →	1:00	OAM	BUT NOT →	1:00	O AM
1PM			● PM			✓ PM
	Military Time →	13:00	OAM	BUT NOT →	01:00	OAM
			OPM			OPM

ZEROs - Strike through the number zero to distinguish it from the letter O.

Especially for the following fields:

- License Plate Number (LJ~~0~~614)
- Vehicle Identification Number
- Street Name (9~~0~~TH ST)



VEHICLE MAKE/MODEL CODES

A	SPECIAL CONSTRUCTED	SPEC	LANDROVER	LNDR	L
	ACCORD	HOND	LARO	LNDR	
	ACURA	ACUR	LEGACY	SUBA	
	ALERO	OLDS	LEXUS	LEXU	
	ALFA ROMEO	ALFA	LINCOLN	LINC	
	ALTIMA	NISS	LONDON TAXI	LONT	
	AMERICAN MOTORS	AMER	LOTUS	LEXU	
	AMG	MERZ	MACK	MACK	M
	APRILIA	APRL	MALIBU	CHEV	
	AUDI	AUDI	MARQUIS	MERC	
	AURORA	OLDS	MASERATI	MASE	
	AUSTIN	AUST	MAXIMA	NISS	
	AVANTI	AVTI	MAZDA	MAZD	
B	B300	MERZ	MC	MCIN	
	BENTLEY	BENT	MERCEDES-BENZ	MERZ	
	BERTONE	BERO	MERCURY	MERC	
	BLUEBIRD	GMC	MERKUR	MERK	
	BMW	BMW	METRO	CHEV	
	BOMBARDIER	BOM	MG	MG	
	BOXSTER	PORS	MILANO	MILA	
	BRADLEY	BRDL	MINI COOPER	MINI	
	BUICK	BUIC	MITUBISHI	MITS	
C	CADILLAC	CADI	ML430	MERZ	
	CARAVAN	MERC	MOTORCOACH	MTCH	
	CAPRI	CAP	MOUNTAINEER	MERC	
	CAYENNE	PORS	NAVIGATOR	LINC	N
	CHARGER	DODG	NEON	DODG	
	CHECKER	CHEC	NISSAN	NISS	
	CHEROKEE	JEEP	OLDSMOBILE	OLDS	O
	CHEVROLET	CHEV	OPEL	OPEL	
	CHRYSLER	CHRY	PACKARD	PACK	P
	CITROEN	CITR	PASSAT	VOLK	
	CIVIC	HOND	PATHFINDER	NISS	
	COLT	DODG	PENSKE	PENS	
	CONCORDE	CHRY	PEOPLE SCOOTER	KYMC	
	CORVETTE	CHEV	PETERBILT	PTRB	
	COUGAR	MERC	PEUGEOT	PEUG	
	CROWN VICTORIA	FORD	PLYMOUTH	PLYM	
D	CUTLASS	OLDS	POLARIS	POLS	
	DAEWOO	DAEW	PONTIAC	PONT	
	DAIHATSU	DAIH	PORSCHE	PORS	
	DATSON	DATS	PRISM	CHEV	
	DERBI	DERB	PT CRUISER	CHRY	
	DESO	DESO	RAMBLER	RAMB	R
	DIAMOND RIO	DIAR	RANGE ROV'R	LNDR	
	DIAMONTE	MITS	RAV4	TOYT	
	DISCOVERY (BMW)	BMW	RENA	AMER	
	DISCOVERY (LANDROVER)	LNDR	RENAULT	RENU	
	DODGE	DODG	RIO	KIA	
	DUCATI	DUCA	RIVERA	BUIC	
E	EAGLE	EGIL	ROCKWOOD	ROKW	
	ECHO	TOYT	RODR	LNDR	
	ECLIPSE	MITS	ROLLS-ROYCE	ROL	
	EXPEDITION	FORD	ROVER	ROV	
F	FALCON	EGIL	SAAB	SAAB	S
	FERRARI	FERR	SATURN	SATR	
	FIAT	FIAT	SCHWIN	SCHW	
	FORD	FORD	SCION	SCIO	
	FREIGHTLINER	FLNR	SEBRING	CHRY	
G	GALANT	MITS	SENTRA	NISS	
	GEELY	GEELY	SEPHIA	KIA	
	GEO	GEO	SHADOW	HOND	
	GENERAL MOTORS CORP	GMC	SMART	SMRT	
	GENUINE	GENU	SPRINTER	SPNT	
	GRAND CHEROKEE	JEEP	STRATUS	DODG	
	GULFSTREAM	GUST	STERLING	STRG	
H	H2	HUMM	STOUGHTON	STOU	
	H3	HUMM	STUDEBAKER	STU	
	HARLEY DAVIDSON	HARL	SUBARU	SUBA	
	HINO	HINO	SUZUKI	SUZI	
	HONDA	HOND	TANK	TANK	T
	HUDSON	HUDS	TAURUS	FORD	
	HUMMER	HUMM	TESLA	TESL	
	HYUNDAI	HYUN	THUNDERBIRD	FORD	
	IMPALA	CHEV	TOYOTA	TOYT	
	INFINITI	INFI	TRAILER	TRAL	
	INTERNATIONAL HARVESTER	INTL	TRIUMPH	TRIU	
	INTREPID	DODG	TWIST-N-GO	TWNG	U
	INTRIGUE	OLDS	UTILIMASTER	CHEV	
	ION	SATR	UTILIMASTER	FLNR	
	ISUZU	ISU	VALIANT	PLYM	V
J	JAGUAR	JAGU	VENI	TWNG	
	JEEP	JEEP	VESPA	VESP	
	JENSEN	JENS	VIKING	VIKI	
	JIMMY	GMC	VOLKSWAGEN	VOLK	
	JMSTAR	JMST	VOLVO	VOLV	
	KAWASAKI	KAWA	VOYAGER	PLYM	
	KIA	KIA	VUE	SATR	
	KENWORTH	KENW	WESTERN STAR	WSTR	W
	KOMATSU	KOMA	WHITE	WHIT	
	KURBMASTER	FORD	WILSON HOPPER	WILS	
	KYMCO	KYMC	WINNE	CHEV	
	LAMBORGHINI	LAMO	WORK HORSE	WORH	
	LANCER	MITS	YAMAHA	YAMA	Y
	LANCIA	LNC	YUGO	YUGO	



Vehicles Over 16,000 lbs.

Weight of Vehicle	Plate Suffix
16,001 lbs. - 26,000 lbs.	H
26,001 lbs. - 28,000 lbs.	J
28,001 lbs. - 32,000 lbs.	K
32,001 lbs. - 36,000 lbs.	L
36,001 lbs. - 40,000 lbs.	N
40,001 lbs. - 45,000 lbs.	P
45,001 lbs. - 50,000 lbs.	Q
50,000 lbs. - 54,999 lbs.	R
55,000 lbs. - 59,500 lbs.	S
59,501 lbs. - 64,000 lbs.	T
64,001 lbs. - 73,280 lbs.	V
73,281 lbs. - 77,000 lbs.	X
77,001 lbs. - 80,000 lbs.	Z

Plate Example:



ATTENTION: PLEASE READ THE FOLLOWING

Tickets are dismissed if they are not completed properly. The Department of Finance provides a list to District Commanders of those officers failing to properly issue a ticket. To avoid inclusion on this list, please follow these instructions when writing a ticket.

1) License Plate Number (Required)

- Strike through the number zero to distinguish it from the letter "O".
- If unavailable, record the VIN in field 6 below.

2) Plate Type

- Required only if not Passenger. If Passenger, skip to 3 below.
- Otherwise, mark the appropriate bubble or use the list of Plate Types in this book to indicate in the three digit "Other" field

3) State

- Required only if not Illinois (IL). If Illinois (IL), skip to 4 below.
- Otherwise, mark the appropriate bubble or use the State Codes in this book to indicate in the two digit "Other" field

4) Plate Expiration

- Indicate the numeric month and year if available

5) Vehicle Make (Required)

- Mark the appropriate bubble or use the Vehicle Make Codes in this book to indicate in the four digit "Other" field

6) Vehicle Identification Number (VIN)

Optional if a License Plate Number has been indicated
Required if no License Plate Number has been indicated

7) Issue Date (Required)

- Indicate the numeric month, day, and year

8) Time of Violation (Required)

- Indicate the numeric standard time and mark the appropriate AM or PM box or the 4-digit military time

9) At Street No., Direction (DIR), Street Name (All Required)

Street No. must be numeric
Capitalize the Direction (DIR), like N, E, S, W
Please use capital letters for the Street Name, like MICHIGAN AVE

10) Unit and Star/Badge Number (No.) (Required)

Must be numeric

11) Issued By Signature (Required)

All tickets must be signed. Please restrict your signature to the space provided. Errant marks may invalidate the ticket

12) Violation Codes (Required)

Only one violation code per ticket
Mark the appropriate bubble or use the Violation Codes at the back of this book to indicate the violation in the "Other" field
The "Description" field requires completion if using the "Other" field

City of Chicago Violation Notice
To: Registered Owner or Lessee of Vehicle Described Below:

LICENSE PLATE NUMBER 8.0 - 02/14
L J 0 0 1 4

PLATE TYPE PAS TRK TX TMP OTHER (ENTER CODE)

STATE IA KS TX OTHER PLATE EXPIRATION IL MI WI 4 2 1 3

VEHICLE MAKE CHEV DODGE FORD HOND OTHER JEEP NISS PONT TOYT L E X U

VEHICLE IDENTIFICATION NUMBER 6

ISSUE DATE 01 01 2013 01 18 00 AM
AT STREET NO. DIR. STREET NAME 9
123 N SAMPLE ST

UNIT/DISTRICT STAR/BADGE NO. 104

Officer issuing Agent on oath states that the vehicle was in violation of the following section of the Municipal Code of Chicago: 8.0 - 02/14

ISSUED BY SIGNATURE: X Pat Smith (11)

Violation Codes

<input type="radio"/> PARK/STAND IN BUS LANE	<input type="radio"/> PARK/STAND ON CROSSWALK
9-12-060 \$90.00	9-64-110 (d) \$60.00
<input type="radio"/> STREET CLEANING	<input type="radio"/> NO DISPLAYED CITY STICKER VEHICLE UNDER OR EQUAL TO 16,000 LBS
9-64-040 (b) \$60.00	9-64-125 (b) \$200.00
<input type="radio"/> DISABLED PARKING	<input type="radio"/> NO DISPLAYED CITY STICKER VEHICLE OVER 16,000 LBS.
9-64-050 (j) \$250.00	9-64-125 (c) \$500.00
<input type="radio"/> RUSH HOUR	<input type="radio"/> PARK IN OR BLOCK ALLEY
9-64-080 (a) \$100.00	9-64-130 \$150.00
<input type="radio"/> NO STAND/PARK TIME RESTRICTED	<input type="radio"/> PARK/STAND BUS, TAXI, CARRIAGE STAND
9-64-080 (b) \$100.00	9-64-140 (b) \$100.00
<input type="radio"/> RESIDENTIAL PERMIT PARKING	<input type="radio"/> PARK/STAND PROHIBITED ANYTIME
9-64-090 (e) \$75.00	9-64-150 (b) \$75.00
<input type="radio"/> WITHIN 15' FIRE HYDRANT	<input type="radio"/> PARK TRUCK RV BUS TAXI ON RESIDENTIAL ST
9-64-100 (j) \$150.00	9-64-170 (a) \$75.00
<input type="radio"/> DOUBLE PARKING/STANDING	<input type="radio"/> MISSING REAR OR FRONT PLATE
9-64-110 (a) \$100.00	9-76-160 (a) \$60.00
<input type="radio"/> METER VIOLATION	<input type="radio"/> EXPIRED PLATES OR TEMPORARY REGISTRATION
9-64-190 (a) \$50.00	9-76-160 (j) \$50.00
<input type="radio"/> NON CENTRAL BUSINESS DISTRICT	<input type="radio"/> METER NUMBER
9-64-190 (b) \$65.00	
<input type="radio"/> CENTRAL BUSINESS DISTRICT	
9-64-190 (b) \$65.00	

OTHER

9-64-100 b Parked In Fire Lane (12)

DESCRIPTION

SUMMARY OF A PROPERLY COMPLETED TICKET

- License Plate Number, Plate Type, and Plate State or VIN
- Vehicle Make
- Issue Date, Time of Violation, and location (at Street No., DIR, Street Name)
- The issuer's Unit/District, Star/Badge No., and signature (Issued by Signature)
- A single bubble marked as the Violation Code OR completion of the Other and Description fields

REMEMBER:

- PARKING TICKETS WILL BE DISMISSED IF THEY ARE NOT PROPERLY COMPLETED**
- District Commanders are notified of officers failing to properly issue a ticket
- Avoid being included on the list by following the above instructions

Thank you for your continued commitment
to improve the quality of tickets!

Illinois License Plates Guide for Law Enforcement

Jesse White • Secretary of State

Standard License Plates



Passenger



B-Truck



Deaf/Hard of Hearing



Persons with Disabilities



Recreational Vehicle



Recreational Trailer



Motorcycle (less than 150cc)



Antique Vehicle



Expanded-Use Antique Vehicle



Antique Motorcycle



Expanded-Use Antique Motorcycle



TA Trailer



TA Trailer pulled by motorcycle



Motorcycle (150cc and above)



Tinted Window



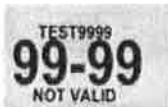
Ham Radio Operator



Low Speed Vehicle



Temporary Registration Permit



2012



2013



Registration Stickers: 2012-2013

Specialty License Plates



Alpha Kappa Alpha



Alpha Phi Alpha



America Remembers



Chicago Police Memorial Foundation



Chicago Bears



Chicago Blackhawks



Chicago Bulls



Chicago Cubs



Chicago White Sox



Delta Sigma Theta



Duty Death Firefighter



Duty Death Police Officer



Eagle Scout



Education



Environmental



Fraternal Order of Police



Fire Chief



Firefighters Memorial



Hospice



Illinois & Michigan Canal



Illinois Police Association



Illinois Route 66



Kappa Alpha Psi



Mammogram



Master Mason



Omega Psi Phi



Organ Donor



Ovarian Cancer Awareness



Park District Youth Programs



Pet Friendly



Phi Beta Sigma



Police Memorial



Prevent Violence



Rotary International



Saluting Agriculture



Share the Road



Sheet Metal Workers



Sigma Gamma Rho



Support Our Troops



Support Youth Golf



Torch Run for Special Olympics



Wildlife Prairie Park



Augustana College



Bradley University



Concordia University



DePaul University



Eastern Illinois University



Elmhurst



Illinois State University



Loyola University Chicago



Malcolm X College



Millikin University



Northern Illinois University



Northwestern University



Notre Dame



Southern Illinois University



Southern Illinois University Edwardsville



University of Illinois



University of Illinois at Chicago



University of Illinois at Springfield



Western Illinois University



Bass



Deer



Duck



Goose



Pheasant



Turkey

VEHICLE TOW REPORT

CHICAGO POLICE DEPARTMENT

1. BEAT OF ASSIGNMENT	2. RD NO	3. STREETS & SANITATION NO.
4. BEAT OF OCCURRENCE	5. LOCATION OF VEHICLE	

6. VEHICLE TOW CLASSIFICATION

<input type="checkbox"/> STOLEN - TOW AUTHORIZED BY OWNER/COMPLAINANT, HAZARD, OR RECOVERED VEHICLE ILLEGALLY PARKED OR NEEDED FOR FURTHER INVESTIGATION.	<input type="checkbox"/> TRAFFIC CRASH - VEHICLES WHICH CANNOT BE DRIVEN SAFELY FROM THE SCENE, ARE OBSTRUCTING THE FLOW OF TRAFFIC, OR CAUSING A HAZARDOUS CONDITION, AND THE OPERATOR IS UNWILLING/UNABLE TO OBTAIN TOW.
<input type="checkbox"/> NO INSURANCE AND NO DRIVER'S LICENSE (625 ILCS 5/6-101) - TOW OF A VEHICLE BELONGING TO AN INDIVIDUAL WHO HAS NO INSURANCE FOR THE VEHICLE AND NO DRIVER'S LICENSE.	<input type="checkbox"/> PARKED ON PRIVATE PROPERTY - WITHOUT CONSENT OF PROPERTY OWNER/AGENT, VEHICLE OWNER UNKNOWN, AND A COMPLAINT (CPD-11.478) HAS BEEN SIGNED BY THE PROPERTY OWNER/AGENT.
<input type="checkbox"/> HAZARD - MOTOR VEHICLE OBSTRUCTING TRAFFIC FLOW OTHER THAN CRASH. INDICATE VIOLATION: _____	<input type="checkbox"/> HOLD - CONFIDENTIAL VIN CHECK STATION SUPERVISOR APPROVAL REQUIRED - ATTACH VEHICLE KEYS
<input type="checkbox"/> ARRESTEE'S PROPERTY - MOTOR VEHICLE CONTROLLED BY ARRESTEE.	<input type="checkbox"/> HOLD FOR INVESTIGATION - WANTED VEHICLE STATION SUPERVISOR APPROVAL REQUIRED - ATTACH VEHICLE KEYS
<input type="checkbox"/> PUBLIC ADMINISTRATOR'S/ MEDICAL EXAMINER'S CASES - MOTOR VEHICLE OF DECEASED PERSON INVOLVED IN AN ESTATE OR MEDICAL EXAMINER'S CASE.	<input type="checkbox"/> OTHER VIOLATION: DESCRIPTION _____
<input type="checkbox"/> HIT & RUN - LEAVING THE SCENE OF A TRAFFIC CRASH. WHEN CONNECTED WITH AN ADDITIONAL OFFENSE, NOTIFY INVESTIGATING UNIT.	CHARGE _____ STATION SUPERVISOR APPROVAL REQUIRED

7. YEAR	8. MAKE	9. MODEL	10. COLOR	11. BODY STYLE	12. CITY LICENSE NO.	CITY	EXP
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13. VEHICLE IDENTIFICATION NUMBER (VIN)	14. LICENSE PLATE / TRP NO.	STATE	MO/YR EXP	<input type="checkbox"/> PC	<input type="checkbox"/> TRP
				<input type="checkbox"/> TK	<input type="checkbox"/> _____

15. NAME	<input type="checkbox"/> OWNER	<input type="checkbox"/> ARRESTEE	16. ADDRESS	17. OWNERSHIP VERIFIED	
				<input type="checkbox"/> YES	<input type="checkbox"/> NO

18. DRIVERS LICENSE NO.	STATE	EXP	19. HOME PHONE	20. ALTERNATE PHONE

21. NAME	<input type="checkbox"/> DRIVER	<input type="checkbox"/> ARRESTEE	22. ADDRESS	23. IDENTIFICATION VERIFIED	
				<input type="checkbox"/> YES	<input type="checkbox"/> NO

24. DRIVERS LICENSE NO.	STATE	EXP	25. HOME PHONE	26. ALTERNATE PHONE

27. VEHICLE INVENTORY

EXTERIOR	NO	YES	NO	YES	NO	YES					
DOORS LOCKED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NO, _____	<input type="checkbox"/>	NO, _____					
DOOR LOCKS PUNCHED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NO, _____	<input type="checkbox"/>	<input type="checkbox"/>					
EXTERIOR DAMAGED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NO, _____	<input type="checkbox"/>	NO, _____					
GLASS BROKEN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NO, _____	<input type="checkbox"/>	NO, _____					
INTERIOR	NO	YES	UNK	NO	YES	UNK	NO	YES	UNK		
AIR BAG DAMAGED / MISSING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	IGNITION DAMAGED / PULLED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	PERSONAL PROPERTY IN VEHICLE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CUSHIONS / SEATS MISSING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	INTERIOR DAMAGED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	INVENTORY NO.(S)			
GLOVE BOX LOCKED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	RADIO/AUDIO/VIDEO EQUIP MISSING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

28. NARRATIVE (DESCRIBE THE CIRCUMSTANCES WHICH JUSTIFY THE VEHICLE TOW AND ANY VEHICLE INVENTORY ITEMS IN BOX 27 THAT REQUIRE FURTHER EXPLANATION.)

29. INVESTIGATIVE UNIT (NO.) NOTIFIED	30. PERSON NOTIFIED	STAR NO.	DATE/TIME	31. DATE/TIME TOW ORDERED
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I HEREBY DECLARE AND AFFIRM, UNDER PENALTY OF PERJURY, THAT THE FACTS STATED HEREIN ARE ACCURATE TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND/OR BELIEF

32. REQUESTING/ATTESTING MEMBER'S NAME (PRINT)	STAR NO.	UNIT NO.	WATCH	D.O.G.	FURLOUGH	UNIT PHONE NUMBER	PAX
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33. COURT DATE	34. COURT KEY	35. DATE/TIME INVESTIGATION COMPLETED	36. REQUESTING/ATTESTING MEMBER'S SIGNATURE
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37. APPROVING SUPERVISOR'S/STATION SUPERVISOR'S SIGNATURE	STAR NO.	DATE/TIME	38. TOW DRIVER'S SIGNATURE	TRUCK NO.	DATE/TIME	G.O.A.
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VEHICLE IMPOUNDMENT/ SEIZURE REPORT

CHICAGO POLICE DEPARTMENT

IT IS ALLEGED THAT THE LISTED VEHICLE, OWNED BY THE LISTED OWNER OF RECORD, WAS USED IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE MUNICIPAL CODE OF CHICAGO (MCC) OR ILLINOIS COMPILED STATUTES (ILCS). SELECT ALL MCC VIOLATIONS THAT APPLY. IF SEIZURE SUBJECT TO FORFEITURE REVIEW, SELECT ONLY ONE ILCS VIOLATION.

6. VIOLATIONS(S)	UNLAWFUL DRUGS IN VEHICLE (SELECT ONLY ONE):		<input type="checkbox"/> UNLAWFUL FIREARM (ASSAULT WEAPON), LASER SIGHT ACCESSORY, OR SILENCER - MCC 8-20-070 <input type="checkbox"/> MORE THAN 2 GRAMS OF CONTROLLED SUBSTANCE - IMPOUNDMENT (MCC 7-24-225) AND SEIZURE (720 ILCS 570/505) (ATTACH KEYS TO VEHICLE - POUND 1 TOW) <input type="checkbox"/> MORE THAN 30 GRAMS CANNABIS - IMPOUNDMENT (MCC 7-24-225) AND SEIZURE (720 ILCS 550/12) (ATTACH KEYS TO VEHICLE - POUND 1 TOW) <input type="checkbox"/> IMPOUNDMENT - UNLAWFUL DRUGS IN VEHICLE (MCC 7-24-225)		<input type="checkbox"/> BROADCAST OR RECORDED SOUND RESTRICTION MCC 9-76-145(c) <input type="checkbox"/> PUBLIC PASSENGER VEHICLE - UNLICENSED MCC 9-112-640 (Taxi) <input type="checkbox"/> MCC 9-114-420 (Other)	
			<input type="checkbox"/> DRIVING WHILE INTOXICATED MCC 7-24-226(a)		<input type="checkbox"/> PUBLIC PASSENGER VEH. - EMBLEM REQUIRED MCC 3-46-076	
			<input type="checkbox"/> DRIVING WITH A SUSPENDED OR REVOKED LICENSE MCC 9-80-240		<input type="checkbox"/> OTHER MCC IMPOUNDMENT <input type="checkbox"/> OTHER ILCS SEIZURE (ATTACH KEYS TO VEHICLE - POUND 1 TOW)	
			<input type="checkbox"/> FALSE, STOLEN, OR ALTERED TEMPORARY REGISTRATION PERMIT (TRP) - MCC 9-80-220		<input type="checkbox"/> DESCRIPTION:	
			<input type="checkbox"/> STREET SOLICITATION FOR PROSTITUTION MCC 8-8-060(d)		<input type="checkbox"/> CHARGE:	
			<input type="checkbox"/> CASTING REFUSE & LIQUIDS / LITTERING MCC 10-8-480(c)			
			ADDRESS OF OFFENSE / LOCATION OF SELECTED VIOLATION(S) <small>CITY OF CHICAGO, COUNTY OF COOK, STATE OF ILLINOIS</small>		WITHIN 500 FEET OF PUBLIC PARK OR SCHOOL? <input type="checkbox"/> NO <input type="checkbox"/> YES - LIST NAME	

7. YEAR	8. MAKE	9. MODEL	10. COLOR	11. BODY STYLE
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12. VEHICLE IDENTIFICATION NUMBER (VIN)	13. LICENSE PLATE / TRP NO. STATE MO/YR EXP	<input type="checkbox"/> PC <input type="checkbox"/> TRP <input type="checkbox"/> NO PLATE AT TIME OF TOW	<input type="checkbox"/> TK <input type="checkbox"/>
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14. NAME OF VEHICLE OWNER OF RECORD	15. ADDRESS OF OWNER OF RECORD	16. OWNERSHIP VERIFIED? <input type="checkbox"/> YES - BY COMPUTER INQUIRY <input type="checkbox"/> YES - OTHER <input type="checkbox"/> NO
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17. NAME OF DRIVER	18. DRIVER'S LICENSE NO. OF DRIVER STATE EXP.	19. LICENSE SUSPENDED/REVOKED <input type="checkbox"/> NO <input type="checkbox"/> YES
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20. NAME OF VIOLATOR <input type="checkbox"/> CHECK IF OWNER OF RECORD	21. ADDRESS OF VIOLATOR	22. IDENTITY VERIFIED? <input type="checkbox"/> YES - BY COMPUTER INQUIRY <input type="checkbox"/> YES - OTHER <input type="checkbox"/> NO
--	-------------------------	--

23. PHONE NO. OF VIOLATOR	24. DRIVER'S LICENSE NO. OF VIOLATOR STATE EXP.	25. LICENSE SUSPENDED/REVOKED <input type="checkbox"/> NO <input type="checkbox"/> YES
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26. VEHICLE CONDITION	EXTERIOR	NO YES	NO YES	NO YES
	DOORS LOCKED	<input type="checkbox"/> <input type="checkbox"/>	HUB CAPS MISSING <input type="checkbox"/> <input type="checkbox"/> NO	SPARE TIRE WITH VEHICLE <input type="checkbox"/> <input type="checkbox"/> UNK
	DOOR LOCKS PUNCHED	<input type="checkbox"/> <input type="checkbox"/> NO	SUN ROOF MISSING <input type="checkbox"/> <input type="checkbox"/> D.N.A.	TRUNK LOCKED <input type="checkbox"/> <input type="checkbox"/>
	EXTERIOR DAMAGED	<input type="checkbox"/> <input type="checkbox"/>	TIRE(S) MISSING <input type="checkbox"/> <input type="checkbox"/> NO	TRUNK LOCK PUNCHED <input type="checkbox"/> <input type="checkbox"/>
GLASS BROKEN	<input type="checkbox"/> <input type="checkbox"/> NO	WHEELS MISSING <input type="checkbox"/> <input type="checkbox"/> NO	OTHER - SPECIFY	
INTERIOR	NO YES UNK	NO YES UNK	NO YES UNK	
AIR BAG DAMAGED / MISSING	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	IGNITION DAMAGED / PULLED <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	PERSONAL PROPERTY IN VEHICLE <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
CUSHIONS / SEATS MISSING	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	INTERIOR DAMAGED <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	INVENTORY NO.(S) _____	
GLOVE BOX LOCKED	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	RADIO/AUDIO/VIDEO EQUIP. MISSING <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	MILEAGE _____	

27. NARRATIVE (DESCRIBE THE CIRCUMSTANCES THAT SUPPORT EACH IMPOUND/SEIZURE VIOLATION AND ANY VEHICLE CONDITION ITEMS (BOX 26) THAT REQUIRE FURTHER EXPLANATION.)

A COPY OF THE VEHICLE IMPOUNDMENT/SEIZURE REPORT WAS PROVIDED TO: VEHICLE OWNER VEHICLE DRIVER OTHER - SPECIFY _____

PURSUANT TO 2-14-132(10) MCC, A WARNING NOTICE THAT THE VEHICLE IS SUBJECT TO DRIVER'S SIDE FRONT DOOR WINDOW OTHER - SPECIFY _____

28. INVESTIGATIVE UNIT (NO.) NOTIFIED	29. PERSON NOTIFIED	STAR NO.	DATE/TIME	30. DATE/TIME IMPOUND ORDERED
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I HEREBY DECLARE AND AFFIRM, UNDER PENALTY OF PERJURY, THAT THE FACTS STATED HEREIN ARE ACCURATE TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND/OR BELIEF

31. REQUESTING/ATTESTING MEMBER'S NAME (PRINT)	STAR NO.	UNIT NO.	UNIT PHONE NUMBER	PAX	32. DATE/TIME INVESTIGATION COMPLETED
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33. REQUESTING/ATTESTING MEMBER'S SIGNATURE	34. APPROVING SUPERVISOR'S SIGNATURE	STAR NO.	DATE/TIME
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35. TOW DRIVER'S SIGNATURE	TRUCK NO.	DATE/TIME	<input type="checkbox"/> GONE ON ARRIVAL - MCC 2-14-132(10): BY SIGNING MY NAME IN BOX 35 AND CHECKING THIS BOX, I HEREBY DECLARE AND AFFIRM UNDER PENALTY OF PERJURY, THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND/OR BELIEF, THE VEHICLE WAS GONE UPON MY ARRIVAL TO TOW THE VEHICLE.
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INVESTIGATIVE UNIT REVIEW ONLY	REVIEWED DATE	BY:	LIENHOLDER ONLY DECLINED FORFEITURE PENDING
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FOR NOTICE OF VEHICLE IMPOUNDMENT AND VEHICLE RELEASE AND HEARING INFORMATION - SEE REVERSE SIDE

RECOVERED VEHICLE SUPPLEMENTARY REPORT/CHICAGO POLICE

1. DIVISION/CLASSIFICATION ON PREVIOUS REPORT	2. DATE OF RECOVERY	3. DATE OF RECOVERY	4. TIME	5. MEATANT ASSIGNED
6. ADDRESS/LOCATION OF RECOVERY				
7. TYPE OF LOCATION WHERE RECOVERED <input type="checkbox"/> 1. STREET <input type="checkbox"/> 2. RESIDENCE/GARAGE <input type="checkbox"/> 3. OTHER - SPECIFY & ENTER CODE 8. REGISTERED OWNER/VEHICL. NAME (LAST - FIRST - MI) 9. CORPORATION (OWNER'S ADDRESS) 10. HOME PHONE 11. BUSINESS/WORK PHONE				
12. VEHICLE IDENTIFICATION NUMBER (VIN)				
13. VEHICLE MAKE		14. MODEL	15. BODY STYLE	16. COLOR
17. EVIDENCE OF BURNING/DAMAGE - CHECK ONE OR MORE		18. IGNITION LOCK PULLED		
<input type="checkbox"/> 1. BURNED <input type="checkbox"/> 2. TIRES NO.		<input type="checkbox"/> 3. IGNITION LOCK PULLED <input type="checkbox"/> 4. INTERIOR <input type="checkbox"/> 5. ENGINE <input type="checkbox"/> 6. STEERING COLUMN FEELED <input type="checkbox"/> 7. TRANSMISSION <input type="checkbox"/> 8. OTHER (SPECIFY IN NARRATIVE)		
19. VEHICLE LEGALLY PARKED		20. IF YES, RESULT OF COMPUTER INQUIRY		
<input type="checkbox"/> 1. NO <input type="checkbox"/> 2. YES, BUT HAZARD SPECIFIC IN INQUIRY		<input type="checkbox"/> 1. IF YES, RESULTS <input type="checkbox"/> 2. NOTIFY OWNER <input type="checkbox"/> 3. OWNER COMPLAINTS NOTIFIED BY C.O.A. DATE		
21. IF TOWED		22. PROPERTY INVENTORY NO.		
<input type="checkbox"/> 1. FOUND <input type="checkbox"/> 2. NO		<input type="checkbox"/> 1. NOT FILED / THROUGH ROLL CLEARED <input type="checkbox"/> 2. CDS <input type="checkbox"/> 3. FIELD INQUIRY DATE		
23. NO. ARRESTED		24. ARRESTING UNIT NO.		
25. DATE OF ORIGINAL OCCURRENCE		26. DATE OF ORIGINAL OCCURRENCE		
27. NARRATIVE (Do not duplicate or repeat information - for explanation or additional information only. If there is an arrest AT THE TIME OF RECOVERY, enter arrested information above, list court date, branch and charge in narrative, write full description of events leading to the arrest)				
28. SIGNATURE OF PERSON RECEIVING VEHICLE FROM RECOVERING OFFICER				
29. OFFICER NOTIFYING DETECTIVE DIVISION - UNIT NOTIFIED - PERSON NOTIFIED - APPROVED DATE TIME				
30. REPORTING OFFICER (PRINT NAME) STAR NO. SIGNATURE				
31. REPORTING OFFICER (PRINT NAME) STAR NO. SIGNATURE				
32. DATE INVESTIGATED/COMPLETED - TIME				
33. SUPERVISOR APPROVING (PRINT NAME) STAR NO. SIGNATURE DATE APPROVED - TIME				
34. FOR DETECTIVE DIVISION USE ONLY				
35. OFFENDER/CLASS, THIS DATE - IF BASIC EXTERIOR		36. REV. CODE	37. METHOD CODE	38. INVESTIGATION NO.
39. STATUS		40. DATE	41. FIELD UNIT STAR NO.	42. FIELD UNIT STAR NO.
<input type="checkbox"/> 1. PROGRESS <input type="checkbox"/> 2. SUSPENDED <input type="checkbox"/> 3. UNPUNISHED		<input type="checkbox"/> 4. CLEARED <input type="checkbox"/> 5. CLEARED <input type="checkbox"/> 6. CLEARED <input type="checkbox"/> 7. CLEARED <input type="checkbox"/> 8. CLEARED <input type="checkbox"/> 9. CLEARED <input type="checkbox"/> 10. CLEARED <input type="checkbox"/> 11. CLEARED <input type="checkbox"/> 12. CLEARED <input type="checkbox"/> 13. CLEARED <input type="checkbox"/> 14. CLEARED <input type="checkbox"/> 15. CLEARED <input type="checkbox"/> 16. CLEARED <input type="checkbox"/> 17. CLEARED <input type="checkbox"/> 18. CLEARED <input type="checkbox"/> 19. CLEARED <input type="checkbox"/> 20. CLEARED <input type="checkbox"/> 21. CLEARED <input type="checkbox"/> 22. CLEARED <input type="checkbox"/> 23. CLEARED <input type="checkbox"/> 24. CLEARED <input type="checkbox"/> 25. CLEARED <input type="checkbox"/> 26. CLEARED <input type="checkbox"/> 27. CLEARED <input type="checkbox"/> 28. CLEARED <input type="checkbox"/> 29. CLEARED <input type="checkbox"/> 30. CLEARED <input type="checkbox"/> 31. CLEARED <input type="checkbox"/> 32. CLEARED <input type="checkbox"/> 33. CLEARED <input type="checkbox"/> 34. CLEARED <input type="checkbox"/> 35. CLEARED <input type="checkbox"/> 36. CLEARED <input type="checkbox"/> 37. CLEARED <input type="checkbox"/> 38. CLEARED <input type="checkbox"/> 39. CLEARED <input type="checkbox"/> 40. CLEARED <input type="checkbox"/> 41. CLEARED <input type="checkbox"/> 42. CLEARED <input type="checkbox"/> 43. CLEARED <input type="checkbox"/> 44. CLEARED <input type="checkbox"/> 45. CLEARED <input type="checkbox"/> 46. CLEARED <input type="checkbox"/> 47. CLEARED <input type="checkbox"/> 48. CLEARED <input type="checkbox"/> 49. CLEARED <input type="checkbox"/> 50. CLEARED <input type="checkbox"/> 51. CLEARED <input type="checkbox"/> 52. CLEARED <input type="checkbox"/> 53. CLEARED <input type="checkbox"/> 54. 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SEIZURE NOTICE

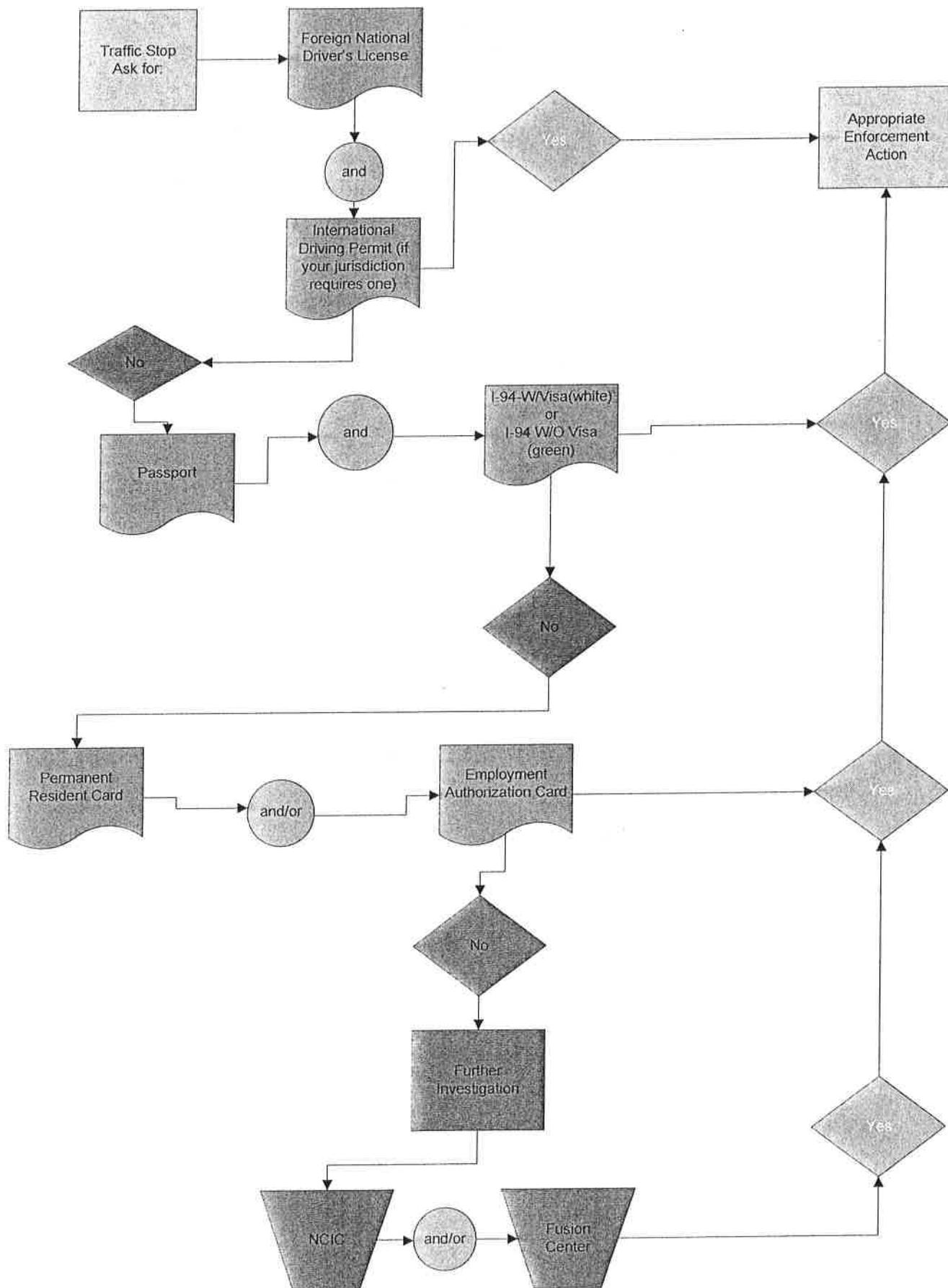
WARNING: This vehicle is subject to seizure for purposes of impoundment pursuant to Section 2-14-132 of the Municipal Code of Chicago. Removal or relocation of this vehicle by any person other than the City of Chicago or its authorized agents is unlawful and subjects the violator and/or the vehicle owner to a fine of \$1,000 to \$2,000.

For information about obtaining the release of the vehicle and/or requesting an impoundment hearing: call "311".

By Order of the City of Chicago



Resource Card for Contacts with Foreign National Drivers



Foreign National Drivers Roadside Documents



International Drivers License

(Novelty Item - NEVER VALID)

AVAILABLE ONLINE TO ANYONE)

Many versions available. This is a

Fake Drivers License.

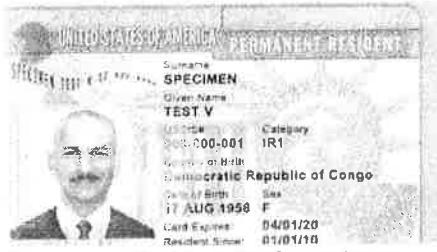
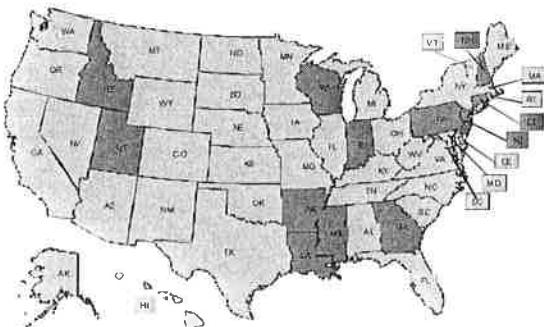


Foreign National Drivers License
issued by country of origin. (May not
be written in English)



International Driving Permit (IDP)
Translates Foreign National Driver License (Issued in Foreign Country/Will have a foreign address)

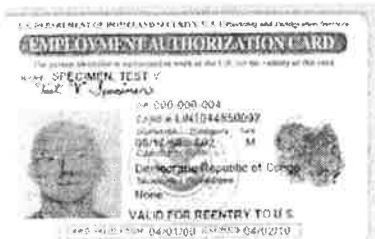
States Requiring International Driving Permit



Permanent Resident Card permits an alien to reside and work in the USA. It has an expiration date, it must be renewed, but it does not indicate the alien's status has expired. Aliens with permanent residence must carry evidence of their status.



Foreign National Passport's
primary purpose is to permit aliens
to travel in the U.S. establishing
their citizenship and to display any
visas, entry stamps that may be
necessary.



The Employment Authorization Document is issued to aliens who are permitted to work in the U.S. for a specific period of time.



Form I-94W (green): Is issued to visitors who enter the U.S. under the Visa Waiver Program. The "W" stands for "Waiver".



Form I-94 (white): It is issued to visitors who hold a valid U.S. visa, such as tourists, students, workers, etc.

Form I-94 Arrival/Departure Record
The bottom portion is stapled to a page in the alien's passport. This document shows how long the bearer may remain in the U.S. and the terms of admission. The I-94 (NOT THE IMMIGRANT VISA), serves as evidence of legal status.



Non Immigrant Visas are used for entry purposes and must be valid on the date of entry into the U.S. Non immigrants are admitted in the U.S. for a temporary period of time for a specific purpose, most often as tourists.

- Not all inclusive of all documents that may be encountered

**ADMINISTRATIVE
NOTICE OF
ORDINANCE VIOLATION**



**CITY OF CHICAGO
DEPARTMENT OF POLICE**

**PLEASE USE BALL POINT PEN
FOR LEGIBLE RESULTS**

**THIS BOOK IS NOT
TRANSFERRABLE**

**DEPARTMENT OF POLICE
VERSION B - 01-05-09**

**PLEASE CHECK (✓) OR FILL IN CIRCLES
WHERE APPROPRIATE TO ENSURE
VIOLATION IS PROPERLY PROCESSED**

**INDIVIDUAL COUNTS MUST BE NUMBERED
AND THE ACTIONS FOR EACH DESCRIBED**

When completing a field that requires a state designation, use the following:

STATE CODES

Alabama	AL	New York	NY
Alaska	AK	Nevada	NV
Arizona	AZ	North Carolina	NC
Arkansas	AR	North Dakota	ND
California	CA	Ohio	OH
Colorado	CO	Oklahoma	OK
Connecticut	CT	Oregon	OR
Delaware	DE	Pennsylvania	PA
District of Columbia	DC	Rhode Island	RI
Florida	FL	South Carolina	SC
Georgia	GA	South Dakota	SD
Hawaii	HI	Tennessee	TN
Idaho	ID	Texas	TX
Illinois	IL	Utah	UT
Indiana	IN	Vermont	VT
Iowa	IA	Virginia	VA
Kansas	KS	Washington	WA
Kentucky	KY	West Virginia	WV
Louisiana	LA	Wisconsin	WI
Maine	ME	Wyoming	WY
Maryland	MD	CANADIAN PROVINCES	
Massachusetts	MA	Alberta	AB
Michigan	MI	British Columbia	BC
Minnesota	MN	Manitoba	MB
Mississippi	MS	New Brunswick	NB
Missouri	MO	Newfoundland	NF
Montana	MT	Nova Scotia	NS
Nebraska	NE	Ontario	ON
New Hampshire	NH	Prince Edward Island	PE
New Mexico	NM	Quebec	QU
New Jersey	NJ		

MUNICIPAL CODE VIOLATIONS ELIGIBLE FOR MAIL-IN PAYMENTS

General

8-4-030	Drinking alcohol on the public way
8-4-056(b)	False burglar alarm
9-52-020	Riding bicycle on sidewalk
9-76-230(a)	Driving while using mobile telephone without hands-free device
9-80-200(b)	Skateboarding in business district
10-8-310	Placing advertising materials on automobiles
10-8-410	Skating on public street
10-8-520	Unlicensed vendor on public way or in traffic lane
10-36-130	Glass in park, playground, beach

Violation of CTA Ordinance

10-8-526 / 98-126 #1.4	Drinking alcohol on CTA property
10-8-526 / 98-126 #1.8	Smoking on CTA property
10-8-526 / 98-126 #1.11	Littering on CTA property
10-8-526 / 98-126 #1.14(c)	Non-payment of CTA fare

Violation of Chicago Park District Code

10-36-185 Ch.VII C.3 a (9)	Sell or offer for sale goods or services without permit
10-36-185 Ch.VII B.2	After hours - Park District property
10-36-185 Ch.VII B.7	Alcohol on park district property
10-36-185 Ch.VII B.10 a	Unleashed animal in park

Violation of Chicago Harbors

10-40-260(h)	Safety equipment requirements
10-40-261(a)(1) thru (a)(8) EXCEPT (a)(3)	Restrictions on wake of vessels

ADMINISTRATIVE NOTICE OF ORDINANCE VIOLATION

CPD

In the City of Chicago Department of Administrative Hearings

11.497A

City of Chicago, a Municipal Corporation, Petitioner, vs.

REV 04-01-09

Respondent If Chicago Business, use name on license

Last Name, First Name MI

Resp. Address No.	Dir.	Street Name	ST Suffix	Apt./Ste.
City		State <input checked="" type="radio"/> IL <input type="radio"/> Other:	ZIP	
Person Served If other than the respondent			Last Name, First Name	MI
Phone			Acct./DREV No. or Inventory No. if applicable	
Identification <input type="radio"/> DLN/ID <input type="radio"/> Other:			DLN State <input checked="" type="radio"/> IL <input type="radio"/> Other:	D.O.B. (M/D/Y) / /
Height	Weight	Sex	Race	Eyes Hair Event/IRD#
/				

STEP 1: Officer, Investigator, Inspector, and/or Complainant on oath states that the Respondent did then and there violate the following section(s) of the Municipal Code of Chicago:

P002073906 11	COUNT	DRIVING WHILE USING MOBILE TELEPHONE WITHOUT HANDS-FREE DEVICE 9-76-230(a)	COUNT	UNSAFE CONDUCT ON CTA - CROSSING BETWEEN CARS 10-8-526/98-126 #1.6(a)
		DRINKING ALCOHOL ON THE PUBLIC WAY 8-4-030		FALSE BURGLAR ALARM B-4-056(b)
		PUBLIC URINATION 8-4-081		OTHER: TITLE CHA.SEC. RULE
		ALCOHOL ON PARK DISTRICT PROPERTY 10-36-185 Ch. VII B.7		
		AFTER HOURS - PARK DISTRICT PROPERTY 10-36-185 Ch. VII B.2		
		SMOKING ON THE CTA 10-8-526/98-126 #1.8		
		DRINKING ALCOHOL ON CTA 10-8-526/98-126 #1.4		

STEP 2: You Must Describe Actions for Each Count below:

Count 1, In That:

Count 2, In That:

Violation Location Nos.		Dlr.	Street Name In the City of Chicago, County of Cook	ST Suffix
Viol. Date: Mo/Day	Year	Time of Violation	<input type="radio"/> AM <input type="radio"/> PM	Notice Date: Mo/Day if different than Viol. Date
	20	:		20

Complainant's Name if not Issuing officer, investigator, or inspector

CPD 11.497A
Version B - 01-05-09Unit Star / Badge Signature of Issuing officer, investigator, or inspector
X

Administrative Hearing Appearance

IMPORTANT: UNLESS YOU HAVE BEEN ISSUED A MAIL-IN OPTION VIOLATION YOU MUST APPEAR FOR A MANDATORY HEARING ON:

Date: Mo/Day	Year	Time	<input type="radio"/> AM <input type="radio"/> PM	at: <input checked="" type="checkbox"/> 400 W. Superior	Room No.
	20	:			

FAILURE TO APPEAR may result in the imposition of a fine not to exceed the maximum penalties for each violation as specified in the Municipal Code of Chicago plus costs, restitution, and fees. Failure to comply with the administrative law officer's order may result in the issuance of additional sanctions.

I acknowledge receipt of this notice.

Signature of
Respondent or
Person Served: X

Comments

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ADMINISTRATIVE NOTICE OF ORDINANCE VIOLATION

CPD

In the City of Chicago Department of Administrative Hearings

11.497A

City of Chicago, a Municipal Corporation, Petitioner, vs.

REV 04-01-09

Respondent if Chicago Business, use name on license

Last Name, First Name MI

Resp. Address No.

Dir. Street Name

ST Suffix Apt./Ste.

City

State

IL

Other:

ZIP

Person Served if other than the respondent

Last Name, First Name MI

Phone

Acct./DREV No. or Inventory No. if applicable

Identification

DLN/ID

Other:

DLN State

IL

Other:

D.O.B. (M/D/Y)

/ /

Height

Weight

Sex

Race

Eyes

Hair

Event/IRD#

STEP 1: Officer, Investigator, Inspector, and/or Complainant on oath states that the Respondent did then and there violate the following section(s) of the Municipal Code of Chicago:

P002073906 11	COUNT DRIVING WHILE USING MOBILE TELEPHONE WITHOUT HANDS-FREE DEVICE 9-76-230(a)	COUNT UNSAFE CONDUCT ON CTA - CROSSING BETWEEN CARS 10-8-526/98-126 #1.6(a)
	DRINKING ALCOHOL ON THE PUBLIC WAY 8-4-030	FALSE BURGLAR ALARM 8-4-035(b)
	PUBLIC URINATION 8-4-081	OTHER: TITLE CHASEC — —
	ALCOHOL ON PARK DISTRICT PROPERTY 10-36-185 Ch. VII B.7	RULE
	AFTER HOURS - PARK DISTRICT PROPERTY 10-36-185 Ch. VII B.2	
	SMOKING ON THE CTA 10-8-526/98-126 #1.8	
	DRINKING ALCOHOL ON CTA 10-8-526/98-126 #1.4	

STEP 2: You Must Describe Actions for Each Count below:

Count 1, In That:

Count 1, In That:

Count 2, In That:

Count 2, In That:

Violation Location Nos.		Dir. Street Name in the City of Chicago, County of Cook	ST Suffix
Vio. Date: Mo/Day	Year	Time of Violation	AM PM
20		:	PM

Complainant's Name if not issuing officer, investigator, or inspector **CPD 11.497A**
Version B - 01-05-09

Unit	Star / Badge	Signature of issuing officer, investigator, or inspector
		X

Administrative Hearing Appearance

IMPORTANT: UNLESS YOU HAVE BEEN ISSUED A MAIL-IN OPTION VIOLATION YOU MUST APPEAR FOR A MANDATORY HEARING ON:

Date: Mo/Day	Year	Time	AM PM	at:	400 W. Superior	Room No.
20		:	PM			

FAILURE TO APPEAR may result in the imposition of a fine not to exceed the maximum penalties for each violation as specified in the Municipal Code of Chicago plus costs, restitution, and fees. Failure to comply with the administrative law officer's order may result in the issuance of additional sanctions.

I acknowledge receipt of this notice.

Signature of

Respondent or

Person Served:

X

Comments

P

SEE REVERSE SIDE FOR MAIL-IN PAYMENT OPTIONS

**PROSECUTING
DEPARTMENT COPY**

ADMINISTRATIVE NOTICE OF ORDINANCE VIOLATION

CPD

In the City of Chicago Department of Administrative Hearings

11.497A

City of Chicago, a Municipal Corporation, Petitioner, vs.

REV 04-01-09

Respondent if Chicago Business, use name on license

Last Name, First Name MI

Resp. Address No. Dir. Street Name ST Suffix Apt./Ste.

City State ZIP

 IL
 Other

Person Served if other than the respondent Last Name, First Name MI

Phone Acct./DREV No. or Inventory No. if applicable

Identification DLN State D.O.B. (M/D/Y)
 DLN/ID
 Other: / /

Height Weight Sex Race Eyes Hair Event/IRD#

/ / / / / / / /

STEP 1: Officer, Investigator, Inspector, and/or Complainant on oath states that the Respondent did then and there violate the following section(s) of the Municipal Code of Chicago:

P002073906 11	COUNT	DRIVING WHILE USING MOBILE TELEPHONE WITHOUT HANDS-FREE DEVICE 9-76-230(a)	COUNT	UNSAFE CONDUCT ON CTA - CROSSING BETWEEN CARS 10-8-526/98-126 #1.6(a)
	8-4-030	DRINKING ALCOHOL ON THE PUBLIC WAY	FALSE BURGLAR ALARM 8-4-056(b)	
	8-4-081	PUBLIC URINATION	OTHER: TITLE CHASEC RULE	
	10-36-185 Ch. VII B.7	ALCOHOL ON PARK DISTRICT PROPERTY 10-36-185 Ch. VII B.2	OFFENSE (if other):	
	10-8-526/98-126 #1.8	AFTER HOURS - PARK DISTRICT PROPERTY 10-36-185 Ch. VII B.2		
	10-8-526/98-126 #1.4	SMOKING ON THE CTA 10-8-526/98-126 #1.8		
	DRINKING ALCOHOL ON CTA 10-8-526/98-126 #1.4	DRINKING ALCOHOL ON CTA 10-8-526/98-126 #1.4		

STEP 2: You Must Describe Actions for Each Count below:

Count 1, In That:

Count 2, In That:

Violation Location Nos. Dir. Street Name in the City of Chicago, County of Cook ST Suffix

Vio. Date: Mo/Day Year Time of Violation AM Notice Date: Mo/Day Year of Notice
20 : : 00 20 20Complainant's Name if not issuing officer, Investigator, or inspector CPD 11.497A
Version B-01-05-09Unit Star / Badge Signature of issuing officer, investigator, or inspector
X

Administrative Hearing Appearance

IMPORTANT: UNLESS YOU HAVE BEEN ISSUED A MAIL-IN OPTION VIOLATION YOU MUST APPEAR FOR A MANDATORY HEARING ON:

Date: Mo/Day Year Time : : AM at: 400 W. Superior Room No.
20 : : 00 X

FAILURE TO APPEAR may result in the imposition of a fine not to exceed the maximum penalties for each violation as specified in the Municipal Code of Chicago plus costs, restitution, and fees. Failure to comply with the administrative law officer's order may result in the issuance of additional sanctions.

I acknowledge receipt of this notice.

Signature of
Respondent or
Person Served: X

Comments

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SEE REVERSE SIDE FOR MAIL-IN PAYMENT OPTIONS

ISSUING OFFICER, INVESTIGATOR
AND/OR INSPECTOR COPY

ADMINISTRATIVE NOTICE OF ORDINANCE VIOLATION

CPD
11.497A
REV 04-01-09In the City of Chicago Department of Administrative Hearings
City of Chicago, a Municipal Corporation, Petitioner, vs.

Respondent if Chicago Business, use name on license

Last Name, First Name MI

Resp. Address No. Dir. Street Name ST Suffix Apt./Ste.

City State ZIP

Person Served if other than the respondent Last Name, First Name MI

Phone Acct./DREV No. or Inventory No. if applicable

Identification DLN State D.O.B. (M/D/Y)

 DLN/ID IL
 Other: Other: / /

Height Weight Sex Race Eyes Hair Event/IRD#

/ / / / / / / /

STEP 1: Officer, Investigator, Inspector, and/or Complainant on oath states that the Respondent did then and there violate the following section(s) of the Municipal Code of Chicago:

P002073906 11	COUNT	DRIVING WHILE USING MOBILE TELEPHONE WITHOUT HANDS-FREE DEVICE 9-76-230(a)	COUNT	UNSAFE CONDUCT ON CTA - CROSSING BETWEEN CARS 10-8-526/98-126 #1.6(a)
		DRINKING ALCOHOL ON THE PUBLIC WAY 8-4-030		FALSE BURGLAR ALARM 8-4-056(b)
		PUBLIC URINATION 8-4-081		OTHER: TITLE CHA SEC. RULE
		ALCOHOL ON PARK DISTRICT PROPERTY 10-36-185 Ch. VII B.7		OFFENSE (if other):
		AFTER HOURS - PARK DISTRICT PROPERTY 10-36-185 Ch. VII B.2		
		SMOKING ON THE CTA 10-8-526/98-126 #1.8		
		DRINKING ALCOHOL ON CTA 10-8-526/98-126 #1.4		

STEP 2: You Must Describe Actions for Each Count below:

Count 1, In That:

Count 2, In That:

Violation Location Nos. Dir. Street Name in the City of Chicago, County of Cook ST Suffix

Vio. Date: Mo/Day Year Time of Violation AM Notice Date: Mo/Day Year of Notice
20 : PM 20

Complainant's Name if not issuing officer, investigator, or inspector

CPD 11.497A

Version B - 01-05-09

Unit Star / Badge Signature of issuing officer, investigator, or inspector
X

Administrative Hearing Appearance

IMPORTANT: UNLESS YOU HAVE BEEN ISSUED A MAIL-IN OPTION VIOLATION YOU MUST APPEAR FOR A MANDATORY HEARING ON:

Date: Mo/Day Year Time AM at: 400 W. Superior Room No.
20 : PM

FAILURE TO APPEAR may result in the imposition of a fine not to exceed the maximum penalties for each violation as specified in the Municipal Code of Chicago plus costs, restitution, and fees. Failure to comply with the administrative law officer's order may result in the issuance of additional sanctions.

I acknowledge receipt of this notice.

Signature of
Respondent or
Person Served: X

Comments

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TO EXPOSE ADHESIVE, REMOVE LINER TO EXPOSE ADHESIVE, REMOVE LINER TO EXPOSE ADHESIVE, REMOVE LINER

VE LINER TO EXPOSE ADHESIVE, REMOVE LINER TO EXPOSE ADHESIVE, REMOVE LINER TO EXPOSE ADHESIVE, REMOVE LINER

TO EXPOSE ADHESIVE, REMOVE LINER TO EXPOSE ADHESIVE, REMOVE LINER TO EXPOSE ADHESIVE, REMOVE LINER

VE LINER TO EXPOSE ADHESIVE, REMOVE LINER TO EXPOSE ADHESIVE, REMOVE LINER TO EXPOSE ADHESIVE, REMOVE LINER

ADMINISTRATIVE NOTICE OF ORDINANCE VIOLATION

IMPORTANT (PLEASE READ THE DIRECTIONS BELOW)

Failure to appear for a hearing at the location on the date and time reflected on the reverse side may cause a judgment to be entered against you. Fines not to exceed the maximum penalties as specified in the Municipal Code of Chicago for each violation, plus costs, restitution, and other fees may be imposed by the Administrative Law Officer.

Judgments entered against you may be enforced through wage garnishment, collection agency and credit bureau action, and the imposition of liens on real estate and personal estates. Expenses including but not limited to attorneys' fees and court costs shall be debts due and owing to the City. You will be prohibited from conducting business with the City of Chicago until all debt is paid.

MAIL-IN OPTION

- For those violations listed below you may pay the fine indicated in lieu of your personal appearance within seven (7) days of the date the violation was issued. **IF YOU CHOOSE THIS MAIL-IN OPTION, YOU MUST MAIL YOUR PAYMENT WITHIN SEVEN DAYS OF THE NOTICE OF VIOLATION ISSUANCE DATE.** If you wish to contest the violation, you must appear on your scheduled hearing date.
- If you have been issued multiple violations, you must appear for a hearing if ANY of the violations you have been issued are not Mail-In Option Violations as listed below.
- Payment serves as final disposition of the violation. Payment of Mail-In Option Violations may be made by:
 - mailing both this ticket and your appropriate payment to the **City of Chicago Department of Revenue, P.O. Box 88298, Chicago, IL 60680-1298**; or
 - appearing with both this ticket and your payment at one of the following Department of Revenue facilities:

South 2006 E. 95 th ST. Payments & Inquiries: 8AM-6:30PM (M-F) Hearing Hours: 8AM-4PM (M-F)	North 2550 W. Addison Payments & Inquiries: 8AM-6:30PM (M-F) Hearing Hours: 8AM-4PM (M-F)	Central Hearing Facility 400 W. Superior, 1 st Floor Payments & Inquiries: 8AM-4:30PM (M-F) 8AM-3:30PM (SAT) Hearing Hours: 9AM-4PM (M-F) Boot Hearings: 9AM-3PM (SAT)	Southwest 4770 S. Kedzie Payments & Inquiries: 8AM-6:30PM (M-F) NO HEARINGS	City Hall 121 N. LaSalle Room 107 Payments & Inquiries: 8AM-5PM (M-F) NO HEARINGS
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MUNICIPAL CODE VIOLATIONS ELIGIBLE FOR MAIL-IN PAYMENTS

	<u>Code Violated</u>	<u>Fine if Paid Within 7 Days</u>	<u>Maximum Penalty Amount</u>
GENERAL	8-4-030 8-4-056(b) 9-52-020 9-76-230(a) 9-80-200(b) 10-8-310 10-8-410 10-8-520 10-36-130	\$150 \$100 \$25 \$100 \$35 \$250 \$35 \$35 \$50	\$500 \$100 \$25 \$100 \$200 \$1,000 \$50 \$50 \$200
VIOLATION OF CTA ORDINANCE	10-8-526 / 98-126#1.4 10-8-526 / 98-126#1.8 10-8-526 / 98-126#1.11 10-8-526 / 98-126#1.14(c)	\$150 \$35 \$50 \$50	\$500 \$500 \$500 \$500
VIOLATION OF CHICAGO PARK DISTRICT CODE	10-36-185 Ch. VII C.3 a (9) 10-36-185 Ch. VII B.2 10-36-185 Ch. VII B.7 10-36-185 Ch. VII B.10 a	\$50 \$35 \$150 \$35	\$500 \$500 \$500 \$500
VIOLATION OF CHICAGO HARBORS	10-40-260(h) 10-40-261(a)(1) thru (a)(8) EXCEPT (a)(3)	\$100 \$100	\$750 \$500

Nothing in the above schedule shall waive the applicability of any subsequent amendment to any fine amount or other penalties enacted by the City Council.

IMPORTANT INFORMATION ABOUT YOUR HEARING

- Please bring all relevant evidence and ensure that necessary witnesses are present at your hearing.
- Failure to comply with the administrative law officer's order may result in the issuance of additional sanctions.

QUESTIONS? For questions about the violations cited in this Notice or the inspection you received, contact the City of Chicago's non-emergency help line by dialing 311. For questions about the administrative hearing process, contact the Department of Administrative Hearings at (312) 742-8209.

